## Appendix I – Resolutions

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WHEREAS (name of production company) _______________ has applied to the State of California to conduct (describe filming activities) _______________ on State property; and

WHEREAS (filming activities) _______________ will require the temporary closure of State Highway Route _______________ on (date) _______________ between (location) _______________ and _______________ between the hours of _______________ and _______________; and

WHEREAS said temporary closure will cause the re-routing of traffic onto and over the following (city streets/county roads) _______________: (describe routing) _______________.

NOW THEREFORE be it resolved that the City/County of _______________ approves and consents to the proposed (filming activities) _______________ and recommends approval of and consents to the proposed re-routing of traffic onto and over the described city streets/county roads upon terms and conditions deemed appropriate and necessary by the State of California, Department of Transportation.
WHEREAS (name of production company) ______________ has applied to the State of California to conduct (describe filming activities) ______________ on State property; and

WHEREAS (filming activities) ______________ will require the temporary closure of State Highway Route ______________ on (date) ______________ between (location) ______________ and ______________ between the hours of ______________ and ______________; and

WHEREAS there is no acceptable alternate route, with the result that traffic normally using State Highway Route ______________ will be temporarily halted or restricted.

NOW THEREFORE be it resolved that the City/County of ______________ approves and consents to the proposed (filming activities) ______________ and recommends approval of and consents to the proposed closure/restriction of State Highway Route ______________ upon terms and conditions deemed appropriate and necessary by the State of California, Department of Transportation.
WHEREAS (name of production company) _______________ has applied to the State of California to conduct (describe filming activities) _______________ on State property; and

WHEREAS (filming activities) _______________ will temporarily impede and restrict the free passage of traffic over State Highway Route _______________ on (date) _______________ between (location) _______________ and _______________ between the hours of _______________ and _______________; and

NOW THEREFORE be it resolved that the City/County of _______________ approves and consents to the proposed (filming activities) _______________ and recommends approval of and consents to the proposed restriction of State Highway Route _______________ upon terms and conditions deemed appropriate and necessary by the State of California, Department of Transportation.
FILMING

(USE THIS DOCUMENT FORMAT WHEN TIME FACTORS DO NOT PERMIT A RESOLUTION ADOPTION BEFORE THE DATE OF THE FILMING AND REQUIRES RE-Routing OVER CITY STREETS/COUNTY ROADS)

(To be addressed to the California Film Commission)

(Name of production company) _______________ has applied to the State of California to conduct (describe filming activities) _______________ on State Highway Route _______________ on (date) _______________, between (location) and _______________, between the hours of _______________ and _______________. Said event will require the temporary closure of State Highway Route _______________, as indicated, and the re-routing of traffic over (describe city streets/county roads) _______________.

The next regularly scheduled meeting of the City Council/Board of Supervisors of _______________ will be on (date) _______________. A formal Resolution by the Council/Board cannot be obtained before the proposed date of the (filming activities) _______________. In my capacity as (title) _______________ for the City/County of _______________, I am authorized to advise you that the City/County of _______________ approves and consents to the proposed event upon such terms and conditions deemed appropriate and necessary by the State of California, Department of Transportation and further recommends approval of and consents to the re-routing of traffic onto and over the named city streets/county roads.

Date: _______________ Signature: _____________________________

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(USE THIS DOCUMENT FORMAT WHEN TIME FACTORS DO NOT ALLOW A RESOLUTION TO BE ADOPTED BEFORE THE DATE OF THE FILMING)

(To be addressed to the California Film Commission)

(Name of production company) _______________ has applied to the State of California to conduct (describe filming activities) _______________ on State Highway Route _______________ on _______________, between (location) and _______________, between the hours of _______________ and _______________.

The next regularly scheduled meeting of the City Council/Board of Supervisors of will be on (date) _______________. A formal Resolution by the Council/Board cannot be obtained before the proposed date of (filming activities) _______________. In my capacity as (title) _______________ for the City/County of _______________, I am authorized to advise you that the City/County of _______________ approves and consents to the proposed event upon such terms and conditions deemed appropriate and necessary by the State of California, Department of Transportation.

Date: _______________ Signature: _____________________________
SPECIAL EVENT

(USE THIS RESOLUTION FORMAT WHEN CLOSURE OF THE STATE HIGHWAY WILL REQUIRE TRAFFIC REDIRECTION ONTO LOCAL STREETS OR ROADS)

WHEREAS (name of sponsor) _______________ has applied to the State of California to conduct (describe special event) _______________ on State property; and

WHEREAS (special event) _______________ will require the temporary closure of State Highway Route _______________ on (date) _______________ between (location) _______________ and _______________ between the hours of _______________ and _______________; and

WHEREAS said temporary closure will cause the re-routing of traffic onto and over the following (city streets/county roads) _______________, (describe routing) _______________.

NOW THEREFORE be it resolved that the City/County of _______________ approves and consents to the proposed (special event) _______________ and recommends approval of and consents to the proposed re-routing of traffic onto and over the described city streets/county roads upon terms and conditions deemed appropriate and necessary by the State of California, Department of Transportation.
SPECIAL EVENT

(USE THIS RESOLUTION FORMAT WHEN THE SPECIAL EVENT REQUIRES CLOSURE OF THE STATE
HIGHWAY AND THERE IS NO ACCEPTABLE ALTERNATE ROUTE)

WHEREAS (name of sponsor) _______________ has applied to the State of California
to conduct (describe special event) _______________ on State property; and

WHEREAS (special event) _______________ will require the temporary closure of State
Highway Route _______________ on (date) _______________ between (location)
_______________ and _______________ between the hours of _______________ and
_______________; and

WHEREAS there is no acceptable alternate route, with the result that traffic normally
using State Highway Route _______________ will be temporarily halted or restricted.

NOW THEREFORE be it resolved that the City/County of _______________ approves
and consents to the proposed (special event) _______________ and recommends
approval of and consents to the proposed closure/restiction of State Highway Route
_______________ upon terms and conditions deemed appropriate and necessary by the
State of California, Department of Transportation.
SPECIAL EVENT

(USE THIS RESOLUTION FORMAT WHEN A RESTRICTION ON THE STATE HIGHWAY OCCURS BUT NO CLOSURE OR DETOUR IS REQUIRED)

WHEREAS (name of sponsor) _______________ has applied to the State of California to conduct (describe special event) _______________ on State property; and

WHEREAS (special event) _______________ will temporarily impede and restrict the free passage of traffic over State Highway Route _______________ on (date) _______________ between (location) _______________ and _______________ between the hours of _______________ and _______________; and

NOW THEREFORE be it resolved that the City/County of _______________ approves and consents to the proposed (special event) _______________ and recommends approval of and consents to the proposed restriction of State Highway Route _______________ upon terms and conditions deemed appropriate and necessary by the State of California, Department of Transportation.
SPECIAL EVENT

(USE THIS DOCUMENT FORMAT WHEN TIME FACTORS DO NOT PERMIT A RESOLUTION ADOPTION BEFORE THE DATE OF THE SPECIAL EVENT AND REQUIRES RE-ROUTING OVER CITY STREETS/COUNTY ROADS)

(To be addressed to the Department’s Permit Engineer)

(Name of sponsor) _______________ has applied to the State of California to conduct (describe special event) _______________ on State Highway Route _______________ on (date) _______________, between (location) _______________ and _______________ between the hours of _______________ and _______________. Said event will require the temporary closure of State Highway Route _______________, as indicated, and the re-routting of traffic over (describe city streets/county roads) _______________.

The next regularly scheduled meeting of the City Council/Board of Supervisors of _______________ will be on (date) _______________. A formal Resolution by the Council/Board cannot be obtained before the proposed date of the (special event) _______________. In my capacity as (title) _______________ for the City/County of _______________, I am authorized to advise you that the City/County of _______________ approves and consents to the proposed event upon such terms and conditions deemed appropriate and necessary by the State of California, Department of Transportation and further recommends approval of and consents to the re-routting of traffic onto and over the named city streets/county roads.

Date: _______________ Signature: _____________________________
SPECIAL EVENT

(USE THIS DOCUMENT FORMAT WHEN TIME FACTORS DO NOT ALLOW A RESOLUTION TO BE ADOPTED BEFORE THE DATE OF THE SPECIAL EVENT)

(To be addressed to the Department’s Permit Engineer)

(Name of sponsor) _______________ has applied to the State of California to conduct (describe special event) _______________ State Highway Route _______________ on (date) _______________, between (location) _______________ and _______________ between the hours of _______________ and _______________. The next regularly scheduled meeting of the City Council/Board of Supervisors of will be on (date) _______________. A formal Resolution by the Council/Board cannot be obtained before the proposed date of (special event) _______________. In my capacity as (title) _______________ for the City/County of _______________, I am authorized to advise you that the City/County of _______________ approves and consents to the proposed event upon such terms and conditions deemed appropriate and necessary by the State of California, Department of Transportation.

Date: _______________  Signature: _______________