

Small Business (SB)

1. Certification Eligibility Requirements

For SB certification purposes, a business:

- Must be independently owned and operated;
- Cannot be dominant in field of operation;
- Must have its principal office located in California;
- Have its owners (or officers in the case of a corporation) domiciled in California;
- And, together with affiliates, be either
 - a. A business with 100 or fewer employees, and have gross annual receipts of \$15 million or less (averaged over the previous 3 tax years)
 - or-
 - b. A manufacturer with 100 or fewer employees.

2. SB Certification Benefits – IT’S FREE

Upon meeting eligibility requirement, certified SB are entitled to the following:

- Eligible for the state’s SB Participation Program. The program sets the goal to use SB in at least 25 percent of the state’s overall contract dollars.
- State agencies may use a streamlined process known as the “SB/DVBE Option” by contracting directly with California certified SB businesses for goods, services, information technology, and public works projects.
 - The solicitation must be valued at more than \$5,000 and the state agency must obtain price quotes from at least two California certified SB businesses.

If you have any questions regarding the DVBE Certification eligibility requirements or benefits, please contact OSDS Help.

By telephone: (916) 375-4940	By email: OSDSHelp@dgs.ca.gov
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For SB/DVBE, through Cal eProcure, you can:

- Register your business
- Apply for SB and DVBE certification
- Search for bid solicitations and contracts