

PMPC Sponsors/Steering Committee/ Executive Committee (EC) Meeting Minutes

Date: April 20, 2023

Time: 8:30 am-10:00 am

Location: Webex Meeting

Attendees: Tom Pyle, Charley Rea, Sergio Aceves, Cory Binns, ~~Dara Wheeler~~, Raymond Tritt, Brandon Milar, Tim Greutert, Ian Sun Chee Fore, Ramon Hopkins, Donna Berry, Amy Fong, Tom Ostrom, Hadi Nabizadeh, Sudhakar Vatti

1. Introduction
2. Action Items from 10/20/2022 meeting (January 2023 meeting was canceled):
 - a. No action items.
3. Opening Remarks
 - a. Cory – have one of these meetings in person. Hear from the group how things progressing – outcomes; result productions. Hit with storm damage – major toll on our state highway system – concern – shocked we don't have newer technology and materials (ie newer technology for potholes fixes). Workload is another concern – there is a lot of work coming down the pipeline.
 - b. **Action Item:** Moving forward to have at least 1 of the Sponsor meeting each year be in-person
 - i. Any ideas for addressing timeliness concerns and/or staffing changes that impact timing?
 1. Brandon – Caltrans – high workload – needed additional help – need to get districts on board with pilots
 - ii. Have we considered adding a couple of District reps attending PMPC?
 1. Tom – we have added district personnel to some of the working groups. The districts are also part of every pilot project.
 2. Tim – Share updates in the quarterly District Materials Engineers; Create incentives for and show support to the districts to do pilot projects.
 - iii. Do we currently have access to a technical services support contract? Does PMPC tap into DES contracts?
 1. Tom O – METS does have a technical services contract. Supports indirectly for METS staff more so than the PMPC. We use more UCPRC in the PMPC.
 2. Cory - would Deputy District Director be the right level. They can charge OH
 3. Can it be jointly funded in the future by MT and COS
 - iv. Are we adequately communicating when we have a delay for some reason?
 1. Brandon – we do keep track of those and EC gets involves to move things along.

2. Tom – implementing new procedures – short scoping document; there are quarterly meetings with Asphalt and Concrete – communications have improved.
 3. Tom Pyle – The process in PMPC is much faster than Rock Product group; Short scoping document helps to make the process faster (get everybody on the same page); Communication is much faster.
- c. Donna – we have a lot of legislation bills regarding sustainability and there’s a big push to implement lower GHG; important to work through this group on solutions (not just legislation to dictate). We have a large capital program (FY25-26). Need from PMPC – innovation, efficiencies, and partnerships.
- i. How can we get more District involvement?
 1. Tom Ostrom – it’s important to have the end user involved and get feedback from the industry. It would be informative to have a construction or maintenance manager involved in this group
 2. Tom Pyle – 26 pilot projects completed in ATG – had the districts with hands-on.
 3. Cory - Would Deputy District Director be the right level? They can charge OH.
 4. Sergio – implementation – started funding in the HM program – setting aside funding in pilot projects. Agrees that we should get more involvement. District involvement in different levels. Agrees with Cory about getting Deputy District Director level. Have EC look into more detail.
- d. Charley – critical to have the PMPC partnership with the industry. Working through the process of resources. Sometimes slow process: personnel changes that affect the PMPC. Noticed that something starts in the department but doesn’t go through the PMPC. New process – decision documents – helped to expedite the process. Noticed the increased amount of new legislative bills on materials and supplies.
- e. Brandon – agrees, PMPC is critical for the partnership with the industry. Timing of technologies and strategies can be challenging to implement and develop – need resources – to help expedite the process. More district involvement.
4. Comments from Sponsors/Steering Committee – see above (could merge with #3)
- a. Sponsor’s goals and visions for the PMPC
 - i. What are they hearing? Any concerns? Successes?
 - ii. What are the big things we need to know about? Caltrans global initiatives? Directional changes coming?
 - iii. What are their focus points and expectations?
 - iv. How do they view Caltrans’ roles and responsibilities in the development of specifications and standards for use by Local Agencies?
5. PMPC Key Efforts (see presentation)
- a. Asphalt (Brandon/Tom)
 - b. Concrete (Charley/Tim)
 - c. Pilot Projects (Ray)

- i. Charley – important to have pilot projects. While funding has been made available in the HM program, it is more challenging to get projects in the SHOPP and some require that level project.
 - ii. Tom Ostrom – challenge – funding timing - can't fund a pilot project too soon or too late
 - 1. Piloting process – rely/support the RE – do we work with the contractors and get their perspective of how things went, and their challenges with their business model
 - 2. Brandon – Get feedback from contractors on pilots. Need to solicit pilot early based on the progress of a work product. Interaction with contractors and RE to get data and what can be improved during pilots.
 - iii. Tim – getting feedback is inconsistent on the Caltrans side. Getting feedback from the industry; suggest a final report on the data collection
 - iv. Cory - suggest the PMPC CT leads meet with Asset Management to discuss building in innovation and sustainability (with metrics) into the SHSMP. So, we would not only look at traditional asset health, but also have sustainability factors and/or innovation factors
 - 1. Donna – agrees – starts with the document and lead into the SHSMP.
 - 2. Brandon – is there a way to put a placeholder? Donna – put
 - v. Brandon – how best it interact with the engineer and the contractor for data collection; still working on test turnaround time.
6. Roundtable/Open Discussion
- a. Cory – discussion of improved robust materials and products - Sergio is going to discuss with Tom
7. Next Steering Meeting including Topics
- a. Frequency of Sponsor and Steering Meetings moving forward
 - i. Sponsor
 - 1. Tom - Charter – Sponsor to meet once a year, is this a good timeslot or in January
 - a. Cory – agrees with Donna
 - b. Donna – good with this time of year, would like twice a year.
 - ii. Moving forward – April and October. **Action Item:** Hadi will reschedule meetings for Sponsors. Hadi to look for October's meeting to be in person and at HQ.
 - iii. Steering – quarterly works for all Steering members; will continue the schedule.
8. Review Action Items
- a. **Action Item:** Moving forward to have at least 1 of the Sponsor meeting each year be in-person
 - b. **Action Item:** Hadi will reschedule meetings for Sponsors. Hadi to look for October's meeting to be in person and at HQ.

Next Steering Committee with EC Meeting: July 20, 2023; 8:30 am – 10:00 am
Next Sponsor Committee with EC Meeting: TBD October; 8:30 am – 10:00 am