



IN-PERSON HIRING EVENTS - FREQUENTLY ASKED QUESTIONS

1. I registered for the event, and I submitted an application, but why have I not received the location and/or full details of the event?

Answer: Application packages submitted that meet eligibility for interview will be provided the location and full event details in an email.

2. The event time is from 9:00 am to 3:00 pm (Pacific Standard Time), am I supposed to be available or present at the event the entire time?

Answer: When filling out the registration form for the hiring event, you are instructed and encouraged to provide timeslots for when you are most available for interview. We do our best to accommodate the timeslot chosen but cannot guarantee it.

If you meet eligibility for interview, you will receive an email with your interview timeslot and full event details.

3. Can I change my interview time?

Answer: Due to high turnout and limited interview spots, we may not have capacity to change interview times. We do our best to accommodate and provide interviews to all those that are eligible, with the times and schedule assigned.

4. I need a Reasonable Accommodation for the interview.

Answer: Please direct requests for Reasonable Accommodations to the interview scheduler at the time the interview is being scheduled. You may direct any additional questions regarding Reasonable Accommodations or Equal Employment Opportunity (EEO) for this position(s) to the Department's EEO Office.

Caltrans EEO Office
(844) 368-3367
Ask.EEO@dot.ca.gov

5. Where is this position located?

Answer: When filling out the registration form for the hiring event, you are instructed and allowed to pick your preferred work location(s). The work locations for this Hiring Event taking place on October 2023 are: Sacramento County (HQ), Yuba County (D3), and San Joaquin County (D10). To get a better idea of where our Caltrans District Offices are located, you can click the following link to view our Caltrans District Map: [Caltrans Near Me](#).

6. Is working-from-home or telework available?

Answer: These positions may be eligible for telework. The amount of telework is at the discretion of the Department and based on Caltrans's current telework policy. While Caltrans supports telework, in-person attendance may be required based on operational needs. Employees are expected to be able to report to their worksite with minimal notification if an urgent need arises. The selected candidate may be required to conduct business travel on behalf of the Department or commute to the headquarterd location. Business travel reimbursements considers an employee's designated Headquarters Location, primary residence, and may be subject to CalHR regulations or applicable bargaining unit contract provisions. All commute expenses to the headquarterd location will be the responsibility of the selected candidate.

7. I want to apply and take the exam, but I'm not sure if I meet the minimum qualifications (MQs).

Answer: We encourage anyone that is interested in any of our positions to apply and take exams.

To view the list of minimum qualifications for the Transportation Planner Series, click the following link: [CalHR Link – Transportation Planner Series Minimum Qualifications](#)

8. Would you consider a Training and Development (T&D) for this position?

Answer: Individuals who are eligible for a Training and Development assignment may also be considered for this position(s). Eligibility is determined by Human Resources after review of an individual's application.

9. What is the breakdown of the pay scale for the different levels and classifications?

Answer: You can view a list of all classifications and their pay scale by clicking this link: [Alphabetical Listing of Classifications and their Pay Scale \(PDF\)](#).

10. I am having issues with taking the exam.

Answer: You can view a video by clicking this link: [YouTube Video of the State Hiring Process](#) to learn more about the State hiring process. We hope this video helps with the application and exam process.

If you continue to experience any trouble with taking an exam, please reach out by emailing AskExams@dot.ca.gov.

11. I am having technical issues with applying online via CalCareers.

Answer: You can view a video by clicking this link: [YouTube Video of the State Hiring Process](#) to learn more about the State hiring process. We hope this video helps with the application and exam process.

If you continue to experience any technical trouble with applying online via CalCareers, please reach out by emailing AskDHR@dot.ca.gov.

12. I am an international student under a student visa, or I am an individual that is currently using a work visa – Can I apply and work for Caltrans? Does Caltrans sponsor work authorizations?

Answer: We encourage all those that are interested in our advertised positions to apply.

Applicants must have the necessary work visas and meet all requirements sent forth by the US Citizenship and Immigration Services' Office to be eligible to work in the United States.

If there are specific questions, regarding I-9 employment eligibility or visas, please contact AskDHR@dot.ca.gov.

13. I have participated in the event and completed my interview. What can I expect next?

Answer: You can expect correspondence from Human Resources letting you know if you have been chosen to advance to the next stage of the hiring process. We appreciate your patience.

14. I missed the registration and application deadline. Can I still participate?

Answer: Unfortunately, once the deadline to submit an application and register for the event has closed, you can no longer participate. We're sorry that we're going to miss you this time around.

However, you can email your contact information to PM2Recruitment@dot.ca.gov and request to be put on our mailing list. By being on our mailing list, you will get updates on future hiring events and job opportunities!

Once another opportunity for a hiring event comes around in a few months, we'll be sure to notify you via email directly. We'll see you at the next event soon!

For any other questions that you do not see listed here, please reach out to PM2Recruitment@dot.ca.gov.