|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Dist |  | Co |  | Rte |  | KP(P.M.) |
|  |
| Parcel |  | Exp Auth |
|  |
| Date |

Gentlemen:

 Re: Your Borrower: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Loan No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date Loan Terminated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 The Department of Transportation requests your assistance on behalf of your borrower referenced above. Borrower’s property, which secured the subject loan, was purchased by the State for transportation purposes. You have received payment for the remaining principal balance as a result of the State’s purchase.

 The property owner may be entitled to an additional payment from the State to compensate for higher interest costs which were incurred in purchasing replacement property. In order to determine the property owner’s entitlement, we must verify certain data pertaining to the terminated loan. If the information shown below is correct, please certify this fact by signing the enclosed duplicate copy of this letter in the space provided. If the information shown does not coincide with your records, make any corrections necessary.

 Please return the signed copy of this letter to me in the self-addressed envelope provided. Your assistance is greatly appreciated.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Right of Way Agent

 I hereby certify that at the above termination date the remaining principal balance of the above-referenced loan was $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ with an interest rate of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_%, that the remaining term to amortize this loan was \_\_\_\_\_\_\_\_\_\_\_\_\_\_ months at a monthly principal and interest payment of $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and that there were no changes in the terms of this loan for the 180 days preceding \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(State’s first offer to purchase).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Loan Officer