

DISTRICT 11 A&E OUTREACH

May 30, 2023

Environmental On-Call Contract

Contacts: Marc Baza, Contract Manager, Marc.Baza@dot.ca.gov

Erik Ocampo, CSU Manager, Erik.Ocampo@dot.ca.gov

AGENDA

- **Welcome / Introduction :** Erik Ocampo
- **Roll call:** Erik Ocampo
- **Contract Information:** Marc Baza
- **SBE Information:** Michaela Howard
- **DBE Information**
- **Q&A**

TITLE VI

Title VI of the Civil Rights Act of 1964 prohibits discrimination based upon race, color, and national origin. Specifically, 42 USC 2000d states, "No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."

CONTRACT INFORMATION

On-Call Contract for Various Projects

- **Contract 11ENVR24: Environmental On-Call for District 11**
- **\$8 - \$10 Million**
- **DBE Requirements: Proposed 22%**
- **Term: 3 years**
- **Advertisement date: June 2023**

CONTRACT INFORMATION

4 main areas of expertise:

1. Environmental Generalist Services

2. Biological Resources & Regulatory Permitting

3. Cultural & Historical Resources

4. Visual Resources & Landscape Architecture

PERSONNEL REQUIREMENTS

- **Contract Manager**
- **Deputy Contract Manager / Task Order Manager**
- **Task Order Lead Persons**
- **Environmental Generalist Specialist (CEQA/NEPA)**
- **Biologist / Ecologist (3+ years)**
- **Resource Agency Permit Specialist**
 - **404/401, 1602, Coastal CDP, Sec. 9 & 10, etc**
- **Archaeologist (Secretary of Interior PQS)**
- **Architectural Historian (Secretary of Interior PQS)**
- **Landscape Architect (CA registered)**
- **Arborist (ISA Certified)**

KEY PERSONNEL

- **Contract Manager**
 - **5+ years of substantial experience as Contract Manager performing acceptable Environmental Services in CEQA/NEPA compliance**
 - **Primary point of contact to the Caltrans Contract Manager**
- **Deputy Contract Manager / Task Order Manager**
 - **5+ years of substantial experience in acceptable CEQA/NEPA analysis**
 - **Primary contact for all Task Orders and available for communication with Caltrans Contract Manager and Task Order Managers**
- **Task Order Lead Persons**
 - **Primary contact for the assigned Task Order and be available as needed for communication with Caltrans Task Order Managers**

EXPECTATIONS

- **All consultant personnel is well versed with Caltrans Standard Environmental Reference (SER) and applicable State and Federal environmental regulations.**
- **Needs and project priorities can change quickly. Looking for ability to provide quality candidates in a timely manner that require minimal “Caltrans training”**
- **Small business and DBE participation is very important**
- **Communication**

SMALL BUSINESS OUTREACH PROGRAM

Caltrans Small Business Goals:

SB: 25% (state funding)

DVBE: 5% (state funding)

DBE: 22.2% (federally assisted)

Resources

- **Office of Civil Rights:** <https://dot.ca.gov/programs/civil-rights>
- **OCR Statewide Events Calendar:** <https://dot.ca.gov/programs/civil-rights/caltrans-events-calendar>
- **D11 Small Business Unit Website:** <https://dot.ca.gov/caltrans-near-me/district-11/popular-links/small-business-program>
- **D11 Small Business Council**
- **One-to-One Meetings**
- **Workshops**

Maria Ibarra

Michaela Howard

District 11 Small Business Unit

D11.SmallBusiness@dot.ca.gov

619-688-3151

DIVISION OF PROCUREMENT AND CONTRACTS (DPAC) A&E

Outreach YouTube Presentation (https://youtu.be/mGgVEnUJ_S8)

- Overview of the Streamline A&E Contract Process
- Overview of the Negotiation Phase Stages
- Readily Available Documents (RADs)
- Remaining Financial Documents (RFDs)
- Independent Office of Audits and Investigations (IOAI) Financial Review
- Consultant Resolution Meeting (CRM)