

**DISPUTE RESOLUTION BOARD (DRB) MEMBER /
DISPUTE RESOLUTION ADVISOR (DRA) RESUME**

CEM-6220 (NEW 05/2019)

MAJID AFANAN

16430 Sun Summit Dr

Riverside, CA

(951) 376-9658

zaid_2000@msn.com

DATE 2/22/2020**[-] CURRENT EMPLOYMENT** *Please enter your most recent experience first*

Current Job Title Senior Project Manger/ Construction Engineer

Begin Date: 08/2017- Present

Employer Name MARRS Servcies

Duties/Projects:

 1 A supervisory position with an engineering consultant firm administering ongoing construction management contracts and marketing for new contracts.

Responsibilities included:

Act as the Company representative with clients and subcontractors; negotiate changes to the scope of work with clients and subcontractors; build project team capable of completing the assigned tasks; work with other managers, project engineers, and stakeholders to develop budgets, schedules, and plans for the various elements of project; ensure that the project meets or exceeds goals established in the plans; work with the key project individuals to develop action plans to identify potential delays or overruns; advises the client and company management of any expected changes; responsible for the project Quality Assurance processes; report to management on the progress of all project activities within the program, including; significant milestones, and any conditions which could affect project costs or schedule.

[-] ONGOING CONSULTING SERVICES *Please enter your most recent experience first*

Job Title

Begin Date:

Employer Name

Duties/Projects:

 1**PAST WORK EXPERIENCE** *Please enter your most recent experience first*

Job Title Senior Transportation Engineer, Senior Resident Engineer

Employer Name California Department of Transportation (Caltrans)

From: 04/1988 To: 10/2016

	Duties/Projects	Begin Date	End Date
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ADA Notice

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Page 2 of 3

1	<p>A supervisory position in the capacity of Construction Branch Chief administering multiple highway construction projects through a team of various disciplines of engineers.</p> <p>responsibilities included: Plan, schedule, and exercise supervisory authority over all engineering work in the field; monitor, and maintain construction-engineering quality control in the field; lead the Department team in dispute review board meetings to resolve claims and protests submitted by contractors and oversee preparing the final finding reports; initiate and take the lead role in the partnering meetings with the contractors and the project stakeholders to solve issues at the lowest possible level ; take an active role in the Value Engineering Analysis process to select the best and most efficient alternatives for the proposed projects; participate as a member in the Project Development Team (PDT); participate as a member in the project Safety Committee Review; provide technical guidance to support construction operations in accordance with the Department of Transportation rules and procedures; maintain a close working relationship with all of the project stakeholders including: design engineering, various functional units, contractors, and subcontractors.</p> <p>Completed over 100 construction contracts that included, new roadway construction, widening existing highways, government buildings, drainage improvements and rehabs projects.</p>	05/2005	10/2016
2	<p>A lead Engineering position in the Capacity of Resident Engineer and Senior Resident Engineer administering public contracts in Construction Department.</p> <p>Responsibilities included: Plan, manage, execute and supervise all activities of administering constructions Contracts for California Department of Transportation to ensure compliance with the contracts requirements; responsible for approving and monitoring projects quality Control/Quality Assurance plans (QC/QA); negotiate, prepare, and execute Contract Change Orders; participate in Claims resolution process including preparing reports and negotiations; monitor contractor performance pertaining to schedule and conformance to plans and specifications.</p> <p>Completed over 100 construction contracts that included, new roadway construction, widening existing highways, government buildings, drainage improvements and rehabs projects. The followings are samples of the projects that I have completed:</p> <ul style="list-style-type: none"> • SR- 58 Freeway Project, Hinckley, CA:\$125 million project, realignment of 8 miles of existing Rte. 58 including constructing two lanes each direction of concrete pavement freeway, constructing two Interchanges, major drainage systems. • Construction of 2 additional lanes to Interstate 15, near Las Vegas, Nevada for approximately 12 Miles. This project involves blasting operations for rock and earthwork removal; bridge widening; retaining walls; Asphalt Paving; Portland Cement Paving; and Metal Beam Guard Railings. • Rehabilitation project on Interstate 40 in the California Desert by grinding 60 miles of existing Asphalt Concrete and replacing with a new high quality Asphalt Concrete. • The Construction of Highway 60 widening in the city of Riverside to add two traffic lanes in each direction for approximately 5Miles. including sound walls, retaining walls bridge widening, and drainage improvements. • The construction of Haven Ave/I-10 Interchange including the construction of overhead crossing bridge, retaining walls and sound walls. • The construction of Haven Ave. / 60 interchange including construction of overhead crossing bridge and sound walls. • The construction of 8 miles of truck climbing lane at highway 60, in the City of Riverside including the widening of 5 bridges, major drainage improvements, and concrete paving. • The construction of 3 sound walls at I-10 in Upland 	05/1990	05/2005

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LICENSES

License Title	License Number	Issued By	Issue Date	Expiration Date
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1	P. E. Civil	C 50699	State of California	06/1993	09/30/2021
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CERTIFICATES

	Certificate Title	Certificate Number	Issued By	Issue Date	Expiration Date
1					

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EDUCATION

	Diploma/Degree/Certificate	Course of Study	University/College	Date Completed	Dates Attended (If diploma not awarded)
1	B. Sc. Civil	Civil Engineering	University of Houston, Houston Texas	12/1986	-

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DRB/DRA TRAINING ATTENDED

	Training Title	Training Provider	Date(s) Attended
1	Dispute Review Board member	RB Foundation sponsored by California Department of Transportation (Caltrans)	11/02/2016 - 11/03/2016
2	Dispute Review Board member	DRB Foundation sponsored by Nevada Department of Transportation (NDOT)	05/2016 - 05/2016

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PROFESSIONAL AFFILIATIONS

	Title	Organization Name	Your Role/Organization Description	Affiliation Dates
1				-

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ONGOING ALTERNATIVE DISPUTE RESOLUTION EXPERIENCE *Please enter your experience in chronological order*

	Project Name (Caltrans EA)	Contract \$ Amount	Administrating Agency	Contractor	Start and End (estimated) Dates	Your Role	
						DRB Member	DRB Chair/DRA
- 1					-	<input type="checkbox"/>	<input type="checkbox"/>

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COMPLETED ALTERNATIVE DISPUTE RESOLUTION EXPERIENCE

	Project Name (Caltrans EA)	Contract \$ Amount	Agency Administered	Contractor	Start and End Dates	Your Role	
						DRB Member	DRB Chair/DRA
1					-	<input type="checkbox"/>	<input type="checkbox"/>

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CERTIFICATION AND ACKNOWLEDGMENT

- By checking this box, I certify that the information in this form is true and accurate to the best of my knowledge, information, and belief.
- By checking this box, I acknowledge that I will uphold the Dispute Resolution Board Foundation (DRBF) Canons - (1) Disclosure, (2) Conflicts of Interest, (3) Confidentiality, (4) Board Conduct and Communication, and (5) Board Procedures - as described in Section I, "Description of Work," of the DRB or DRA Agreements.
- By checking this box, I understand that either the Department or the Contractor may replace me as described in Section VII, "Replacement of DRB Member," or "Replacement of DRA," including for failure to uphold the DRBF Canons as specifically set forth in Section I, "Description of Work," of the DRB or DRA Agreements, respectively.

SIGNATURE

DATE
2/22/2020