

Questions Answer from Attendees
SW Contract Outreach Meeting held on 05/22/2025 via Webex Online

No	Name	Firm	Question/Remark	Answer from Webex Speaker
1	Anna Rikkelman	AZAD Engineering PC	If I am understanding correctly, there are no DBE or SBE goals on this contract. There are only DVBE goals. Correct?	Yes
2	Brian Franklin	WSP USA	Will Caltrans allow firms to use both SBE and DBE certifications?	If the procurement is 100% state funded, its DVBE goal. There won't be a DBE requirement for this procurement, which is typically 5 %.
3	Christian Kocher	Integral Consulting	Are Personnel Retention Plans required for subconsultants or just for the prime?	Only for prime consultants
4	Bruce Corkle	WSP	Will the RFQ include staff roles for technical support not requiring an engineering (or other specialty) training but is required by Caltrans to support Task Order execution and management. These activities could include (but not limited to) special Caltrans-centric requirements such as project controls, scheduling, quality assurance, and safety ... and are NOT otherwise included in the company's overhead.	The RFQ will likely not include separate roles for technical support tasks that don't require engineering credentials. These responsibilities are expected to be handled by existing roles like the contract manager, task order manager, or other technical staff. Final classifications and requirements will be detailed in the RFQ when it's released.
5	Michael Flake	Brown and Caldwell	<p>The On-Call Cost Proposal Template link at DPAC website goes to an e-mail address. Do you know what version of The Template we'll be asked to use?</p> <p>Will this Template contain The test for knowing if a firm's CT ID is valid?</p> <p>Previous Template had date entries related to The OH rate and The contract advertisement to determine eligibility of The CT ID. The formula didn't seem to work properly, Will this be fixed or can you identify in The advertisement eligible CT ID?</p> <p>Based On presentation, it seems resumes are not required of non-key personnel shown On The Org. Chart – is this correct? if correct, then can these persons be exhibited in The Cost Proposal?</p>	<p>The most qualified firm will receive the latest cost proposal template through a link. If firms are concerned about not having enough time to prepare, they can request preliminary financial folders with a draft template from DPAC customer service in advance. Just note that the final version may be different, so firms should be ready to transfer their data.</p> <p>The cost proposal template itself does not include a test for validating a firm's Caltrans ID. That function was part of a separate document called the RFD checklist, which is sent to the most qualified firm. The checklist has recently been updated to correct the formula. In general, a Caltrans ID is valid if the RFQ advertisement date is within 18 months of the end of the fiscal year for which the overhead rate was approved. Resumes are required for non-key personnel</p>