

Q: Approximately how long does the process take to be deemed eligible and then get certified as a DBE?

A: It depends on how complete the application packet is when submitted. On average the process takes three to six months. The Small Business manager will post a link for DBE Certification requirements and procedures on the DPAC Outreach website.

Q: Once certified, what time period is the certification good for after which we have to renew?

A: The DBE certification is renewed every 12 months.

Q: Do you have to have DBE certification in hand?

A: Yes, proof of the firm's certification shall be included in your SOQ.

A copy of the certification can be printed out from the Disadvantaged Business Enterprise (DBE) database.

Q: How many firms does Caltrans anticipate selecting and what is the contract procurement selection process?

A: Caltrans will execute a contract with one firm for this contract. As per Government Code 4528, the State agency shall conduct discussions with no less than three (3) firms. After DPAC has deemed the SOQs as "Responsive", the Consultant Selection Panel will then review and evaluate against the advertised RFQ and recommend the shortlisted firms to DPAC. The shortlisted teams will be invited for the Final Evaluations consisting of Presentation of the Example Task Order and answering the Technical Scenario Questions. After selecting the top ranked firm, Caltrans will then execute a contract with that firm.

Q: How many firms qualify after the SOQ review and during the task order process?

A: Caltrans will select the most qualified team (one prime with a team of subconsultants) to award the contract. The selection process is different than other agencies such as SANDAG or the City of San Diego, there is no bench of consultants for Caltrans A&E contracts.

Q: How many task orders will be developed?

A: Once the contract is executed, several Task Orders will be executed based on the District's work load demands for the projects listed in the Scope Of Work (SOW).

Q: For this is an “On-call as-needed” contract, which disciplines will require the consultant services?

A: Primarily for Landscape Architecture services consisting of the following:

- Development of Project Reports, Plans, Technical Specifications, and Construction Cost Estimation for Roadway Support and Roadside Rehabilitation Projects
- Roadside Field Observation and Assessment
- Coordination and Processing with District staff, Local Agencies, and Utility Purveyors
- Specialty Design Services
- Updates to Existing CT Geographic Information Systems (GIS) database

Q: Will civil hydrology/hydraulics be needed for this contact? Will they need a sub consultant that does that?

A: Civil hydrology/hydraulics work is not part of the required services for this contract. The District has two other contracts that include these services.

Q: Are there a list of potential projects in the pipeline?

A: The projects are listed in the advertised SOW. Some of these projects will generate Task Orders upon contract execution.

Q: What services are you looking for in the “Specialty Design Services”?

A: The specialty design service consists of coordination for decorative components to existing bridge structures or local signature themes of the area and incorporating them into highway facility landscape items such as fencing, or light fixtures. You will need a sub for that specialty work.

Additional Information:

A second Outreach will be scheduled for August 5th at the same location.