

LCTOP FY 2025-2026 Allocation Request Cycle B

FY 2025-2026 LCTOP:	Cycle B	Is your Cycle A and Cycle B project the same?	Yes
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Lead Agency Information

Lead Agency Name:	Encanto Transit		
Address:	1626 Casita Way		
City, State, Zip Code:	Cocora Valley, CA 95786		
County:	Colombia		
Agency Website:	www.encanto.transit.com		
Regional Planning Agency:	Colombia County Local Transportation Commision		
Caltrans District:	09		
Does your agency have an approved Title VI Plan?	Yes	Approved Date:	06/16/24
		Title VI Attached:	Yes

Allocation Request Prepared by	
Name:	Mirabel Madrigal
Title:	Assistant Transportation Planner
Phone #:	760-656-2021
E-mail:	mmadrigal@encanto.transit.gov

Contact (if different than "Prepared by")	
Name:	Isabela Madrigal
Title:	Senior Transportation Planner
Phone #:	760-656-2022
E-mail:	imadrigal@encanto.transit.gov

Authorized Agent	
Name:	Abuela Madrigal
Title:	Executive Director
Phone #:	760-656-2000
E-mail:	amadrigal@encanto.transit.gov

Legislative District Numbers									
Assembly*:	8								
Senate*:	6								
Congressional*:	12								

*if you have additional Districts, please provide a separate attachment

Project Summary

Name: <i>No more than 2 lines</i>	Free Rides For All
Description (Short): <i>No more than 375 characters.</i>	Encanto Transit will provide free alternative transportation rides within the town.
Type:	Operations
Sub-Type:	Implementation of free or reduced fares

Start date (anticipated) :	7/1/2026			End date (anticipated) :	12/31/2027
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Funding:	99313:	\$50,000	99314:	\$10,000	Total:	\$60,000
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Rollover Projects: Please provide the total number of years your agency plans to accumulate funds and how many years remaining, include this year.	Rollover Project:	No
	Total Years of Rollover:	
	Remaining Years of Rollover:	

Project Life: For capital projects, state the project useful life in years . For operation projects, state the number of months a service will be funded.	Capital:		Years
	Operations:	18	Months

Request LONP: Your agency has selected a start date prior to estimated Award Date of October 1 2026, please provide an explanation of your need to start your project before the Award Date.

Encanto Transit would like to start the new free fare program as part of the new fiscal year, the agency is celebrating 5 years of transit service and would like to promote the service by providing free rides for the full year and into the following year.

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Funding Information

Allocation Yr	Prior	FY 25-26 (A)	FY 25-26 (B)	FY 26-27	FY 27-28	FY 28-29	Total
PUC 99313:		\$150,000	\$50,000				\$200,000
PUC 99314:		\$30,000	\$10,000				\$40,000
Total LCTOP:	\$0	\$180,000	\$60,000	\$0	\$0	\$0	\$240,000
LCTOP Interest:							\$0
Other GGRF:							\$0
Total CCI:	\$0	\$180,000	\$60,000	\$0	\$0	\$0	\$240,000
Other Funds:				\$60,000			\$60,000
Total:	\$0	\$180,000	\$60,000	\$60,000	\$0	\$0	\$300,000

Lead Agency:	Encanto Transit	Amount:	PUC Funds Type:
Contact Person:	Isabela Madrigal		99313
Contact Phone #:	760-656-2022	\$10,000	99314
Contact E-mail:	imadrigal@encanto.transit.gov		

Contributing Sponsor:	Colombia County LTC	Amount:	PUC Funds Type:
Contact Person:	Mariano Guzman	\$50,000	99313
Contact Phone #:	760-565-1810		99314
Contact E-mails:			

Contributing Sponsor:		Amount:	PUC Funds Type:
Contact Person:			99313
Contact Phone #:			99314
Contact E-mails:			

Contributing Sponsor:		Amount:	PUC Funds Type:
Contact Person:			99313
Contact Phone #:			99314
Contact E-mails:			

Contributing Sponsor:		Amount:	PUC Funds Type:
Contact Person:			99313
Contact Phone #:			99314
Contact E-mails:			

Total FY 24-25 LCTOP Funding \$60,000

Fully Funded Project: Provide a description of all the funds that will be used to complete this project and how LCTOP funds will not supplant other funding sources. Include the project ID and awarded funding amount from prior rollover years.

Encanto Transit will use both Cycle A and Cycle B FY25-26 LCTOP funding along with local area funds to full fund the project. LCTOP funds will not supplant other funding sources, this project would not be possible without support from LCTOP.

Detailed Funding Information: This section should be completed to detail any CAP funds included in the "Prior" column, include the Project ID, amount of funds transferred, and CAP approval date(if available).

N/A

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Funding Plan

Total Project Funding							
Component	Prior	FY 25-26 (A)	FY 25-26 (B)	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PS&E	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R/W	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CON	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Veh/Equip Purchase	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operations/Other	\$0	\$180,000	\$60,000	\$60,000	\$0	\$0	\$300,000
TOTAL	\$0	\$180,000	\$60,000	\$60,000	\$0	\$0	\$300,000

Funding Source: Low Carbon Transit Operations Program (LCTOP)

Component	Prior	FY 25-26 (A)	FY 25-26 (B)	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Equipment Purchase							\$0
Operations/Other		\$180,000	\$60,000				\$240,000
TOTAL	\$0	\$180,000	\$60,000	\$0	\$0	\$0	\$240,000

Funding Source: Local Area Funds

Component	Prior	FY 25-26 (A)	FY 25-26 (B)	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Equipment Purchase							\$0
Operations/Other				\$60,000			\$60,000
TOTAL	\$0	\$0	\$0	\$60,000	\$0	\$0	\$60,000

Funding Source:

Component	Prior	FY 25-26 (A)	FY 25-26 (B)	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Equipment Purchase							\$0
Operations/Other							\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:

Component	Prior	FY 25-26 (A)	FY 25-26 (B)	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Equipment Purchase							\$0
Operations/Other							\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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Funding Plan

Funding Source:							
Component	Prior	FY 25-26 (A)	FY 25-26 (B)	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Equipment Purchase							\$0
Operations/Other							\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:							
Component	Prior	FY 25-26 (A)	FY 25-26 (B)	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Equipment Purchase							\$0
Operations/Other							\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:							
Component	Prior	FY 25-26 (A)	FY 25-26 (B)	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Veh/Equip Purchase							\$0
Operations/Other							\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:							
Component	Prior	FY 25-26 (A)	FY 25-26 (B)	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Veh/Equip Purchase							\$0
Operations/Other							\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Funding Source:							
Component	Prior	FY 25-26 (A)	FY 25-26 (B)	FY 26-27	FY 27-28	FY 28-29	Total
PA&ED							\$0
PS&E							\$0
R/W							\$0
CON							\$0
Equipment Purchase							\$0
Operations/Other							\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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Project Information

1) Project Description - Provide a comprehensive project description. For operations projects, include: **#of trips, span, frequency improvements, days of operation and marketing component (if applicable)**. For capital projects, include: **product specifications** and identify all **LCTOP funded components**. **No more than 14 lines**.

As part of Encanto Transit fifth anniversary the alternative transportation agencies will provide free rides on all services including the Donkey, and the Haycart. Fares range from \$1.25 to \$1.75 depending on age and services. Encanto Transit expects to provide roughly 10,000 free rides each months for 18 month at an average cost of \$1.50 per trip. This request for funding also includes \$30,000 for marketing this program. Encanto Transit would like to continue the free fare program beyond this first LCTOP Allocation.

2) Project Planning - Provide a detailed explanation of the project planning process and how it was designed to avoid substantial burden on any low- income, disadvantaged, and vulnerable populations. **Include any public outreach, events, workshops or community input**. **No more than 14 lines**.

At several Agency Board Meeting and at events in the town square, including the annual sing-a-long day, day of Prophecies, and Julieta Healthcare days, town members commented about the ongoing cost of transportation services within town asking town officials to find a way to decrease or eliminate the cost of transportation within the town.

3) Project Costs - Provide an **itemized breakdown** of project components **and** describe **how the cost estimations were developed**. Please include marketing and bus wraps cost in this section. Total costs must correspond to the Funding Information section above. **No more than 14 lines**.

Average Cost per Ride \$1.50 x Average Trips per Month 10,000 x 18 months = \$270,000 cost to provide free rides.
\$30,000 in marking cost to provide notice of the new program including wall advertisement and onservice displays.

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Agency Information

4) Agency Fare - Describe your agency's fare structure including any discounts or special fares and **how the project will affect that structure, if at all. No more than 16 Lines.**

Children 5-18 \$1.25 on the Donkey

5) Agency Service - Describe the transit service provided and how the project plays into the overall operations. . **No more than 2450 characters.**

6) AB 680 Workforce Standards to Support Job Quality -As part of your FY 25-26 LCTOP Allocation Request Packet please include an electronic copy of your agency's most recently approved procurement manuals.

Did you submit your board approved procurement manual as part of your FY 25-26 LCTOP Allocation Request Packet?

Yes

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Project GHG Benefits

Greenhouse Gas Reductions - Describe qualitatively how this project will reduce greenhouse gas emissions.

Greenhouse Gas Reductions - Please provide quantitative information requested below and explanations supporting the data provided.

	Value	Explanation
Year 1 (Yr1) - First year of service, or year that capital improvements will be completed.	2026	The Free Fare Program would start July 1, 2026
Year F (YrF) - Final year that the service is funded or the final year of useful life for capital improvements.	2027	This Allocation of funding is estimate to provide 18 months of free rides through December 2027
Project Yr. 1 Ridership Increase - Estimated annual ridership <u>contributed by the new service or capital improvement</u> in Yr1.	16,380	Encanto Transits current ridership is roughly 9,090 rides per month with the free fares we are estimating an increase of 10% to roughly 10,000 rides per month, an increase of 910 rides per month for 18 months or a 16,380 increase in ridership.
Project Yr. F Ridership Increase - Estimated annual ridership <u>contributed by the new service or capital improvement</u> in YrF.	16,380	First year is the same as last year for this project.
Adjustment (A) - Adjustment factor to account for Choice Riders. Use default values listed on	0.540	Used Default from "Lookup Tables"
Trip Length (L) - Length (miles) of average auto trip reduced or average passenger trip length. You may use default values listed on	4.76	Used Default from "Lookup Tables"
Project Useful Life	1	This is calculated based on the values above.
Total Project Ridership Increased	16,380	This is calculated based on the values above.
Total Project VMTs Reduced	42,103	This number is calculated based on the values above.
Total Project GHG Emission Reductions (MTCO_{2e})	18.86	This number is calculated based on the values from above and the <u>QM-Tool tab</u> .
FY 25-26 LCTOP Project GHG Emission Reductions (MTCO_{2e})	18.86	This number is calculated based on the values from above and the <u>QM-Tool tab</u> .

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Project Benefits

Travel Cost Savings Benefits

	Value	Explanation
Baseline Average One-Way Fare Cost (\$/One-Way Trip/Rider) <i>(Average fare per boarding, prior to project implementation)</i>	\$1.50	The average fare between the senior, youth and disabled fare is \$1.50.
New Average One-Way Fare Cost (\$/One-Way Trip/Rider) <i>(Average fare per boarding resulting from project implementation)</i>	\$0.00	(ex. The average reduced fare paid (due to this project) for adult, senior, youth, and discounted fare is \$0.75 per way)
Transit Facility Parking Cost (\$/Roundtrip/Rider) <i>(Average cost to park to use transit associated with project)</i>	\$0.00	N/A
Avoided Parking Cost (\$/Roundtrip/Rider) <i>(Average avoided parking cost associated with project)</i>	\$0.00	N/A
Avoided Toll Cost (\$/Roundtrip/Rider) <i>(Average avoided toll cost associated with project)</i>		N/A

Co-Benefits - Check all additional Benefits/Outcomes.

- | | |
|-------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| <input type="checkbox"/> Improved Safety | <input checked="" type="checkbox"/> Coordination with Educational Institution |
| <input type="checkbox"/> Improved Public Health | <input type="checkbox"/> College <input checked="" type="checkbox"/> Grades K-12 |
| <input checked="" type="checkbox"/> Reduced Operating/Maintenance Costs | <input checked="" type="checkbox"/> Promotes Active Transportation |
| <input type="checkbox"/> Increase System Reliability | <input type="checkbox"/> Promotes Integration w/ other modes |

Co-Benefits - Describe benefits selected above and other benefits not listed.

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Community Engagement Co-Benefit

To estimate the community engagement co-benefit, users will respond to the five questions below. Based on the responses to the questions, the level of community engagement will be evaluated as low, medium, or high.

1) Is the project being proposed for LCTOP funding, a neighborhood-scale, city/regional-scale, or rural-scale project?	Rural
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2) With regard to public events held by the project proponent to discuss this project proposal with the community, what was the approximate total attendance at those events?	35
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3) With regard to other opportunities provided by the project proponent for community members to comment or provide input on the project, beyond those included in question 2, what is the approximate total number of people who provided commentary or input on the project through these opportunities?	16
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4) Which of the following took place as part of the events & other opportunities identified? (Check all that apply):

- a. Informed the community about various aspects of the project, including the process by which major decisions about the project would be made.
- b. Solicited and recorded written or spoken input from the community about specific aspects of the project or potential project alternatives before decisions on those aspects and alternatives were finalized.
- c. Incorporated proposals or ideas from the community into project alternatives or components.
- d. Reported back to the community on how the input in 4(b) and 4(c) was incorporated.
- e. Developed project features or project alternatives collaboratively with the community by having one or more workshops or other meetings in which the community developed a project alternative or specific component to address unmet community needs, which was subsequently included in the project's application for funding or final design.
- f. Developed project features or project alternatives collaboratively with the community by formal cooperation with a community-based organization (i.e., via a memorandum of understanding, community benefits agreement, steering committee, labor agreement, etc.) to acquire or distribute funding, identify project alternatives or project components, or otherwise enhance community engagement in project design, planning and implementation.
- g. Developed project features or project alternatives collaboratively with the community by delegation of authority to choose between project alternatives or components to the community through a steering committee, organized voting process, representative community-based organization, or other means.
- h. Developed project features or project alternatives collaboratively with the community by a community-based organization, community-driven steering committee, or similar entity designed, planned, and implemented the project in whole or in significant part.

5. Considering all input opportunities, which of the following statements are true (check all that apply):

- a. The participants comprised a broadly representative sample of the population potentially benefiting from, or affected by, the project.
- b. Project proponents identified key community leaders and organizations and engaged them directly.
- c. The events and input opportunities were hosted at varied and accessible times and locations throughout the area potentially affected by the project and included both in person and online forms of engagement. Events and written materials were offered in languages other than English.
- d. The participation process was conducted or assisted by a professional facilitator or public participation expert.
- e. The project proponents, or those acting on their behalf, prepared and followed a community engagement plan that meets the minimum criteria originally established by the Transformative Climate Communities Program

Priority Population Community Engagement: Identify the specific assessment for the Community Engagement Co-benefit (High, Medium, Low):	High
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Priority Populations Benefits

Step 1 - Identify the Priority Population: Determine if the project is at least partially located within a Priority Population census tract or will benefit Priority Population households.

Does your Agency's Service Area have a Disadvantaged Community? (as defined by SB 535)	Yes
Is the project located within the boundaries of a Disadvantaged Community census tract?	Yes
Is the project located within the boundaries of a Low-Income community census tract?	Yes
Is the project located outside of a disadvantaged community, but within 1/2 mile of a disadvantage community and within a low-income census tract?	No

Step 2 - Identify a Need: Review the options and select one that explains how the community or household need for the priority population identified in Step 1 was determined.

A. Direct Engagement: Engage local residents and community groups in meetings, workshops, or other opportunities as part of the planning process to identify community or household needs, and document how the engagement informed the design and/or selection of projects to address those needs.

Priority Populations Community Needs Description: Describe the community or household **need** and how it was **identified**. If option "B. Local Documentation" was chosen, briefly describe the documentation. If option "C. Data Tools" was chosen, include the name of the tool in the description.

Step 3 - Provide a Benefit: Review the options below and select one that demonstrates how the project directly benefits the priority population identified in Step 1 and addresses the need identified in Step 2.

Priority Population Benefit: Select the benefit your project provides to the community or household.	B. Project provides increased access to clean and/or shared transportation options.
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Please provide the amount of FY 25-26 LCTOP funds estimated to benefit Priority Populations.

Amount of FY 25-26 funds to benefit a Disadvantage Community <i>(If you have a DAC, at least 50% must benefit a DAC) :</i>	\$100,000
Amount of FY 25-26 funds to benefit Low-Income Community:	\$80,000
Amount of FY 25-26 fund to benefit Low-Income Households and Residents within 1/2 mile of a DAC:	\$0
Total Amount of FY 25-26 LCTOP funds to benefit Priority Population <i>(Total should not exceed total FY 25-26 LCTOP project funding):</i>	\$180,000

Agency can meet the DAC requirement by meeting any of the SB 1119 Project Criteria:

Is the project a transit fare subsidies or network and fare integration technology improvements, including, but not limited to, discounted or free student transit passes	
Is the project a purchase of zero-emission transit buses and/or purchase and installation of supporting infrastructure?	
Is the project a new or expanded transit service that connects with transit service serving a disadvantaged communities?	