

STREAMLINED A&E CONTRACT PROCESS – What's New?

The Streamlined A&E Contract Procurement process has been developed to improve and ensure compliance with both State and Federal regulations for Architectural & Engineering contract procurements. This procurement process conforms with both state and federal regulations including Government Codes 4225 et seq. and Code of Federal Regulations (CFR) Title 23, Part 172.

Caltrans is excited to implement this process and is committed to improving efficiency as a leader in transportation. Once this process is fully implemented the timeline for contract execution will be consistently faster. Expediting procurement allows consulting firms to have contracts executed in a timely manner and begin work within 75 business days from the district's/program's contract request.

[Updates 7/26/22](#)

The following updates were made to the DPAC A&E site:

<https://dot.ca.gov/programs/procurement-and-contracts/ae-contract-information>

[Archive Updates 4/28/22](#)

The following links are now available on the Caltrans A&E Contract information main page under Audits and Investigations.

- a) [Financial Documents Submittal Folders - Must Read Information | Caltrans](#)
 - b) [A&E Negotiation Stage D Financial Review Fact Sheet \(ca.gov\)](#)
 - c) [AE Paycheck Protection Program \(PPP\) Loan Forgiveness Guidance \(ca.gov\)](#)
1. It was recently discovered that premium overtime was not treated properly in the Prevailing Wage Cost Proposal that Caltrans was using. As a temporary fix, the old Other Direct Cost (ODC) proposal has been added to the Financial Folders. Depending on the treatment of the delta's, the consultant will receive assistance in adjusting the formulas to comply with the existing prevailing wage policy, and no policy changes have been made.
 2. An updated Request for Qualifications template has been posted in the [Streamlined A&E Contract Process | Caltrans](#) page to reflect:
 - a. Ukraine-Russian-related Sanctions Requirements, and
 - b. A **time change** for the electronic submittal of Statement of Qualifications to **10:00 am**, instead of 3:00 pm.
 3. Any document not posted on A&E's main page may be requested by sending a request to the A&E Customer Service email at AE.Customer.Service@dot.ca.gov.

