

Environmental Generalist and Cultural Resources Contract Outreach

District 8 – Webex

On-Call Contract Outreach Presentation

May 8, 2025, 1PM to 3PM

Agenda

1:00PM – Purpose of the Outreach and Introductions

1:05PM – Env Generalist Contract Overview

1:15PM – Cultural Resources Contract Overview

1:25PM – Small Business/ DBE/ DVBE

1:35PM – Cal Mentor Program

1:50PM – DPAC: A&E Negotiation Phase Deadlines (Youtube)

2:05PM – Submit Questions and Networking Session

2:30PM – Response to Questions/Adjourn

Introductions

Role and Title for Participating Caltrans Team Members:

Contract Manager (Env Gen): Bahar Bakhtar

Contract Manager (Cultural Resources): Bahar Bakhtar

Small Business: Ruby Carrillo; Abigail Delgado

Cal Mentor Liaison: Elias Gutierrez

Env Division (TOM) Manager: Antonia Toledo; Olufemi Odufalu

Cultural Resources Manager (TOM): Gabrielle Duff

Assistant Contract Manager: Diana Calderon

Purpose of this Outreach

Contract overview

Information sharing

Questions and Answers session

Networking and Partnering opportunity

Questions in Chatbox

Please indicate:

Name of company

Contact information (phone number and/or email)

Prime of Sub consultant

Optional: DBE certified (if question is pertaining to Env or Cultural Resources contract)

Disclaimer

All information presented in this outreach event does not constitute a solicitation or offer of any contract with Caltrans.

The scope of work, duties, personnel requirement, contract amount, schedule, and all aspects of the contract are NOT final.

Information provided is preliminary and subject to change.

General Information Environmental Generalist Services Contract

Location: District 8 Counties of San Bernardino and Riverside

Scope: This is an on-call contract for Environmental Generalist, Air Quality, Noise and Water Quality Studies.

The Consultant shall perform consultation, research, professional and technical services required for Environmental Generalist Services, including, but not limited to, field sampling, analysis, reports, and work related to testing equipment calibration.

Estimated Contract Value: \$3,000,000.00

Duration: Contract term is 3 years

Goals: There will be a DBE contract goal TBD

Replacement to the existing Contract 08A3485

Scope of Services

Services required for this contract are:

Environmental Generalist Services

Air Quality Services

Noise Studies

Water Quality Studies

Exclusion of Work

Biological

Cultural Resources

Paleontological Resource

Visual Impact Analysis

Hazardous Waste

Existing Environmental Support: The Consultant shall not provide support for any elements completed by other consultants

Approval of Caltrans documents (i.e., Design Standard Decision Documents, SWDR, Hydraulics Report, etc.)

Lane closure charts

Regulatory and resource agency coordination

Construction inspection

Project closeout activities

Land Surveys (Topo and original ground surface data)

Consultant Personnel Classifications

All personnel requirements will be specified on the advertised scope of work.

The Department's expectation is that the submitted SOQs contain personnel that meet the minimum requirements specified in the advertisement for all classifications including, but not limited to, educational requirements, certifications, licensing, experience, and any other requirement as specified in the Request for Qualifications (RFQ) advertisement.

Summary of Qualifications

Identified in SOW

Consultant Contract Manager: The Consultant CM shall have a minimum of five (5) years of experience performing the duties as a CM for similar Environmental Generalist Services contracts. The Consultant CM shall be an employee of the Consultant. The Consultant CM shall have "substantial knowledge and experience" in performing the Environmental Generalist Services work. "Substantial knowledge" is defined as having a Degree (Bachelors, Masters, or higher) in a related field. "Substantial experience" is defined as having a documented minimum five (5) years of demonstrated experience acceptable to Caltrans in performing the Environmental Generalist Services work and NEPA and CEQA Assessment/Analysis.

Consultant Task Order Manager: The Consultant Task Order Manager shall have “substantial knowledge and experience” in performing the Environmental Generalist Services “Substantial knowledge” is defined as having a Degree (Bachelors, Masters, or higher) in Environmental Planning or Environmental Science. “Substantial experience” is defined as having a documented minimum five (5) years of demonstrated experience acceptable to Caltrans in performing the Environmental Generalist Services work. Any advanced degree in Environmental Planning or Environmental Science may be substituted for three (3) years’ experience.

General Information Cultural Resources Services Contract

Location: District 8 Counties of San Bernardino and Riverside

Scope: This is an on-call contract for Cultural Resources Division.

Estimated Contract Value: \$2,000,000.

Duration: Contract term is 3 years

Goals: There will be a DBE contract goal: TBD

Replacement to the existing Contract 08A3622

Scope of Services

The Consultant may provide services to Caltrans including, but not limited to:
Perform consultation, research, professional and technical services required for Cultural Resource and Paleontological Resource Services, including, but not limited to, record searches, field surveys, analysis, reports, and monitoring, on an “as-needed” basis.

Exclusion of Work

Existing and future project specific and multiphase contracts.

Work related to the PID phase of the Caltrans project delivery process

PPM/Design/Construction services/Hazardous Waste Services/Environmental Generalist Services/Bio Services. A separate contract exists for each one of these services.

Consultant Personnel Classifications

All personnel requirements will be specified on the advertised scope of work.

The Department’s expectation is that the submitted SOQs contain personnel that meet the minimum requirements specified in the advertisement for all classifications including, but not limited to, educational requirements, certifications, licensing, experience, and any other requirement as specified in the Request for Qualifications (RFQ) advertisement.

Summary of Qualifications

Identified in the SOW

The Consultant Contract Manager shall have a minimum of five (5) years of responsible experience performing the duties as a contract manager for similar Cultural Resource Services contracts. The Consultant Contract Manager shall be knowledgeable about all Caltrans policies and procedures. The Consultant Contract Manager shall be an employee of the Consultant.

DBE/Small Business

This contract is expected to have a DBE goal of approximately TBD.

A voluntary goal of 25% for Small Business Participation highly encouraged.

Tentative Schedule

Advertisement: July/August 2025

SOQ Due: 30 Calendar days after advertisement

Interview: Approximately 7-10 Business days after SOQ due date

Negotiation: Must submit a Complete Financial Package (RADS + RFDs)

Award and Execution: Dependent on Complete Financial Package Submittal

Architectural & Engineering Outreach

California Department of Transportation, District 08

San Bernardino & Riverside County

Small Business Program Overview

California Department of Transportation (Caltrans), District 8

Non-Discrimination Policy Statement

The California Department of Transportation, under Title VI of the Civil Rights Act of 1964, ensures “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”

Caltrans will make every effort to ensure nondiscrimination in all of its services, programs and activities, whether they are federally funded or not, and that services and benefits are fairly distributed to all people, regardless of race, color, or national origin. In addition, Caltrans will facilitate meaningful participation in the transportation planning process in a nondiscriminatory manner.

For more information regarding Title VI, please visit the following web page:

<https://dot.ca.gov/programs/civil-rights/title-vi>.



Meet the Staff

Susanne Kulesa, Program Manager, Caltrans District 8

Susanne.kulesa@dot.ca.gov

Abigail Delgado, Strategic Engagement Manager, Caltrans District 8

Abigail.delgado@dot.ca.gov

Shanae Pharaoh, District Small Business Liaison, Caltrans District 8

Shanae.pharaoh@dot.ca.gov

Ruby Carrillo, Staff Analyst, Caltrans District 8

Ruby.carrillo@dot.ca.gov

D8smallbusiness@dot.ca.gov

Small Business Office Role

Educating internal and external stakeholders on the Caltrans' Small Business (SB), Disabled Veteran Business Enterprise (DVBE), and Disadvantaged Business Enterprise (DBE) programs.

Tracking and reporting outreach activities and performance metrics.

Organizing and/or participating in events and activities for small businesses.

Cultivating partnerships with business assistance organizations, industry groups, and other state and local government agencies.

Marketing Caltrans' contracting and procurement opportunities to the small business community including certified SB, DVBE, and DBE firms.

Opportunities

1:1 Meetings

Mandatory pre-bid meetings

Minor program

Calmentor program

Construction mentor program

Caltrans Small Business Goals

State Funded Projects (When project funding is ONLY state dollars)

Small Business (SB)/Small Business – Public Works (SB-PW): 25%

Disabled Veteran Business Enterprise (DVBE): 5%

Federally Funded Projects (When projects have ANY AMOUNT of federal dollars)

Disadvantaged Business Enterprise (DBE): 21.35%

How to Get Certified

SB/DVBE

DGS' website, Cal eProcure

Apply online & submit documents electronically

SB and DVBE renews every 2 years.



DBE

Caltrans' website, DBE System

Apply online & submit documents electronically

Must resubmit documents every 5 years to verify eligibility.



You're Certified. Now What?

Connect with your local DSBL

District 8, Shanae Pharaoh D8Smallbusiness@dot.ca.gov

Other Caltrans Districts - Statewide DSBL Contact List:

<https://dot.ca.gov/programs/civil-rights/dsbl-contact-list>

Attend outreach events

Find Caltrans projects and contracts to bid on

Sign-up for our mailing list:

<https://lp.constantcontactpages.com/sl/fkTB8IJ/D8smallbusiness>

Enter your firm into our Emergency Contractor Registry

Outreach



Current Projects:

Look Ahead Report:



Upcoming Events:



Statewide Resources:



A&E Contract Information:



Past Purchases:



District 8 Small Business Program: d8smallbusiness@dot.ca.gov



D8 Small Business Mailing List:

Future Outreach Events

May 1, 2025: Public Works Summit

May 2, 2025: Calmentor Spring Event: D7 in Los Angeles

June 11, 2025: 2025 Bix Expo: Pomona, California

June 25, 2025: SBDC Small Business Conference

Thank you!

D8 Small Business Contact information: d8smallbusiness@dot.ca.gov

A&E Calmentor Program

Caltrans District 8, Consultant Services Unit

Elias Gutierrez, CSU Branch Chief

elias.gutierrez@dot.ca.gov

(909) 677-9438

Calmentor Program: Goal and Background

Goal: Increase the pool of small A&E business participation in transportation projects.

Senate Bill 103: Mandated the increase of procurement opportunities for Small Business (SB), Disadvantaged Business Enterprise (DBE) and Disabled Veterans Business Enterprise (DVBE) and created outreach programs and activities such as the Calmentor Program.

Calmentor Steering Committee is formed by 11 members (four large firms, four small firms, one member from Districts 7, 8, and 12); ready to reach out to you to make this program successful.

Large and small firms pair up into a mentorship agreement; builds relationships between both large and small firms.

Voluntary Program through acceptance and screening of completed applications from mentors and protégés.

Calmentor Program Benefits

Large firms – Increased goals (DBE/DVBE) are being reached and provides support to small businesses.

Small firms – Increase potential growth, familiarize with Caltrans operation/process in order to be awarded A&E contracts.

Large and Small firms – Economic growth in our communities.

Calmentor Program Events

Calmentor networking event held bi-annually

Location rotates between Districts 7, 8, 12

Events published at:

LinkedIn

American Council of Engineering Companies

Small Business Council

Other Caltrans Outreach events

Purpose:

Meet District Executive staff, meet the Calmentor Steering Committee members, and receive information about upcoming A&E contracts.

Hear from you (consultant community) likes/dislikes.

Calmentor Program: Contact Us

Email: d7.ppm.consultant.services.unit@dot.ca.gov

LinkedIn: <https://www.linkedin.com/groups/12285931/>



How We Can Help:

Request overview information about program

Request applications

View Mentor/Protégé active list

How to pair up

Division of Procurements and Contracts (DPAC)

For information and procedures on Caltrans A&E contracts, visit the Division of Procurements and Contracts (DPAC) website:

<http://www.dot.ca.gov/hq/dpac/aeinfo.htm>

<https://dot.ca.gov/programs/procurement-and-contracts/ae-contract-information>

Inquiries: AE.customer.service@dot.ca.gov

A&E Negotiation Phase Deadlines

https://www.youtube.com/watch?v=mGgVEnUJ_S8

Question and Answer Session

Please post questions in the chat.

Outreach information including questions and answers will be posted on DPAC A&E website.

<http://www.dot.ca.gov/hq/dpac/aeinfo.htm>