

PMPC Executive Committee (EC) Meeting Minutes

Date: February 16, 2023
Time: 10:00 AM – 12:00 PM
Location: Webex

Facilitator: Tim Greutert

Attendees: Ray Tritt, Tim Greutert, Brandon Milar, Charley Rea, Christa Siegenthaler (for Gudmund Setberg), Kelly Lorah

Not in Attendance: Tom Pyle & Ian Sun Chee Fore

1. Sponsor Engagement

- A. The EC would like to remind the Sponsors of the importance of PMPC meeting attendance.
- B. Per the Charter, the EC wants to meet annually with the Sponsors and continue to meet with the Steering Committee on a quarterly basis.
 - i. Consensus Reached: Request that the Sponsors commit to the annual Sponsor meeting by April 30th and strongly encourage participation.
- C. The current, most obvious bottle-neck on completion of PMPC work projects, and consequently advancing innovations, is getting the districts to undertake the pilot projects to determine whether the concept is viable.
- D. EC agrees that pilot projects should be the main focus point for the Sponsor's meeting on 04/20. Does Caltrans want to rely on districts innovation or PMPC sponsored innovations through pilot projects?
- E. EC agrees that Sponsor's meeting should also include high level efforts including:
 - i. ATG
 - a. BMD
 - b. HMA Acceptance and Pay Criteria Status
 - c. Long Life Pavement
 - ii. CTG
 - a. Concrete Performance and Sustainability Specs
 - iii. General
 - a. Overall status and any issues (particularly district involvement)
 - b. Team member turnover & continuity
 - c. Sponsor's goals and visions for the PMPC
 - What are they hearing? Any concerns? Successes?
 - What are the big things we need to know about? Caltrans global initiatives? Directional changes coming?
 - What are their focus points and expectations?
 - How do they view Caltrans' roles and responsibilities in the development of specifications and standards for use by Local Agencies?
- F. Pilot Dashboard should be added to the Pilot Project Tracking Sheet.
 - i. What are some of the WPs that need to be piloted?

- ii. How many pilots are active?
- iii. Ideal split of pilots?

Action Items from EC Only Meeting on 02/16/23:

1. Tim, Tom, & Ray – Commit to ensuring that the sponsors will be at the next scheduled EC+Steering/Sponsors Meeting (April 20th)
2. Tom/Ian – Send Sponsor's goals and visions for the PMPC questions (see E.iii.c. all bullets) to the Sponsors to give them time to discuss prior to answering them at the Sponsor meeting. Questions to be shared with the EC prior to sending to Sponsors for final review (Kelly's willing to help)
3. Tom – Draft a presentation and agenda for the Sponsor meeting for review in the EC meeting on 03/02 (all members of the EC are able/willing to help)
4. Kelly – Send the Weekly PMPC routing status out to the EC and others – Due 02/21
5. EC – Evaluate pilot projects section of the SOP. Propose ideas to sustain pilot projects efforts, either through scoping documents, pilot tracking spreadsheets, workplans, etc.
6. Ian – Add Action Item #5 to the March EC Only meeting
7. Tom/Ian – Reschedule the 03/16 EC meetings to 03/30 (same time)

For PMPC meeting minutes please visit:

- EC Meetings: [Pavement & Materials Partnering Committee \(PMPC\) Meeting Minutes | Caltrans](#)
- ATG Meetings: [Asphalt Task Group | Caltrans](#)
- CTG Meetings: [Concrete Task Group | Caltrans](#)