

PMPC Executive Committee Meeting Minutes

Date: September 14, 2018

Time: 10:00 am-11:00am

Location: Translab Conference, 5900 Folsom Blvd, Sacramento

Facilitator: Marcella Wiebke

Attendees: Tom Ostrom, Ray Hopkins, Tim Greurtert (for Dan Speers). Amer Bata, Russell Snyder, Charley Rea, Marcella Wiebke

Purpose: Share information related to the activities of the PMPC

First note – Marcella has accepted a new position outside of Caltrans. Her last day with CT will be sometime late October.

Amer Bata was introduced. He is the D11, DDD for Construction and Land Surveys, currently acting Division Chief, Maintenance.

1. Status

a. Concrete TG and STG meetings

Marcella has attended the three STG meetings and the TG meeting. The meetings went fairly well. The three STGs were given direction to develop the scoping documents for those work products the EC gave approval for moving forward to scoping documents. The M&QA group is working on developing the working product groups for each scoping document. Marcella will follow up with.

Charley indicated that the Industry members met via phone on Monday. They would like to see Rapid Strength add to the bin list for M&QA STG. They would also like regular updates on research projects. There was discussion on this topic and it was agreed that it would be good for regular updates on all research projects related to pavement.

b. CTG Scoping Documents

As noted above, the scoping documents are being developed.

c. ATG Scoping Documents

On August 16th after the EC-ATG Meeting, the ATG was informed of the EC's decision to move forward on 8 scoping documents. That direction was reiterated on September 5th to both the ATG and their subtask groups. The STG chairs and leads are working on getting these completed. Today (Sept 14) was the due date for draft scoping documents. Russell asked if there was direction in the SOP regarding appropriate review timeframes. Marcella indicated that there was not. Apparently, an Industry lead was given 1 ½ days to review a draft scoping document. Marcella indicated that this was probably done in an effort to meet deadlines set by the ATG. The consensus of the PMPC Executive Committee was that it should be SOP for Caltrans to provide reasonable time frames for industry review and comment of scoping documents and other important proposals where input from stakeholders is sought. A good rule of thumb is a minimum of two weeks unless a different time frame is mutually agreed upon by both parties. This gives leads time to circulate and solicit input from interested parties.

d. Next week's 1/4ly EC-CTG Meeting

As the scoping documents won't be completed, the meeting will mostly be an update on the status of the STGs. A due date for all the scoping documents was discussed. The EC is asking that all scoping documents be prepared for signature prior to their meeting with the sponsors and steering committee on October 18th.

2. Use of consultant services contract for ATG and possibly STGs

Previously, Tony Tavares and Steve Takigawa have indicated support for a contract to provide facilitation/note taking services to the PMPC. Marcella indicated that she has not had a chance to proceed with this. She wondered if METS' consultant could be used at least at the TG level for the Asphalt TG until a contract could be put in place. Tim indicated that he would make these arrangements.

3. Work Product Group membership

There is still concern regarding the number of members allowed in the work product groups. The SOP outlines a maximum of 4 CT and 4 from Industry. The determination was made to stay with these numbers. CT staff are being encouraged to include staff from the districts. Industry members should be encouraged to use their associations (CalAPA and CALCIMA) to assist with soliciting comments.

Open Discussion

Charley – There is frustration on the slowness of the rollout of Smoothness, particularly as it relates to concrete pavement. In addition, the CIP STG feels this schedule is needed prior to developing the scoping document for the next Smoothness. The feeling is that the NSSP for concrete has been ready to go for a while. Caltrans management has concerns with releasing the NSSPs for use without the guidance to designers being completed. Marcella indicated that she would follow with Tom Pyle, who is leading the effort.

Regarding the Smoothness Training for staff, Russell asked if Brandon Milar could sit in on one of the trainings so he could see what is being rolled out. The answer from CT was yes.

Russell – the next CalAPA magazine is set to be issued. It will cover a variety of topics but the important take-away is the CT/Industry collaboration.

Tim – Joint training is coming out. Russell indicated he is hearing good things.