

A&E Contract Outreach

59ASFOBB

April 23, 2025

10:00 AM – 12:00 PM

Online WebEx Outreach

Agenda

- General Information
- Calmentor program
- Office of Civil Rights – Opportunities for DBEs
- DPAC Updates – Procurement Process
- Contract Requirements & Overview
- Wrap Up - Question Submission:
 - Please send questions to EVERYONE in the chat box
 - Official responses to be posted on DPAC website

*The Attendees List (including contact information) will be posted on the website

Roundtable Introductions

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If you did not register or didn't see your name/firm listed, please enter the following into the chat to "everyone":

- Name
- Firm
- Sub/Prime
- Phone Number
- Email

Title VI

- Caltrans ensures that no person in the state of California is excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in Caltrans programs, policies, procedures, activities, and services on the grounds of race, color, national origin, sex, age, or disability.
- For more information on Title VI of the Civil Rights Act of 1964 at Caltrans, please visit: <https://dot.ca.gov/programs/civil-rights/title-vi>.

Disclaimers

The information provided in this event does not constitute a solicitation or offer of any contract with Caltrans.

For this outreach, the scope of work, personnel classifications, duties, contract amount, schedule, and all aspects of the contract are not final. Information provided is preliminary and subject to change.

General Information

Location: Structure Construction Office H – District 4

Scope: The Consultant must perform structure construction engineering and inspection services on an as-needed basis

Schedule: Estimated Advertisement Aug 2025

DBE Goal: Estimated 20%

Contract Amount: Estimated value is \$10-12 Million

Duration: 4 years

Look Ahead Report: 59ASFOBB

General Information

Not Included in the Scope of Work:

Roadway construction services not associated with the structures

Exclusion From Participation:

Throughout the terms of this Contract, the Consultant and its Subconsultants are prohibited to have any financial, business or other relationship with Caltrans which may have a potential conflict of interest with this contract. The Consultant and its subconsultants shall also disclose any financial, business or other relationship with Caltrans throughout the terms of this contract.

District 59 A&E Outreach Event

4.23.2025

Enhancing the growth potential of small business

Jane Yao PE

Senior Transportation Engineer

Caltrans District 4 Office of Consultant Services

Calmentor

Established in 2007

Mission: Seeks to increase the pool of qualified small A&E firms available for public sector transportation projects by providing them opportunities to network and partner with established firms.

- Purpose: To meet Governor's Executive Order S-11-06 requirements.
- To support and implement a small business A&E mentor-protégé program in all Districts.
- To encourage, and whenever possible increase, Small Business participation, including Disadvantaged Business Enterprises in highway and transit-related projects.

Goal: Facilitates 12-month pairings between Mentors and Protégés that enhance knowledge, qualifications, readiness, and capacity of Protégés to perform work on public transportation sector projects.

How the Program Works?

1. Protégé Firm Membership Qualifications Determination.
2. Complete & Submit Protege Membership Application Form.
3. Review Program Welcome Kit after membership approval.
4. Identify and submit names of 3 potential Mentors to support the goals listed on application form.
5. Attend Quarterly Mixer Events.
6. Take Advantage of Program's Networking & Training Opportunities with other A&E Firms and Public Agencies.
7. Prepare MOU with a Mentor Firm.
8. Work on milestones and goals for a 12-month mentor-protégé relationship.

Calmentor Program Achievements

Total number of Membership: 133

Graduated 81 protégé firms.

23 Caltrans Contracts valued at \$272M awarded to Members since 10/2021

51 Protégé firms are disadvantaged business enterprise

9 pairings for mentor and protégé

Foster partnership with local public transportation agencies

Calmentor Contact Information

Jie (Jane) Yao , P.E., D4 Calmentor Program Manager

Tel.: 510-421-6285

email: jie.yao@dot.ca.gov

or

Guadalupe Watson, D4 Calmentor Program Facilitator

Tel.: 760-257-5130

email: outsourcexecs@gmail.com

Calmentor Web Resources

D4 Calmentor website

<https://dot.ca.gov/d4-calmentor>

Caltrans Look Ahead Report

<https://dot.ca.gov/programs/procurement-and-contracts/ae-contract-information>

Caltrans Division of Procurement and Contracts (DPAC)

<https://dot.ca.gov/programs/procurement-and-contracts>

Caltrans Small Business Program Overview

Dalia Demian

Office of Civil Rights

Statewide Outreach Branch

Recognized Certifications

Caltrans recognizes the following certifications:

- Small Business (SB) – 25%
 - Includes Small Business for Public Works (SB-PW) and Micro Small Business (MB)

Disabled Veteran Business Enterprise (DVBE) - 3%

- Disadvantaged Business Enterprise (DBE) – 21.35%

Get dual or triple-certified! Don't miss out on any opportunities.

SB/SB-PW/DVBE Certification Benefits

- 5% bid preference for SBs
- Up to 5% incentive for DVBEs
- Exclusive contract opportunities
- Prompt Payment
- Reciprocity Partners
- Work with prime contractors

DBE Certification Benefits

- Recognized by sub-recipient local agencies in California.
- Firm listed in the CUCP database
- California Unified Certification Program (CUCP)
- Recognized by Local Agencies
- Invitations to Procurement Fairs, Pre-Bids, and other outreach events

Am I eligible?

- Small Business (SB) and Small Business Public Works (SB-PW)
 - Independently owned & operated
 - Not dominant in the field of operation
 - Principle office located in California
 - Owners must live in California

Small Business (SB)

- Have 100 or fewer employees; and
- Average annual gross receipts of \$18 M or less over the last 3 tax years

Small Business Public Works (SB-PW)

- Have 200 or fewer employees; and
- Average annual gross receipts of \$43 M or less over the last 3 tax years

Am I Eligible? Cont.

- Disabled Veteran Business Enterprise (DVBE)
 - Must have a service-oriented disability of at least 10%
 - U.S. Military, naval, or air service
 - Must be at least 51% owned by one or more disabled veteran
 - Must reside in California
 - Must be managed/controlled by a disabled veteran

Am I Eligible? Cont.

- Disadvantaged Business Enterprise (DBE)
 - Must be at least 51% owned by one or more socially & economically disadvantaged individuals
 - Must be a for-profit small business
Personal net worth of \$2.047 M or less
 - Must be managed/controlled by a DBE individual & U.S. Citizen
 - Average annual gross receipts for the 3 previous fiscal years cannot exceed \$30.72 M

How To Get Certified?

- SB/DVBE
 - Department of General Services, Cal eprocure
<https://caleprocure.ca.gov/pages/index.aspx> website
 - Apply online & submit documents electronically
- DBE
 - Caltrans CUCP Online Certification <https://caltrans.dbesystem.com/> website or contact 1 of 10 CUCP agencies
<https://californiaucp.dbesystem.com/>
 - Submit your application online at <https://caltrans.dbesystem.com/>

Caltrans Districts and Counties

District-1 <https://dot.ca.gov/caltrans-near-me/district-1> - Eureka (Del Norte, Humboldt, Lake, and Mendocino)

District-2 <https://dot.ca.gov/caltrans-near-me/district-2> - Redding (Lassen, Modoc, Plumas, Shasta, Siskiyou, Tehama, and Trinity)

District-3 <https://dot.ca.gov/caltrans-near-me/district-3> - Marysville/Sacramento (Butte, Colusa, El Dorado, Glenn, Nevada, Placer, Sacramento, Sierra, Sutter, Yolo, and Yuba)

District-4 <https://dot.ca.gov/caltrans-near-me/district-4> - Bay Area/Oakland (Sonoma, Napa, Solano, Marin, San Francisco, Contra Costa, Alameda, San Mateo, and Santa Clara)

District-5 <https://dot.ca.gov/caltrans-near-me/district-5> - San Luis Obispo/Santa Barbara (Santa Barbara, San Luis Obispo, Monterey, San Benito and Santa Cruz)

District-6 <https://dot.ca.gov/caltrans-near-me/district-6> - Fresno/Bakersfield (Madera, Fresno, Tulare, Kings, Kern)

District-7 <https://dot.ca.gov/caltrans-near-me/district-7> - Los Angeles (Los Angeles and Ventura)

District-8 <https://dot.ca.gov/caltrans-near-me/district-8> - San Bernardino/Riverside (Riverside and San Bernardino)

District-9 <https://dot.ca.gov/caltrans-near-me/district-9> - Bishop (Inyo, Mono, and eastern Kern)

District-10 <https://dot.ca.gov/caltrans-near-me/district-10> - Stockton (Alpine, Amador, Calaveras, Mariposa, Merced, San Joaquin, Stanislaus and Tuolumne)

District-11 <https://dot.ca.gov/caltrans-near-me/district-11> - San Diego (San Diego and Imperial)

District-12 <https://dot.ca.gov/caltrans-near-me/district-11> - Santa Ana (Orange)

Caltrans Resources

- Connect with your local District Small Business Liaison (DSBL)
 - One-on-One Assistance – Discuss strategies for working with our agency
 - Technical Assistance – Provide technical assistance to our small businesses
 - Public Outreach Opportunities – To encourage small business participation in contracts and procurements
 - Resource for Caltrans Staff – Connect our District Staff who have purchasing and contracting needs with our small businesses

Opportunities

1:1 Meetings

Mandatory Pre-Bid Meetings

Minor Program

What's Next?

- Attend outreach events
 - Caltrans Events Calendar - <https://dot.ca.gov/programs/civil-rights/caltrans-events-calendar>
- Find Caltrans projects and contracts to bid on
 - Cal eProcure – <https://caleprocure.ca.gov/pages/index.aspx>
 - Contractor's Corner - <http://ppmoe.dot.ca.gov/des/oe/contractor-info.html>

Business Resources

- Caltrans Events Calendar
- <https://dot.ca.gov/programs/civil-rights/caltrans-events-calendar>
- Statewide Resources
- <https://dot.ca.gov/programs/civil-rights/business-resources>
- Caltrans Contractor's Corner
- <http://ppmoe.dot.ca.gov/des/oe/contractor-info.html>
- A&E Contract Information
- <https://dot.ca.gov/programs/procurement-and-contracts/ae-contract-information>

Division of Procurement and Contracts (DPAC)

<https://youtu.be/LwWJI0eeoHw>

Questions can be sent to the AE Customer Service email:
AE.Customer.Service@dot.ca.gov

Websites

New Caltrans website:

<https://dot.ca.gov/>

Caltrans, Division of Procurements and Contracts (DPAC) A&E website:

<https://dot.ca.gov/programs/procurement-and-contracts>

Look Ahead Report:

<https://dot.ca.gov/programs/procurement-and-contracts/ae-contract-information>

SFOBB West Span Paint

04-3G4874

59ASFOBB

Structure Inspection Services

Structure Construction Office H – D4 South

Area Construction Manager:

- Thomas P. Grey, P.E.

Senior Bridge Engineer:

- Sarah Rusby, P.E.

Contract Structure

- The structure will be the DES SC Job specific Contract:
 - Task Orders will be developed for specific needs/activities.
 - Task Order supplements will be developed on an as-needed basis.
 - Positions within the contract include:
 - Contract Manager, Task Order Manager, Certified Industrial Hygienist
 - Structure Representative, Assistant Structure Representative, Transportation Engineering Technician

SFOBB Western span

Project work will include:

- Painting of the suspended truss
- Joint repair
- Concrete spall repair
- Other miscellaneous repair work

Scope of Work Structure Construction

- Provide professional and technical engineering staff who can perform structure construction field engineering and inspection services.
- Structure construction services will include typical Structure Representative tasks, Assistant Structure Representative tasks, and Transportation Engineering Technician tasks.
- The Structure Representative, Assistant Structure Representatives, and Transportation Engineering Technician may be Caltrans or Consultant employees.

Consultant Contract Manager Requirements

- Coordinate work and consultant's operations under this contract with the Caltrans Contract Manager and Task Order Manager.
- Have a minimum of five (5) years of experience performing the duties as a contract manager for similar construction inspection services contracts.
- Be knowledgeable about Caltrans policies and procedures.
- Must be accessible to Caltrans.
- Be an employee of the prime consultant.
- Be a registered professional engineer licensed in the State of California with minimum of ten (10) years of relevant experience.
- Be responsible for the consultant and subconsultant personnel, structures construction inspection services work, and consultant's and subconsultants' operations.
- Manage budget

Consultant Task Order Manager Requirements

- Have a minimum of five (5) years of experience performing the duties as a Task Order Manager.
- Be a registered professional engineer licensed in the State of California with a minimum of ten (10) years of relevant experience.
- Be accessible to the Caltrans Contract Manager and Task Order Manager during normal Caltrans working hours.

Structure Representative

- Be a registered professional engineer licensed in the State of California.
- Have a minimum of two (2) years of experience as a Structure Representative for similar construction inspection projects.
- Be knowledgeable about Caltrans policies and procedures.
- Possess a valid:
 - Driver's License.
 - Standard First Aid Certificate

Assistant Structure Representative

- Have a two (2) year degree from pre-engineering program and have a minimum of two (2) years experience performing the duties of an Assistant Structure Representative, or
- Have a four (4) year bachelor's degree in engineering and have one (1) year experience performing the duties of an Assistant Structure Representative for similar construction inspection projects.
- Be knowledgeable about Caltrans policies and procedures.
- Possess a valid:
 - Driver's License
 - Standard First Aid Certificate
 - American Society for Testing Materials (ASTM), or American Concrete Institute (ACI) testing certificate

NACE Level II certification for all paint work

Transportation Engineering Technician

- Have a two (2) year degree from pre-engineering program or have a minimum of three (3) years experience performing the duties of an Engineering Technician on similar construction inspection projects.
- Possess construction surveying knowledge and experience necessary for control lines and grades as required by established Structure Construction Practices, Policies, and Procedures.
- Possess a valid:
 - Driver's License
 - Standard First Aid Certificate
 - American Society for Testing Materials (ASTM), or American Concrete Institute (ACI) testing certificate

Certified Industrial Hygienist

- Facilitate air monitoring testing for lead contamination.
- Experience in review and development of construction operations industrial hygiene procedures.
- Review and evaluation of air quality monitoring data and assessment of associated health hazard.
- Recommend Personal Protective Equipment for field construction staff.
- Possess a valid:
 - Certification from American Board of Industrial Hygiene

Sampling Technician

Under the direction of the CIH, collect air samples for lead contamination.

Possess a valid:

Certification from California Department of Public Health

Networking & Partnering Opportunity

A list of all of today's attendees will be posted on the DPAC Website with Prime-Consultants and Sub-Consultants for your reference.

- Utilize the list to form your potential team partners.
- Are you planning to be a:
 - Prime or sub-consultant

Questions?

Compose your questions in the chat box to EVERYONE.

Outreach information including questions and answers will be posted on DPAC A&E website:

[https://dot.ca.gov/programs/procurement-and-contracts/ae contract-information/a-e-outreach-events](https://dot.ca.gov/programs/procurement-and-contracts/ae_contract-information/a-e-outreach-events)