

**D7 Virtual Two Contracts Outreach  
Survey (Ventura County) Contract**

Temp LAR No. 07NEWS02-25

**Right of Way Engineering (Los Angeles & Ventura County) Contract**

Temp LAR No. 07NEWRW1-25

**Wednesday, May 21, 2025**

**10:00AM-12:00PM via Webex**

**NETWORKING OPPORTUNITY**

Provide your below info in the chat box:

Name

Firm Name

Type of Services

DBE/SB

Prime/Sub

Utilize the list of attendees to form your potential team partners

<https://dot.ca.gov/programs/procurement-and-contracts/ae-contract-information/a-e-outreach-events>

**AGENDA**

Bryan Luong, Contract Manager for both contract procurements, presenting introduction.

Myrna Tanudjaja, from External Affairs, who will share about the Disadvantage Business and Small Business program.

Irmalinda Osuna, from Consultant Service Unit, will go over the Calmentor Program.

Jay Satalich from the Office of Survey will go over the Requirements and Contract Scope of Services for the Survey Ventura County contract.

Otto Jarquin from the Office of Right of Way Engineering will go over the Requirements and Contract Scope of Services for the Right of Way Engineering contract.

**Small Business**

Myrna Tanudjaja – D7SmallBusiness@dot.ca.gov

Title VI of the Civil Rights Act of 1964, prohibits discrimination based upon race, color, and national origin. Specifically, 42 USC 2000d states that “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

Purpose is to increase participation of Small Business (SB), Disabled Veteran Business Enterprises (DVBE) and Disadvantaged Business Enterprise (DBE) firms in federal and state contracting and procurement.

Utilization Goals:

Small Business (SB): 25%

Disabled Veteran Business Enterprise (DVBE): 3%

Disadvantaged Business Enterprise (DBE): 21.35%

Certification for Small Business (SB) and Disabled Veteran Business Enterprise (DVBE) please go to:

<https://caleprocure.ca.gov/>

Certification for Disadvantaged Business Enterprise certification, since only DBE qualified for federal funded project, please go to:

Caltrans website – Program - Civil Rights

[California Department of Transportation | Caltrans](#)

DBE Online Application/System

California Unified Certification Program

For inquiries regarding DBE certification, please direct your email to [dbe.certification@dot.ca.gov](mailto:dbe.certification@dot.ca.gov)

### **Cal eProcure**

CaleProcure is like a one-stop shop, where you can apply for certification, find solicitations, look for procurement information and more. So be sure to check this site often.

### **Small Business Goals and Commitment (as of MAY 2025)**

Statewide Goals

#### *State*

Small Business S/B)/ Small Business –Public Works (SB-PW): 25%

Disabled Veteran Business Enterprise (DVBE) participation: 3%

#### *Federal*

Disadvantaged Small Business Enterprise (DBE) commitment: 21.35%

District 7 Report of Commitment

#### *State*

State Funded Construction Contracts:

Small Business Commitment: 49%

Disabled Veteran Business Enterprise (DVBE) participation: 5%

#### *Federal*

Federally-Funded Construction Contracts:

Disadvantaged Small Business Enterprise (DBE) commitment: 25%

Minor B programs are for construction projects contract with a bid limit of \$461,000.

These contracts are only awarded to SB or DVBE firms, but Division of Procurement and Contracts (DPAC).

For Minor A program, these are construction contracts with a bid limit of \$1.25 million and are awarded by Office of Engineers (OE).

In FY 24/25 (July 2024 to June 2025), there are 19 Minor B contracts awarded to date, May 2025.

Total amount of \$5.2M went to SB and DVBE firms, and the rest was for specialty work that goes to Primes.

You can find these contracts on Caleprocure website.

3 Minor A projects currently being advertised. These are the project numbers if you search on CaleProcure: 4V500, 4V530 and 4V540

### **Small Businesses (SB) and Emergency Contracts**

Director's Orders (DOs)/District Director's Orders (DDOs)

How to get Emergency Work?

*\*Emergency Work Registry\**

Have a current CSLB License and DIR Registration

Have appropriate insurance and bond capacity

SBE, DBE, DVBE Certification is a plus.

Get on the Caltrans ECR (Emergency Contractor Registry) or DGS Emergency Work Registry:

<https://ecr.dot.ca.gov/index.php/main/form>

Sign up for emergency work at Department of General Services (DGS) site:

<https://www.dgs.ca.gov/PD/News/Page-Content/Procurement-Division-News-List-Folder/SBDVBE-ERCertified-Business-Information?search=emergency>

Enroll in the Mentor Protégé Program for Construction

Provide a capability statement

Please direct your inquiries regarding small business to:

D7SmallBusiness@dot.ca.gov

### **Calmentor Program**

Purpose is to increase the pool of small A&E businesses (includes SB, DBE, DVBE) participation in transportation projects.

Mentoring Program that pairs small A&E businesses with large A&E firms

Enhance small business operations to achieve their growth potential

Create small business opportunities that provide more meaningful participation in transportation projects

Establish an entry point for small A&E firms that desire to do business with Caltrans and other public agencies

Develop business relationships that cultivate new opportunities for both large and small firms

### **Why Should a Small A&E Firm Participate?**

Develop more meaningful relationships with large firms

Enhances readiness to pursue business opportunities

Enhances perspectives on successful business practices

### **How Do I Start?**

Request informational brochure and application.

Submit Mentor or Protégé application.

Request active Mentor or Protégé list for potential pairing

Submit MOU with Caltrans

Calmentor Southern California Alliance (Districts 7, 8, 12)

Helpful links: <https://dot.ca.gov/caltrans-near-me/district-7/calmentor>,  
[d7.ppm.consultant.services.unit@dot.ca.gov](mailto:d7.ppm.consultant.services.unit@dot.ca.gov), <https://www.linkedin.com/groups/12285931/>

### **DISCLAIMERS**

The information provided in this event does not constitute a solicitation or offer of any contracts with Caltrans.

For this outreach, the scope of work, duties, contract amount, schedule, and all aspects of the contract are not final. Information provided is preliminary and subject to change.

### **Advertising two separate contracts:**

The first contract is the on-call Land Surveying services contract within Caltrans District 7 covering Ventura County only.

The existing contract is 07A5326 with Stantec.

The contract amount is approximately \$2 million dollars, the term of this contract is 3 years, and the anticipated start is December 2025.

The second contract is the on-call Right of Way Engineering services contract within Caltrans District 7 covering Los Angeles and Ventura Counties.

The existing contract is 07A5353 with Psomas.

The contract amount is approximately \$1.5 million dollars, the term of this contract is 3 years, and the anticipated start is January 2026.

### **07NEWS02-25 Scope of Services**

Perform professional land surveying on an “as-needed” basis to support D7 Office of Surveys, Design Division.

Required tasks (typical):

Geodetic control densification  
Field topographic surveys  
Land-net and ROW surveys (field)  
Construction staking  
Other survey tasks as-needed  
Within the Ventura County geographic region

Excluded tasks:

Activities under the D59 Office of Photogrammetry contract  
Activities under the D7 “Survey office” contract  
Activities under the D7 “ROW office” contract  
Project Initiation Phase (PID)/Phase K  
Single-phase EAs (SPEAs) that are not D7 COS funded

**07NEWS02-25 Contract Particulars**

All surveying work supports the D7 COS program  
Team will work directly for professional land surveyors  
Consultants will mobilize from Ventura field office  
Task orders will support Geospatial, Ventura field office, and Mapping cost centers  
Workload is unpredictable, used during “surge” situations  
Team must be ready within 72 hours when the call is “on”  
Ability to respond simultaneously  
With multiple crews  
On multiple projects in different geographic areas  
Requires an experienced consultant contract manager  
Requires an experienced, stable staff in key roles  
Overview of projected workload for D7 Office of Surveys  
FY 2025-2026  
FY 2026-2027 and beyond  
Vendor Services: Traffic Control

**07NEWRW1-25 Scope of Services**

Perform professional Right of Way Engineering services on an “as-needed” basis to support D7 Office of Right of Way.

Required tasks (typical):

Researching existing records (Caltrans and other entities)  
Writing survey requests  
Creating base map/land new maps  
Right of Way appraisal maps  
Right of Way record maps  
Legal Descriptions for acquisition documents such as Deeds, Quitclaims, Easements  
Condemnation package, including legal description and plat map.

Excluded tasks:

Field land surveying support services such as field work, preparation and maintenance of field survey documents, including compiling and maintaining survey field notes and field drawings, and providing other field survey documents to Caltrans projects.

**07NEWS02-25 Contract Particulars**

Requires an experienced consultant contract manager

Requires experienced, stable staff for Project Surveyor, Survey Technician, and Survey Assistant classifications

Overview of projected workload for D7 Office of Surveys

FY 2025-2026

FY 2026-2027 and beyond

Details regarding Caltrans interactions and expectations during contract

**Overview Current A&E Contract Process**

[Architectural & Engineering \(A&E\) Contract Process Overview - November 2024](#)

**Question & Answer Session**

Outreach information including questions and answers will be posted on the DPAC A&E website:

<https://dot.ca.gov/programs/procurement-and-contracts/ae-contract-information/a-e-outreach-events>

No contract questions were asked during presentation.

**Conclusion & Helpful Links**

Caltrans Website:

<https://dot.ca.gov/>

Caltrans, Division of Procurement and Contracts (DPAC) A&E Website:

<https://dot.ca.gov/programs/procurement-and-contracts>

A&E Contract Information (including Look Ahead Report):

<https://dot.ca.gov/programs/procurement-and-contracts/ae-contract-information>

Cal eProcure:

<https://caleprocure.ca.gov/pages/Events-BS3/event-search.aspx>

Caltrans, Office of Civil Rights:

<https://dot.ca.gov/programs/civil-rights>