

A&E Contract Outreach 59ANEW1258D

January 27, 2026, 9:00 AM – 11:00 AM

Online WebEx Outreach

If you have not already registered, please provide the following information in the chat box:

- Name
- Firm
- Prime/sub/both
- Email
- Phone

Agenda

- General Information Sharing
- CalMentor program
- Office of Civil Rights
- DPAC Updates – Procurement Process
- Contract Requirements & Overview
- Wrap Up - Question Submission:
 - Please send questions to EVERYONE in the chat box
 - Official responses to be posted on DPAC website

*The Attendees List (including contact information) will be posted on the website

Title VI

- Caltrans ensures that no person in the state of California is excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in Caltrans programs, policies, procedures, activities, and services on the grounds of race, color, national origin, sex, age, or disability.
- For more information on Title VI of the Civil Rights Act of 1964 at Caltrans, please visit: <https://dot.ca.gov/programs/civil-rights/title-vi>.

Disclaimers

The information provided in this event does not constitute a solicitation or offer of any contract with Caltrans.

For this outreach, the scope of work, personnel classifications, duties, contract amount, schedule, and all aspects of the contract are not final. Information provided is preliminary and subject to change.

Roundtable Introductions

The Attendees List, including contact information, will be posted on the website.

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General Information

Location: Structure Construction Office "D", D7 West

Scope: The Consultant must perform structure construction engineering and inspection services on an as-needed basis

Schedule: Estimated Advertisement July 15, 2026

Contract Amount: Estimated value is \$25.7 Million

Duration: 3 years

Look Ahead Report: 59ANEW1258D

General Information, con't

Not Included in the Scope of Work:

Roadway construction services not associated with the structures

Exclusion From Participation:

Throughout the terms of this Contract, the Consultant and its Subconsultants are prohibited to have any financial, business, or other relationship with Caltrans which may have a potential conflict of interest with this contract. The Consultant and its subconsultants shall also disclose any financial, business, or other relationship with Caltrans throughout the terms of this contract.

CalMentor Program

- Increase the pool of small A&E businesses participation in transportation projects.

Goals & Objectives

- Mentoring Program that pairs small A&E businesses with large A&E firms
- Enhance small business operations to achieve their growth potential
- Create small business opportunities that provide more meaningful participation in transportation projects
- Establish an entry point for small A&E firms that desire to do business with Caltrans and other public agencies
- Develop business relationships that cultivate new opportunities for both large and small firms

Why Should a Small A&E Firm Participate?

- Develop more meaningful relationships with large firms
- Enhances readiness to pursue business opportunities
- Enhances perspectives on successful business practices

How Do I Start?

- Request informational brochure and application.
- Submit Mentor or Protégé application.
- Request active Mentor or Protégé list for potential pairing.
- Submit MOU with Caltrans.

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<https://dot.ca.gov/programs/civil-rights/title-vi>

Helpful Links

- <https://dot.ca.gov/caltrans-near-me/district-7/calmentor>
- d7.ppm.consultant.services.unit@dot.ca.gov
- <https://www.linkedin.com/groups/12285931/>

Caltrans Small Business Program Overview

Dalia Demian

Office of Civil Rights

Statewide Outreach Branch

Division of Procurement and Contracts (DPAC)

Overview Current A&E Contract Process

A&E Outreach YouTube Presentation:

<https://www.youtube.com/watch?v=LwWJl0eeoHw>

Questions can be sent to the AE Customer Service email:
AE.Customer.Service@dot.ca.gov

Websites

New Caltrans website:

<https://dot.ca.gov/>

Caltrans, Division of Procurements and Contracts (DPAC) A&E website:

<https://dot.ca.gov/programs/procurement-and-contracts>

Look Ahead Report:

<https://dot.ca.gov/programs/procurement-and-contracts/ae-contract-information>

A&E Structure Construction Outreach District 7 (Northwest)

Anna Dermegerdichian

Area Construction Manager (acting)

District & Counties

District 7

- Los Angeles County (NW)
- Ventura County

Scope of Services

Deliverables may include, but not be limited to, the following:

The proposed A&E on-call contract will provide Structure Construction inspection and engineering support services for existing and proposed non-toll and emergency transportation infrastructure projects located within Caltrans District 7 – Office D.

Scope of Services, continued

Deliverables may include, but not be limited to, the following:

- Ensure contractor compliance with construction contract requirements including verification of field dimensions, vertical and horizontal field control for structures
- Prepare Assistant and Structures Representative (and Extra Work) Daily Reports per the Caltrans Construction Manual using ProDMS
- Review submittals including shop drawings, product data, samples, test samples, quality control plans, work plans, material sources, test data, test results, and evaluation reports as required by the contract and/or submitted by the construction contractor

Scope of Services, continued

Deliverables may include, but not be limited to, the following:

- Review construction contractor's requests for information (RFI) and recommend sound engineering solutions in a timely manner
- Ensure compliance with applicable regulations controlling the work being inspected including California Division of Occupational Safety and Health (Cal/OSHA), Storm Water Pollution Prevention Plans (SWPPP), and other applicable regulations
- Maintain an awareness of safety and health requirements and enforce applicable regulations and contract provisions for the protection of the public and project personnel
- Perform submittal review and authorization for temporary structures, including falsework, shoring, platforms, and temporary bridges

Scope of Services, continued

Deliverables may include, but not be limited to, the following:

- Take samples and perform field-controlled tests of construction materials for quality assurance in accordance with California Test Methods (CTMs) and/or American Society for Testing Materials (ASTM) and/or American Concrete Institute (ACI) procedures
- Obtain and maintain certification with applicable CTMs, ASTMs and/or ACI procedures as required
- Record and file necessary documents pertaining to construction progress using, FalconDMS, including Daily Assistant Resident Engineer Daily Reports, monthly pay estimates, job expenditures, field measurements, and test data
- Identify actual and potential problems associated with the construction project work and recommend sound engineering solutions in a timely manner

Scope of Services, continued

Deliverables may include, but not be limited to, the following:

- Prepare construction contract progress and final payment quantity documents
- Assist in the preparation of change orders, contract pay estimates, and other documents, such as responses to Construction Contractor's claims, reports and letters related to the construction of large civil engineering projects
- Prepare calculations, records, reports and correspondence related to project activities, change orders, and claims issues
- Assist in the preparation of closeout documents including final as-built plans and reports
- Maintain all OSHA mandated safety trainings

Networking & Partnering Opportunity

- A list of all of today's attendees will be posted on the DPAC Website with Prime-Consultants and Sub-Consultants for your reference.
- Utilize the list to form your potential team partners.
- Are you planning to be a:
 - Prime or sub-consultant

Question Session

Compose your questions in the chat box to EVERYONE.

Outreach information including questions and answers will be posted on DPAC A&E website:

<https://dot.ca.gov/programs/procurement-and-contracts/ae-contract-information/a-e-outreach-events>