

# PMPC Sponsor/Steering Committee/ Executive Committee 1/4ly Meeting Minutes

Date: July 19, 2018

Time: 9:00 am-11:00am

Location: Translab Auditorium, 5900 Folsom Blvd, Sacramento

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Attendees: Steve Takigawa, Janice Benton (on behalf of Karla Sutliff), Tony Tavares, Rachel Falsetti, Shira Rajendra (acting), Mark Suchanek, Dan Speer, Ray Hopkins, Tom Ostrom, Russell Snyder, Charley Rea, Marcella Wiebke

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## 1. Opening Comments – Steering Committee

There were no opening comments.

## 2. Status of PMPC reorganization

As the group moves into the next cycle of Work Products, timeframes were established and outline at the PMPC Rollout Meeting. The first critical due date was that the Work Product lists were to be submitted to the EC for approval of which projects the TGs were to move forward. The CTG is close, they just needed a few additional pieces of information. The ATG list was disseminated to Industry with a return date of the survey of July 13, 2018. Once the results are tabulated, the ATG can move a list forward.

Per direction to all the working groups, work was to stop on all Work Products until they have been reviewed by the EC. Mark indicated that there was one exception and this was the ATG working groups meeting regarding RAP/RAS, Section 39 and QC/QA. The groups met in June and are meeting in July. The end product will be QC/QA pay factors and then items left resolved in RAP/RAS and Section 39 that the groups want to do new scoping documents on.

Rachel was concerned that if the EC was only meeting monthly that the process of getting the new working groups in place would be slowed down. Mark assured her that the EC was committed to meeting as necessary to move the new work products forward.

Steve asked about where in the process we outline how we follow up on pilot projects or how our changes are working in the field. Mark indicated that there are a couple of ways. It is outlined in the SOP that a final report outlines the next steps. A new scoping document can be prepared to follow up on the results. In addition, a tracking process is being initiated such that the STGs will be responsible for statusing pilot projects on a quarterly basis. Steve suggested that a research project could be initiated to do the follow up. This will assist with ensuring it get done and the need to ensure that there is adequate staff.

## 3. SOP

After the Rollout Meeting, Industry members submitted a list of comments to Russell on the SOP. Russell and Dan met to discuss how to move forward with the comments. All parties recognize the SOP is a living document and discussions will continue about what changes to incorporate in the document.

## 4. Open Discussion

Rachel opened the discussion with asking about adding any other groups to the EC. The group consensus was that the SC and Sponsors are fine with CalAPA and CalCIMA representing Industry. If any other groups wish to have input, they should be directed to contacting CalAPA or CalCIMA.

Shira asked how CalAPA and CalCIMA communicate with Industry. Russell outline his communication process. Charley indicated that their communication process was pretty informal.

Shira asked about how the escalation process is working. At this time, nothing has been escalated. It is anticipated that by instituting the new PMPC process, the EC will be able to monitor projects closer (2 TG instead of 4, separate 1/4ly meetings with each TG). The EC is stressing to staff to use the escalation process. Russell added that if all levels stress the use of the escalation process and people are referred to the process when they attempt to circumvent the process this will assist to the productivity of the process.

It was suggested that an annual meeting open to all members of PMPC be held. The PMPC could use this meeting to celebrate the completion of work products and other "wins".

Shira asked that the meetings be scheduled 2 years in advance.

Smoothness – we are finalizing the SSPs and design guidelines. The documents are at a point where they need review and input from Design. Janice will assign someone to be the single focal point.

Russell indicated that in response to a request made at the 1/4ly EC/ATG Meeting in June, Tony Limas and Granite Construction will be hosting a plant tour. Exact date yet to be set.

Tony asked if we have a draft spec to utilize RAP up to 25%. Mark will confirm. We will need a CPD to provide direction to staff for CCOs. Next items for the team are to add the language to allow 25%-50% RAP and add blending charts.

Russell also mentioned ongoing technical training opportunities that are open to industry and agency personnel.

With no further comments or discussion, the meeting was adjourned.