

# PMPC Executive Committee Meeting Minutes

Date: April 16, 2020

Time: 10:00 am-12:00 pm

Location: Phone Bridge Conference Call

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**Facilitator:** Sergio Aceves

**Attendees:** Douglas Mason, Ray Hopkins, Dolores Valls, Charley Rea, Brandon Milar, Roberto Lacalle

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## 1. Call to Order

## 2. Action Item from 3/19/2020 EC Meeting (All) – Attachment 1:

- I. Send Roberto Lacalle a copy of PMPC's Charter and SOP (Douglas Mason) Completed
- II. Ray to send Charley Rea and Brandon Milar Caltrans' MPQP efforts. (Ray Hopkins) Completed
- III. Doug to put agenda item for charter and SOP feedback in the next EC meeting. (Doug Mason) Completed
- IV. Brandon to forward Georgia's efforts on paper transfers on COVID-19 to Ray H. (Brandon Milar) Completed

Action Items from 2/20/2020 EC meeting:

- I. Doug to put agenda item for charter and SOP feedback in the next EC meeting. (Doug Mason) Delay a month, only received comments from two groups. Completed

## 3. Urgent Issues

- I. No urgent issues

## 4. Bin List and Work Products – Attachments 2:

- I. Brandon M.: Can item #4 on the ATG bin list be moved to the Closed/Tracking Items?
- II. Dolores V.: Is the reason to take it off so we don't discuss it?
- III. Sergio A.: No, he is talking about the efforts the Department has already made in implementing DIME already and if it is being implemented then no need to be on bin list.
- IV. Ray H.: It not really a working group item anymore, it is an internal Caltrans process that we have started piloting in District 5 to workout the kinks before the statewide rollout. Once construction committed the funding for the rollout, Caltrans was committed to implementation.
- V. A.I. **Sergio to send email to ATG, inquiring why item #4 is still on the bin list.**

## 5. SOP and Charters

- I. **EC to work on comment on SOP and Charter and send to Doug by 4/24/2020.**
- II. We need to have a discussion on what Cory Binn's position is on expanding the EC. What does industry have to say about adding additional members to EC?
- III. Hard to say yet, need to have a discussion on what we are talking about. Is the PMPC not working well? We were seeing progress in this format over RPC.
- IV. Agrees with his concern, we are working well now, with more voices in the room or inconsistent voices, worries about keeping things moving or the collaboration between industry and Caltrans.
- V. This proposal does seem like a step back.
- VI. Once we get all the comments, we can voice our concerns.
- VII. Not sure right now, need to see this proposal to understand how it will affect the organization.
- VIII. Michael Keever and Cory Binns need to get together to discuss their vision for the PMPC after hearing EC's comment. So, it is important for EC members to chime in on what is working or not.

## 6. Scoping Document for Section 37 - Attachment 6:

- I. Sergio had a couple of comments on the scoping document and those comments have been resolved after talking with Tom Pyle. He has no issues with scoping document.
  - II. **EC has approved full scoping document for Section 37**, working out how they sign final document with COVID-19 social distancing.
7. Final Report on 4 x 8 cylinders – Attachment 7:
- I. EC has reviewed the final report and has no issues with it.
8. Open Discussion:
- I. Update on DIME implementation in District 5 and the contract language to be used.
    - a. Caltrans is still working out the bugs in the system and has been a slower implementation than originally planned. We do need it to be fully functioning without bugs, before rolling out to statewide.
    - b. METS is working on getting IT's support for a DPAC contract to roll out DIME to districts statewide.
  - II. What is the status of the CPD related to the elimination of the Stripping Inflection Point requirement for AASHTO T324/CT 389?
    - a. It is a new specification that we are entertaining on a job by job effort.
    - b. A contractor had an issue with D5 on this issue. Ray said they are working through some issues
    - c. **Brandon to follow up with Ray on the D5 issue.**
  - III. Update on paperless tickets.
    - a. Ken Solak's staff has been working on this issue and trying to fast track guidelines for e-tickets. Since the department was going to go paperless anyway, this will jump start our efforts. We just need to draft something up. If you have contractors who want to go paperless, encourage them to do so, Caltrans will support them.
  - IV. Charley R.: It was good to hear from our new sponsor and steering committee today.
    - a. Sergio A.: Yes, it was and now we have all new sponsors and steering committee members.
  - V. Sergio A.: Just wanted to share Caltrans efforts on keeping the I-5 long life project going, almost got shut down by COVID-19 due to the University not being able to test during the COVID pandemic.
  - VI. Charley R.: Any action items on paperless tickets?
    - a. Ray H.: No, if you have any suggestions on paperless tickets, Caltrans would gladly adopt a known procedure versus creating a new one
9. Decisions made/Approvals given by EC:
- I. EC has approved full scoping document for Section 37, still need to figure out signing.
  - II. EC reviewed final report on 4 x 8 cylinders and has no issues with report.
10. Action Items
- I. Sergio to send email to ATG, inquiring why item #4 is still on the ATG bin list. (Doug Mason)
  - II. EC to provide comments on SOP and Charter and send to Doug by 4/24/2020. (All)
  - III. Develop schedule for SOP & Charter review and comment process for signature at July's Sponsor Meeting. (Doug Mason)
  - IV. Brandon to follow up with Ray on D5 issue with CT 89. (Brandon Milar)