

California Transportation Permits Advisory Council (CTPAC) Steering Committee Meeting

Thursday, June 15, 2017
12:00 pm to 1:30 pm
California Trucking Association
Sacramento, CA

Meeting Summary

Item #1 – Welcome

CTPAC chairperson Eric Sauer, with the California Trucking Association (CTA), welcomed attendees to the meeting and informed them of the meeting agenda process. Mr. Sauer stated that he meets in person, along with Greg Dineen via teleconference, with Caltrans' representatives approximately one month prior to the CTPAC meeting to discuss the agenda. After an internal review and approval, Caltrans emails the final meeting agenda to Mr. Sauer and Mr. Dineen, who then distributes it to the CTPAC members. Mr. Sauer would like feedback and open to any suggestions on this process. Mr. Sauer suggested that he email a reminder to CTPAC members about the agenda meeting, and request agenda topics. If a member has a topic to include in the next CTPAC meeting, then email your suggestion to Mr. Sauer and/or Mr. Dineen.

Mr. Sauer would like to get more people engaged in these meetings so this group does not fall apart. He reiterated that it is more difficult to restart a process after it has stopped. These meetings help keep the communication open between the trucking industry, Caltrans, and CHP. Mr. Sauer would like strategies to communicate with other organizations to entice more participation. Mr. Sauer will review and update the membership roster before the next meeting.

There have been discussions about having an interim meeting one month prior to the CTPAC meeting. Caltrans and CHP are willing to participate in the interim meeting, so workgroups will be able to discuss in person with both agencies. Workgroups can fine tune details during the workgroup meeting that typically occurs on the day of a CTPAC meeting. Workgroup leaders would have to coordinate the interim meeting. Mr. Sauer suggested that a date be set for the interim meeting in either Sacramento or Fontana, but he thought it would be easier for Caltrans and CHP representatives to meet in Sacramento. Mr. Sauer offered CTA's facility to host the interim meeting. He concluded that topics from the interim meeting could then be included in the CTPAC meeting agenda.

Kien Le, Caltrans' Office Chief for Commercial Vehicle Operations, added that teleconferencing would be a beneficial option if members cannot travel to the interim meeting. An interim meeting can possibly allow Caltrans enough time to produce a solution for the workgroup meeting prior to the CTPAC meeting.

Attendees did self-introductions, and a sign in sheet circulated during the meeting.

Item #2 – Caltrans Updates

Kien Le, Office Chief for Commercial Vehicle Operations, introduced Amarjeet Benipal, who is the acting Division Chief for the Division of Traffic Operations due to Tom Hallenbeck's retirement. Mr. Benipal provided the Caltrans update by stating that his day job is the District Director for District 3. He emphasized that it is critical for Caltrans to have formal meetings with the trucking industry and CHP even though meeting participation is low. These meetings help Caltrans stay engaged and allow the trucking industry to provide feedback to Caltrans. With the passing of Senate Bill 1 (SB1), there will be \$90 billion dollars available to fix local roads and overall infrastructure on the State Highway System. Mr. Benipal stated that project selection would have to follow SB1 guidelines. This forum will help Caltrans improve the line of communication and seek input from the trucking industry, which will serve us all collectively. It will also add value and transparency to what we do.

Prior to the merge of the northern and southern regional offices, complaints about the offices' performance were more common. The current performance report stated that the transportation permits office achieved their performance goal to process 90% of the STARS permits in less than two hours. Mr. Benipal acknowledged Mr. Le and his office for doing a great job.

Mr. Benipal concluded that the final filing date to apply for the Division Chief position is on Monday. He anticipates that it will take approximately 6-8 weeks to process the applications and then backfill the position. Then it will take 2-3 months to backfill the Assistant Division Chief position. Managers on acting assignments currently fill both positions.

Eric Sauer, CTA, wanted to show his appreciation for a workshop given by Caltrans in Kingvale. The workshop addressed lessons learned from the heavy winter storms. He also informed us that two new leases are in progress for two new pusher trucks to use on I-80.

Kien Le, Caltrans, acknowledged Jerry Miranda, Reeve Trucking, for assisting Caltrans with the Big Sur bridge project by coordinating the movement of large girders. Mr. Le also acknowledged Lorin Sabin, Heavy Transport, for assisting Caltrans with the freight corridor project by providing the transportation costs and pinch point locations. Mr. Le reiterated that this forum is a great way for Caltrans and the trucking industry to communicate.

Item #3 – Public Comments

Curt Weeks, Cozad Trailers, stated that Bob Shepard, Transportation by Regulation, would like to participate in these meetings, but a health concern is preventing him from participating.

Item #4 – Action Item Review

Kelly Mar, Caltrans, reviewed the action items from the previous CTPAC meetings. See list of action items for status.

Item #5 – Workgroup Updates

a) Crane Group – Michael Vlaming

Michael Vlaming, Crane Owners Association, said the workgroup would generate a proposal for the allowable axle weight on a boom dolly.

b) Annuals – Tim McVay

Tim McVay, Marco Transport, did not have any updates.

c) CHP Escort – Leon Franks

Leon Franks, Contractors Cargo, would like to remove this workgroup update from the agenda.

d) Fixed Loads/Tow Trucks – Greg Dineen

Greg Dineen, Greg Dineen and Associates, was not in attendance to provide an update.

e) Overweight Corridor

John Holzhauser, Caltrans, provided an overview of the transportation permits policy memorandum (TPPM) draft response to the overweight corridor proposal for Annual permits. Caltrans emailed the TPPM draft response to industry representatives earlier this month, and Caltrans would like comments from the trucking industry pertaining to the draft response by June 19, 2017. Refer to tab five for the proposal and tab six for the TPPM draft response. Mr. Holzhauser indicated that the TPPM draft response incorporates CHP comments.

Item #6 – Transportation Permits Manual (TPM)

Kelly Mar, Caltrans, provided a status on the manual update. Caltrans will email Chapter 4 titled Variances to industry representatives by the end of the month. An internal review of Chapter 1 titled General Provisions and Chapter 2 titled Type of Permits will start in July. The following industry representatives expressed interest in reviewing the chapters: Leon Franks (Contractors Cargo), Tim McVay (Marco Transport), Lorin Sabin (Heavy Transport), Eric Sauer (CTA), and Bobby Weyers (Heavy Transport). Caltrans will also provide a link to the existing manual to cross-reference the new chapters.

Item #7 – New Business and New Proposals

Kien Le, Caltrans, announced that Caltrans would be increasing its efforts to address past due debtor accounts. Mr. Le will send verbiage about past due accounts to Eric Sauer, so Mr. Sauer can remind members to make payments accordingly. To try to reduce the amount owed, Caltrans is moving forward with the online credit card payment process. Caltrans will follow a detailed security protocol to ensure the customer's information is secure. The process will be very thorough since the online credit card payment will affect the entire department statewide. Mr. Le stated that Caltrans is also working on an online submittal for Annual permits and hiring more permit writers and managers for the permits office. With the passing of Senate Bill 1, the permits office will undergo some personnel turnover, so Mr. Le reminded customers to be patient while new permit writers go through the training process.

Bobby Weyers, Heavy Transport, asked CHP about using electronic logging devices to display the permit instead of producing paper documents. Sean Duryee, CHP, stated the size of an electronic logging device is acceptable to view a permit, and there should not be any push back since the California Vehicle Code allows Caltrans to issue permits with various processes. If any issues did develop, Mr. Duryee suggested possibly adding a note to the face of the permit or he would produce an internal CHP information bulletin for his staff. On a side note, Mr. Duryee announced the reassignment of Brian Goldhammer to Contra Costa County and Antonio Ruiz is the new CHP contact for the Commercial Vehicle Section.

Curt Weeks, Cozad Trailers, stated that Rick Davis, Caltrans Permits Vehicle Inspector, is doing a great job.

Item #8 – Next Meeting

The next CTPAC meeting will be on Thursday, October 19, 2017,* in Fontana, CA. The interim meeting will be on Thursday, September 28, 2017, at the California Trucking Association, where the conference room is reserved all day.

* Dependent upon conference room availability.

CTPAC Action Items

No.	CTPAC Meeting	Item	Due Date	Status/Notes
1	2/11/2015	Greg D. to follow up with local agencies regarding the need to have Caltrans permit prior to issue their permits and discuss possible process changes or other options.	9/28/17	<p>In Progress - Greg D. and Eric S. to schedule a meeting with League of California Cities & Counties and Caltrans to address the issue. Greg to follow-up.</p> <p>2/18/16: Greg D. will discuss with Caltrans at interim meeting tentatively scheduled for May 2016.</p> <p>6/9/16: Greg D. spoke to the City of Corona, and they did not have any issues. National City may have an issue, so Greg D. will check with other cities as well.</p> <p>10/7/16: Per our agenda meeting discussion, Eric S. informed Greg D. that California State Association of Counties (CSAC) invited us to the city meeting.</p> <p>11/3/16: Group will discuss this item during their next workgroup meeting.</p> <p>3/2/17: Tim M. to work with CHP.</p> <p>6/15/17: Per Lorin Sabin, the City of Los Angeles wants a numbered permit from Caltrans for a variance load prior to issuing a city permit. Lorin S. will take the lead for future variance loads.</p>
2	2/11/2015	Greg D. will provide revised transponder proposal and revised 7, 8 & 9-axle un-laden inventory.	9/28/17	<p>In Progress - Transponder proposal still in progress – possible smart phone solution versus transponder. Conference call pending but still need Greg D. to work with John H. on the inventory. Greg submitted request and response pending from Caltrans.</p> <p>1/13/16: Greg D. confirmed receipt.</p> <p>2/18/16: Greg D. will revise proposal for interim meeting tentatively scheduled for May 2016.</p> <p>6/9/16: Greg D. has inventory list, and he will have the proposal by the next meeting.</p> <p>11/3/16: Greg D. was not present at the meeting.</p> <p>3/2/17: Transponders are still a concern. Greg to present proposal at</p>

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				next meeting. 6/15/17: Greg D. was not present at the meeting.
3	6/11/2015	All members to review the membership list and send updates to Eric S.	9/28/17	On-going - Eric to finalize the list. 2/18/16: Eric S. will update the membership list. Attendees will provide current contact information to Eric S. before leaving meeting. 6/9/16: Eric S. is working on the list. 11/3/16: Members to send updates to Eric S. 3/2/17: Eric S. will take business cards, so he can update list. 6/15/17: Eric S. will work on the list.
4	10/27/2015	Allowable axle loads on boom dollies should be referred to work group to be examined.	9/28/17	2/18/16: Greg D. requested to postpone this discussion until the next meeting. 6/9/16: Greg D. will wait to discuss at the interim meeting. 11/3/16: Greg D. was not present at the meeting. 3/2/17: Table this item until the next meeting. 6/15/17: Michael Vlaming will examine.
5	10/27/2015	Eric S. & Greg D. will coordinate the interim work group meetings.	9/28/17	2/18/16: Tentatively scheduled for May 2016. Eric S. would like availability dates from group leaders, and prefers no conference calls. Purpose of the meeting is to polish proposals and work on agenda items. 6/9/16: Eric S. setup an interim workgroup meeting in lieu of meeting the morning of the CTPAC meeting. The interim meeting is set for Thursday, September 29, 2016, and the next CTPAC meeting is set for Thursday, November 3, 2016. Both meetings will be in Sacramento. 11/3/16: The interim meeting for workgroups will be on Thursday, January 26, 2017, from 9:00 am - 2:00 pm at the California Trucking Association in Sacramento. Eric

No.	CTPAC Meeting	Item	Due Date	Status/Notes
				<p>Sauer prefers participants to be present at the meeting instead of phoning in.</p> <p>3/2/17: Eric S. prefers to keep the workgroup meetings before the main CTPAC meeting.</p> <p>6/15/17: The next interim meeting for workgroups will be on Thursday, September 28, 2017, at the California Trucking Association in Sacramento. Time to be determined.</p>
6	2/18/2016	Roundabout presentation - create advisory committee of CTPAC representatives (Leon F., Tim M., Lorin S., Curt W.)	9/28/17	<p>6/9/16: CTPAC representatives have not been contacted.</p> <p>11/3/16: Lorin S. will lead the group.</p> <p>3/2/17: Establish workgroup for roundabouts and Lorin S. will lead this group.</p> <p>6/15/17: Lorin S. is waiting for someone to contact him. Kien Le will share map.</p>
7	6/15/2017	Provide comments for the TPPM draft response for the overweight corridor proposal for Annual permits.	6/19/17	
8	6/15/2017	Caltrans to email Chapter 4 titled Variances to CTPAC representatives. See Item #6 – Transportation Permits Manual for CTPAC representatives.	7/1/17	
9	6/15/2017	Caltrans will send an email to Eric Sauer, so he can remind members of their past due debtor accounts.	9/28/17	