

# California Transportation Permits Advisory Council (CTPAC) Steering Committee Meeting

Thursday, June 17, 2021  
10:00 AM to 11:00 AM

Virtual via Zoom

## Meeting Summary

### Item #1 – Welcome, Purpose, Agenda Review & Introductions

CTPAC chairperson Eric Sauer, Senior Vice President Governmental Affairs with the California Trucking Association (CTA), welcomed attendees to the virtual meeting and expressed his appreciation to everyone, including the truck industry, California Department of Transportation (Caltrans) and California Highway Patrol (CHP) representatives who participated in the virtual meeting.

Eric mentioned that this meeting may be the last virtual meeting and the next meeting will be around October 2021. Five new members joined the committee since the last meeting and the committee is thrilled to welcome new members on board. Eric emphasized that the importance of the meeting and urged members to utilize this platform for maximum benefits. In addition, Eric announced that John Antoshak has accepted a job offer in east coast and thanked John for his continued hard work and dedication.

### Item #2 – Caltrans Updates

Thomas Schriber, Chief of Caltrans' Office of Commercial Vehicle Operations, expressed his appreciation to John Antoshak and Lt. Robert Nance, and mentioned that this meeting is the last meeting for Lt. Robert Nance, CHP as well. Lt. Robert Nance will be retiring from service at the end of July.

Thomas reported that few employees have joined Caltrans since the last meeting. Joy Padayhag recently joined Caltrans as a permit writer in Transportation Permits Issuance Branch and Candy Chiu accepted a permanent position as a Branch Chief for Transportation Permits Issuance at the Office of Commercial Vehicle Operations.

Thomas shared that the permit office has made several improvements over the past couple of months and one of the accomplishments is denied permit prioritization. A new feature, denied permit prioritization, has been added to STARS2, a web-based permit application system deployed by Caltrans. The new feature allows the customer to get back to the top of the queue and provide supplemental documents after the permit application is denied. However, the feature works one time only, for denied permits up to 30 days old. To benefit from the feature, the customer must copy and create a permit number from the previously denied permit application. Then, the denied application ID will be shown on the newly created permit form.

Another improvement is the addition of training request links. Thomas stated that the link to request training has been added to the Caltrans website for cities and counties and the training will be conducted remotely.

Eric thanked Thomas for providing informative updates and shared that virtual inspection program had been nominated as one of the finalists for 32nd Annual California Transportation Foundation (CTF) Transportation Awards Program. Eric thanked everyone for making it happen.

### **Item #3 – CHP Updates**

Lt. Robert Nance, CHP, said it was an honor and pleasure working with everyone and stated that his replacement will join the committee around December of this year or early next year. CHP is continuing to accept permit attachments electronically. However, a paper permit application is still required on hand all the time. Furthermore, Robert mentioned that the CHP and Caltrans are working cooperatively to develop a software application to verify the eligibility of an electronic permit application and will provide an update soon.

Kayla Johnson asked what program or type of reporting system will be used to report and share the information with CHP. Robert said that the permit application will be dropped into a shared CHP file and will be organized by permit number for easy access.

Eric thanked Robert for his hard work and commitment for the last four years.

### **Item #4 – Port of Long Beach Updates**

Port of Long Beach was not present at the meeting due to schedule conflicts, and Eric shared that the next meeting will be hosted at Port of Long Beach.

### **Item #5 – Automated Transportation Permits**

Thomas Schriber, Chief of Caltrans' Office of Commercial Vehicle Operations, stated that automated transportation permits has been added to Caltrans information technology portfolio and a project manager will be assigned shortly to prepare contracts for vendors to assist the California Department of Technology approval process. It will take some time to implement.

Suzanne Scheideker Cook asked will Caltrans consider reviewing OS/OW permit requirements to make them more harmonized with other states. Thomas responded that a meeting has been scheduled with other states to discuss the harmonization on next Tuesday and will provide an update afterward.

Srikanth Balasubramanian, Deputy Division Chief of Caltrans' Division of Traffic Operations, reiterated that the development of automated transportation permits is a process composed of many different modules. Once the project gets started, Caltrans will work on one module at a time and continue to make improvements along the way.

### **Item #6 – Workgroup Updates**

#### **a) Crane Group – Michael Vlaming**

MDRP Clarification - Michael Vlaming was unable to join the meeting and will provide an update next time.

#### **b) Annuals – Tim McVay**

No updates.

#### **c) Fixed Loads/Tow Trucks**

No updates.

#### **d) Variance**

No updates.

**e) Overweight Corridor**

No updates.

**Item #7 – Annual Permits Updates**

Ai Tran, Annual Permits Branch Chief, shared that annual permit backlog has been cleared and the turnaround time of an annual permit is approximately one week. Ai encouraged the members to submit renew permit applications one month prior to the expiration date to avoid any delays.

Ai stated that Caltrans is working with IT Division to track and retain records of denied permit applications to provide better customer service and to answer any questions that customers may have. Additionally, Annual Permits Branch is also working with IT Division to develop an online system that allows customers to submit permit applications electronically, including annual, repetitive and sea container. However, the development process may take up to 8-12 months.

**Item #8 – Caltrans Action Items Updates**

Xinyue Yang, Caltrans, reported that three TPPMs are finalized and published recently on the Caltrans website and they are TPPM 2021-01 CHP Escort Requirements in Pilot Car Legend, TPPM 2013-01 (Revised) Minimum Axle Width for Tractor Drive Axles and TPPM 2009-04 (Revised) Tridem Bonus Purple – Equal Axles Weight Distribution for Hauled Vehicle. Caltrans presented the draft versions of these TPPMs at the last CTPAC meeting and received a few comments afterward. The comments were reasonably addressed.

On top of three TPPMs, Transportation Permits Manual (TPM) Chapter 3 was also revised and published on the website as well. The manual was first published in 1990s and Caltrans is working progressively to update the manual with current practices and incorporate existing TPPMs into the manual.

Furthermore, Caltrans has provided traffic safety and operations analysis of route 10 to SCCA in April 2021 and will follow up with SCCA if there are any questions. Eric said it was a great update.

**Item #9 – SCCA Updates**

Suzanne Scheideker Cook thanked John Antoshak and Lt. Robert Nance for their services and appreciated the analysis provided by Caltrans. Suzanne wondered if Caltrans has looked at any other possible routes. Thomas stated that Caltrans has examined all other routes previously, including Route 5, 10, 101 and 110, and Route 10 was the only feasible route available.

Suzanne asked if Caltrans has received federal funding to repair bridges and if there is a list of priority to determine which bridge needs to be repaired first. Thomas said that Caltrans SM&I is charged with compiling the list and will share the list once it is available. Suzanne also requested to find out what percentage of the collisions occurring on 10 in downtown LA involve oversize commercial vehicles. Thomas said he will get back to Suzanne soon. Suzanne thanked Caltrans for all the help and may revive the proposal again in the future.

**Item #10 – Public Comments**

An attendee asked if there is any update regarding roundabouts. Eric stated that he will include roundabout discussion for future meeting and provide updates at the next meeting.

Another attendee said as a manufacturer, he only manufactured vehicles with an axle width of 92 inches. However, Caltrans required an axle width of 96 inches in general. Eric suggested that the attendee submit a formal proposal before the next meeting and list the proposal as an agenda item.

**Item #11 – Summarize Action Items from Meeting**

Eric summarized the following action items:

- 1) Thomas will provide the percentage of collisions occurring on 10 in downtown LA that involve oversized commercial vehicles and a list of priority of the bridge inventory from Caltrans SM&I once it is available.
- 2) Eric will take a look at previous meeting minutes to check if there are any pending issues.

**Item #12 – Next Meeting**

The next CTPAC meeting will most likely be an in-person meeting in October at the Port of Long Beach.

**Item #13 – Adjourn Meeting**

The meeting was adjourned by Eric Sauer.

CTPAC Action Items

No.	CTPAC Meeting	Item	Due Date	Status/Notes
1	6/11/2015	All members to review the membership list and send updates to Eric S.	9/20/18	<p>On-going - Eric to finalize the list.</p> <p><u>2/18/16</u>: Eric S. will update the membership list. Attendees will provide current contact information to Eric S. before leaving meeting.</p> <p><u>6/9/16</u>: Eric S. is working on the list.</p> <p><u>11/3/16</u>: Members to send updates to Eric S.</p> <p><u>3/2/17</u>: Eric S. will take business cards, so he can update list.</p> <p><u>6/15/17</u>: Eric S. will work on the list.</p> <p><u>10/18/17</u>: Eric S. will cleanup list and send to Caltrans.</p> <p><u>2/15/18</u>: Ongoing item. Remove Darren and add Summer.</p> <p><u>9/20/18</u>: send to Eric and he will update.</p> <p><u>01/16/20</u>: Eric asked members to review the membership list and provide feedbacks.</p>
2	10/27/2015	Allowable axle loads on boom dollies should be referred to work group to be examined.	9/20/18	<p><u>2/18/16</u>: Greg D. requested to postpone this discussion until the next meeting.</p> <p><u>6/9/16</u>: Greg D. will wait to discuss at the interim meeting.</p> <p><u>11/3/16</u>: Greg D. was not present at the meeting.</p> <p><u>3/2/17</u>: Table this item until the next meeting.</p> <p><u>6/15/17</u>: Michael Vlaming will examine.</p> <p><u>10/18/17</u>: Michael Vlaming was not present at meeting.</p> <p><u>2/15/18</u>: Michael Vlaming defers to next meeting.</p> <p><u>9/20/18</u>: Proposal not given. Mike and John Bray to work on proposal.</p> <p><u>01/16/20</u>: Michael Vlaming was not present at the meeting.</p> <p><u>10/01/20</u>: Michael Vlaming reported that the crane group is in</p>

				<p>the process of gathering data and information.</p> <p><u>02/16/21</u>: Michael Vlaming reported that the crane workgroup is working with Caltrans and making good progress.</p> <p><u>06/17/21</u>: Michael Vlaming was not present at the meeting.</p>
3	2/18/2016	Roundabout presentation - create advisory committee of CTPAC representatives (Leon F., Tim M., Lorin S., Curt W.)	9/20/18	<p><u>6/9/16</u>: CTPAC representatives have not been contacted.</p> <p><u>11/3/16</u>: Lorin S. will lead the group.</p> <p><u>3/2/17</u>: Establish workgroup for roundabouts and Lorin S. will lead this group.</p> <p><u>6/15/17</u>: Lorin S. is waiting for someone to contact him. Kien Le will share map.</p> <p><u>10/5/17</u>: Caltrans shared a map and list of roundabout locations via email.</p> <p><u>2/15/18</u>: Contact Eric S. of planning.</p> <p><u>9/20/18</u>: coordinate with Caltrans. Locations given.</p> <p><u>9/12/2019</u>: Roundabout Designers could not attend the meeting. Caltrans shares a list of roundabouts including the ones that are being constructed and proposed as on November 2017. Industry will provide a preferred route list to Caltrans' Roundabout Designers to evaluate.</p> <p><u>01/16/20</u>: Kien asked the committee to provide the most critical routes used. So Kien can share the information with roundabouts design teams.</p> <p><u>10/01/20</u>: No update.</p> <p><u>02/16/21</u>: No update.</p> <p><u>06/17/21</u>: Eric will include roundabout discussion to the agenda at the next meeting.</p>
4	12/14/2018	Southern California Contractors Association (SCCA) requested information for the proposal asking for relief for the	4/22/2019	<p><u>4/22/2019</u>: Caltrans will review further and provide response to requestor.</p> <p><u>9/12/2019</u>: Caltrans denied the proposal (concrete pump truck,</p>

		<p>concrete pump truck from the single-trip permit requirement on Red Routes within downtown Los Angeles. The concrete pump trucks are legal width, height, but weight.</p>	<p>legal sizes but weight) due to restrictions of structures' weight ratings on Route 1, 10, and 110 and construction activities on Route 5, 101 on the Red Routes within downtown Los Angeles. SCCA will follow up Caltrans regarding possible segments without project construction on Route 5 and 101 to be considered.</p> <p><u>01/16/20</u>: Ai Tran reached out to the District 7 and the District 7 declined to change the red routes due to various reasons. Caltrans proposed an alternative route by using the Route 10 and 1. Summer S. will check if alternative approach is feasible and follow up with SCCA.</p> <p><u>10/01/20</u>: Caltrans SM&amp;I analysis showed that Route 110 is not an option due to weight constraint. Narayan Selwal will reach out to District 7 to check constraints on Route 10 and follow up with SCCA.</p> <p><u>02/16/21</u>: Caltrans HQ Permits would have an internal meeting to discuss the possibility of issuing a special permit or any other options that can help the industry and follow up with SCCA.</p> <p><u>06/17/21</u>: Caltrans has provided traffic safety and operations analysis of route 10 to SCCA in April 2021 and SCCA may revive the proposal again in the future.</p>
5	4/22/2019	<p>Annual electronic copy of truck permit to replace hardcopy permit</p>	<p>Being considered</p> <p><u>01/16/20</u>: Kien stated that there are no reasons that annual electronic copy of truck permit should replace hardcopy permit given the frequency of usage. Kien fully supported the electronic copy of the single trip permit, but not annual permit. The haulers should always keep the permit in possession.</p>

				<u>06/17/21</u> : Caltrans is working with IT Division to develop an online system that allows the customers to submit the permit applications electronically, including annual, repetitive and sea container.
6	9/12/2019	Framed Load Bed Permit Issue from Oversize Transfer Trucking Inc.  Greg Sanden emailed regarding permit for framed load bed container that typical sits at 4' high on framed flat rack to travel in the LA/LB Heavy Corridor.	9/12/2019  10/22/2019	<u>9/22/2019</u> : Greg Sanden will contact Caltrans' Permit Office to resolve the issue.  The sizes of the loads are widely various – Will look into details. Single trip permits might be issued. <u>01/16/20</u> : Greg Sanden was not present at the meeting. <u>10/01/20</u> : No update. <u>02/16/21</u> : No update.  <u>06/17/21</u> : No update.
7	10/01/20	Port of Long Beach asked members to provide support letters regarding the expansion project on Anaheim Way and Farragut Avenue.	10/01/20	On-going  <u>02/16/21</u> : No update.  <u>06/17/21</u> : No update.