

## 07NEWS01-25 Survey Contract Outreach - 1/09/2025 – Questions and Answers

1. What may the first task order entail?

A specific answer cannot be given at this time. The scope depends on the workload, and the workload is unpredictable, used during “surge” situations.

Survey supports approximately 300 COS projects during the year, so it is difficult to provide the specific requirements. However, what is critical now is the work along Pacific Coast Highway (PCH) (separated from the recent fire). The work entails pedestrian and safety aspects. There are also some work near I-405 and I-5 along San Fernando Valley. However, we are not sure yet if this work will be involving consultants.

2. Are there any active task orders under the current contract?

Yes, there are.

Caltrans D7 Survey Office currently has couple small active task orders with the Geospatial group. One of our on-going task orders is along PCH, west of Pepperdine University. This task order involves a lot of field topo for ADA ramps, some extensive Landnet retracing along PCH, and individual parcels to squeeze out as much usable project space for improvements along PCH.

District 7 also has other work, and most of them are in San Fernando Valley. A lot of work for the district is on I-405 in Lancaster. There are many projects done by Coop by City of Lancaster and Palmdale. Some work are in SR-14, northeast of the I-5 and SR-14 interchange in San Fernando Valley.

Survey Office anticipates there will be some additional work on SR-138 South, from Palmdale to Victorville, but we are not sure whether it would involve Consultant.

Right now, based in the contract map, the vast majority of work is in San Fernando Valley and some will be in Malibu (separate from the fire). There are not much going in Santa Clarita.

3. Will the contract be project-related or will staff augmentation be part of this contract?

We do not do staff augmentation. Everything will be project-related and it must be tied to one of our COS projects.

4. Would Staff augmentation be for multiple/continuous work versus one project at a time for a team?

All will be project specific not staff augmentation approach.

If focusing on multiple/continuous work versus entire project aspect, District 7 do not typically give one project to a consultant from begin to end. Most of the cases, the consultant will technically deal with a subset on a project.

For example: We may have a task order involving drainage facilities of 30 Best Management Practice filters along I-5 in San Fernando Valley. If a task order is issued for that, the deliverable from a consultant will include, but not limited to, survey control for the 30 locations and mapping limits for all sites.

A task order could involve multiple projects since this is an on-call contract. Thus, the team needs to be able to deploy different crews to support multiple projects simultaneously and effectively apply charging for multiple projects versus one specific project.

We do not give multiple task orders at the same time too often. However, if we do, we would not want the same team for all the task orders since additional staff should be available to support other task orders simultaneously.

5. How would we handle augmentation during a TO if some staff take leaves or go on vacation?

Technically, the team will be nominating additional people as backups with their rates shown in the cost proposal.

6. How is a task order typically run?

A task order typically involves discrete projects and stated scope of work. A cost proposal is developed based on the task order requirements and it specifies the hours and rates for required field/office staff and some management. If the estimate is acceptable, we will circulate for approval and notify the team to start the work by issuing a notice to proceed. A task order often has short duration about 6 months, but we expect the work to be done within 1 to 2 months. There are some exceptions when it takes longer, but this depends on the type of a project.