***Please use this form to collaborate and compile all the information prior to completing the submittal form via Smartsheet. Fields in* blue *are required for input in Smartsheet.***

**All requests are due to HQ via** [**Smartsheet**](https://app.smartsheet.com/b/form/25b1979f393e497f98b5394a8ab8d062) **no later than** **April 21, 2023**

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| --- | --- | --- |
| Charging and Fueling Infrastructure (CFI) FY 22 & FY 23 |  | May 30, 2023 |
| **Federal Grant Program** |  | **Application Due Date** |

**Request Type** (Check one)**:**  Caltrans Letter of Support  Caltrans Partnership

**Grant Categories** (Check one)**:**  Community Program  Corridor Program

**I. General Project Information**

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| **1. Caltrans District:** **2. City:**  **3. County:** |
| **4. Infrastructure Type:**  EV Level 1/2 Charger  EV Level 3 Charger  Hydrogen  ***Important Note: For this funding opportunity, Caltrans is focusing its support on EV charging and hydrogen fueling projects.*** |
| **5. Project Name:** |
| **6. Project Location and Scope Description (100-word limit):** |
| **7. Accessible by people with disabilities:**  Yes  No |
| **8. Lead Applicant Agency:** |
| **9. Implementing Agency:** |
| **10. Grant Amount Requested:** |
| **11. Current Phase:** |
| **12. Phase(s) Requesting Grant:** |
| **13a. The project is located within an underserved community:**  Yes  No  **13b. The project will benefit an underserved community:**  Yes  No **13c. If 13a and/or 13b is YES, select the source(s) of this determination.**  **Not applicable** Justice40 Community SB 535 Disadvantaged Community (CalEnviroScreen)  National School Lunch Program Healthy Places Index  California Native American Tribes Median Household Income  Other/Regional Definition  **13d. If 13a and/or 13b is YES, describe how the project incorporates community needs that benefit an underserved community and address environmental justice.** |
| **14. Type of facility enhanced by Project:**  Multi-unit Housing  Public School Public Library  Public Park  Parking Facility  Publicly accessible facility on **private** land, specify:  Publicly accessible facility on **public** land, specify: |

**II. Consistency with Goals & Policies – Evaluation Criteria**

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| **15. How does the project help to fill gaps in access to charging or alternative fueling infrastructure?** |
| **16. Emissions IMPACT: How will the project reduce GHG emissions and air pollution? If this project will support hydrogen fueling, please specify the fuel source and a plan for procuring hydrogen from renewable sources.** |
| **17. How does the project impact workforce development, job quality, and wealth creation?** |
| **18. How does the project plan to engage the community and address community needs?** |
| **III. Contact Information** |
| **19. Name (First, Last)** : |
| **Title:** |
| **Phone:** |

**IV. Attachments**

1. **Required:** Intake Form (this document)
2. **Required:** Draft Letter of Support or Partnership Letter using Caltrans letter templates [here](https://dot.ca.gov/programs/transportation-planning/division-of-transportation-planning/strategic-investment-planning).
3. **Optional:** Project Factsheet that includes a Vicinity Map for the facilities identified in #14.
4. **Optional:** Summary of GHG Analysis/Mitigation Plan, if Available

**Intake Form Instructions**

| **No.** | **Instructions** |
| --- | --- |
| **1** | **District:** Enter the Caltrans district number as a 2-digit format. |
| **2** | **City:** Enter the name of the City where the project is located, if applicable. If project is in multiple cities, enter all cities separated by forward slash (i.e. Sacramento/Roseville). |
| **3** | **County:** Enter the abbreviated form of the county (LA, SAC, etc.). If project is in multiple counties, enter all counties separated by forward slash (i.e. SJ/STA). |
| **4** | **Infrastructure type:** Select the infrastructure type(s) from the three eligible options. |
| **5** | **Project name:** Enter the project name. |
| **6** | **Project location & scope description:** Provide a brief description of the project location(s), including multiple counties/routes, and description of the proposed project. Include relevant information, as applicable (number of chargers, hydrogen fueling capacity, renewable energy sources, expected usage rates, etc.). |
| **7** | **Accessible by people with disabilities:** Select Yes or No if the project is accessible by people with disabilities as defined by the grant Notice of Funding Opportunity. |
| **8** | **Lead applicant agency:** Enter the agency name that is submitting the grant application as a lead applicant. |
| **9** | **Implementing agency:** Enter the agency name that will implement the project if the grant is awarded. |
| **10** | **Grant amount requested:** Enter dollar amount of funds requested. |
| **11** | **Current phase:** Enter the project’s current phase. |
| **12** | **Phase(s) requesting grant:** Enter the project phase(s) the applicant is requesting grant funding. |
| **13a** | **The project is located within an underserved community:** Select Yes or No if the project is located in an underserved community. |
| **13b** | **The project will benefit an underserved community:** Select Yes or No if the project will benefit an underserved community as defined by the grant Notice of Funding Opportunity. |
| **13c** | **If 13a and/or 13b is YES, select the source(s) of this determination:** Select applicable source(s) from the options. |
| **13d** | **If 13a and/or 13b is YES, describe how the project incorporates community needs that benefit an underserved community and address environmental justice:** |
| **14** | **Type of facility enhanced by project:** Select the applicable facility/facilities. |
| **15** | **How does the project help to fill gaps in access to charging or alternative fueling infrastructure?** Describe how the project will help to fill gaps in access to charging or alternative fueling infrastructure as defined by the grant Notice of Funding Opportunity. |
| **16** | **Emissions IMPACT: How will the project reduce GHG emissions and air pollution? If this project will support hydrogen fueling, please specify the fuel source and a plan for procuring hydrogen from renewable sources.**  Describe how the project will impact a reduction in GHG emissions. If it is a hydrogen project determine if the hydrogen will be coming from a renewable resource. |
| **17** | **How does the project impact workforce development, job quality, and wealth creation?** Describe how the project will impact workforce development, job quality, and wealth creation as defined by the grant Notice of Funding Opportunity. |
| **18** | **How does the project plan to engage the community and address community needs?** Describe how public input will contribute to the project and address community needs. |
| **19** | **Name, Title, Phone:** Enter the district contact information that is knowledgeable of the project and can provide or coordinate any additional requests on the project. The signed letter of support or partnership letter will be sent to the contact name listed. |