**CALL FOR SUBMISSIONS 2025**

**Question and Response**

**Scope of Work Template**

Q1: Is there a word limit for the Scope of Work?

A1: No

Q2: Is this the template for the Scope of Work: <https://www.ucop.edu/research-policy-analysis-coordination/policies-guidance/state-of-california/cma-templates.html> ?

A1: Yes

**Task 4517: Research to Update Airport Land Use Planning Handbook Phase 2**

Q1: Do we have to (1) Revise Safety Zoning and (2) Revise Densities and Intensities?

A1: (1) Yes, if warranted. There is one area of a safety zone that needs to be expanded. (2) Yes, if warranted. The goal is to review the current restrictions and revise them if necessary.

Q2: Can I qualify to participate in this new proposal because I was a PI on Phase 1?

A2: Yes, a previous, Phase 1 Principal Investigator qualifies to participate in this new proposal.

Q3: Can you make it mandatory that I become a part of the team as an advisor (at a minimum) because I am the only person who understand the Phase 1 work?

A3: The research team can be negotiated once the primary research team is selected.

Q4: What is the anticipated budget?

A4: We expect the research team to propose a budget based on the work needed to address the Initial Scope of Work. The budget can be negotiated once the research team is selected.

**Task 4570: Identify Quantified Safety and Traffic Calming Benefits of Trees**

Q1: Who is conducting the related preliminary investigation?

A1: CTC & Associates is conducting the Preliminary Investigation. We anticipate the final report will be posted in late summer.

**Task 4593: Advanced Air Mobility in California: Current Status, State of Need**

Q1: Is there a set budget, recommended budget, or an amount the researchers should not exceed (e.g., budget ceiling)?

A1: We expect the research team to propose a budget based on the work needed to address the Initial Scope of Work. The budget can be negotiated once the research team is selected.

Q2: What is the period of performance (e.g., start and end date)?

A2: We expect that the research will be completed within 18-24 months based on the work required to address the initial scope of work.

Q3: Please confirm that the Model Agreement Template (attached) is the proposal template?

A3: Yes. The California Model Agreement Template can be found in the CFS 2025-2026 Research Proposal Guidelines (PDF), Item III. “Proposal Format and Content” page 5 of 8 and here: <https://www.ucop.edu/research-policy-analysis-coordination/policies-guidance/state-of-california/cma-templates.html>

Q4: Are there supporting documents needed in addition to the Model Agreement Template?

A4: Only the California Model Agreement Template is needed to respond to the Call for Submission. However, there will be additional documents & forms required of the awarded respondent.

**Task 4596: Revenue Generation – Rural Transit (Connor Campbell)**

Q1: Are there budget expectations for this call? If so, what are the relevant amounts?

A1: We expect the research team to propose a budget based on the work needed to address the Initial Scope of Work. The budget can be negotiated once the research team is selected.

Q2: Are there any limits on the use of funds for graduate student support?

A2: We are not aware of any limit on the use of funds for graduate student support, however, graduate students should only be limited to the hours authorized by the university and what is reflected and approved on the respondent’s Exhibit B – Budget.

Q3: Will the survey require in-person visits to rural county transit agencies? If so, would Caltrans be able to recommend which agencies should be included?

A3: We can do site visits as part of the survey but that isn’t determined one way or the other at this point. It would normally be determined by the researcher as part of their submitted scope.

Q4: The related research section references a Preliminary Investigation report - can that report be made available?

A4: The Preliminary Investigation report should be posted by May 22, 2025. Please see <https://dot.ca.gov/programs/research-innovation-system-information/preliminary-investigations> under the “Executive” Program Steering Committee.

**Task 4600: Pathways to Powering Caltrans with Zero-Carbon Renewable Energy**

Q1: Does Caltrans have an estimate of the size ($ amount) of the projects they may be able to fund?

A1: We expect the research team to propose a budget based on the work needed to address the Initial Scope of Work. The budget can be negotiated once the research team is selected.

Q2: Does Caltrans have a preferred start date?

A2: We anticipate a start date for January 1, 2026, pending Caltrans internal contract execution process.

Q3: Given the period of performance is 12 months, when is our draft research report due, and how long will it take Caltrans to review and comment?

A3: Approximately one month prior to the conclusion of the contract so that the panel will have a chance to review and provide comments before the contract concludes.

Q4: What other Caltrans data sets are available that Caltrans can make available that would be useful in this analysis?

A4: We can procure access to data sets, specifics TBD based on scope.

Q5: What is the range of project budgets for the award? Please let us know if there is a maximum award, or a total award pool for the task to be shared among recipients.

A5: We expect the research team to propose a budget based on the work needed to address the Initial Scope of Work. The budget can be negotiated once the research team is selected.

Q6: How many projects will be awarded for task 4600? Please let us know if there is a maximum or expected number.

A6: We anticipate 1 project will be awarded for Task 4600.

Q7: Is there a cost share requirement for awardees? If so, what percentage?

A7: Caltrans contract office has not seen any cost sharing requirements to date.

Q8: Is there a list of criteria for applicant institution eligibility?

A8: No.

Q9: Is there a list of criteria for sub-contracting institution eligibility?

A9: Per State Contracting Manual, if the sub-contractor is a private vendor and the amount allocated is more than $50k or 25% of contract amount, a Caltrans issue memo of approval will be required.

Q10: Is there a list of acceptable expenses for the budget?

A10: The expenses are listed in categories in the California Model Agreement Template, Exhibit B – Budget.

Q11: What technical and project management documents are required and are there templates/guidance for these?

A11: The California Model Agreement Template with detailed scope is required. There will be additional documents & forms required of the awarded respondent.

Q12: Will Caltrans be able to share data with the awardee? Specifically, any information about the utility accounts including locations, loads, and terms, as well as the locations of areas under consideration for right-of-way solar development and if they will be made available?

A12: Yes, additional information will be shared and discussed with the awarded respondent.