

# PMPC Executive Committee (EC) Meeting Minutes

Date: December 07, 2023

Time: 9:00 am-10:00 am

Location: Webex Meeting

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Attendees: Tom Pyle, Charley Rea, Raymond Tritt, Brandon Milar, Tim Greutert, Sudhakar Vatti, Hadi Nabizadeh

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1. Call to Order
2. Action Items from the last meetings
  - a. Done
3. Document Status Update
  - a. Tracking Concrete Mix Designs in DIME
    - i. It will be a new task in the next Construction contract (possibly in March and April 2024); what need to be developed and programmed into the program.
4. Urgent Items
5. Open Discussion
  - a. Prep for the Steering Committee meeting
    - i. The meeting with the Steering Committee will be on January 25<sup>th</sup>.
    - ii. The drafted Agenda will be discussed in the next EC meeting on December 21<sup>st</sup>; EPD can be one of the discussion items.
  - b. EPD
    - i. Keith and Cathrina meeting to identify members of the EPD working group (Caltrans member).
    - ii. Hadi is the chair of the working group. The working group reports directly to the EC.
    - iii. CTG and ATG is drafting a full scoping document (no short SD). The SD will be reviewed by EC.
    - iv. EC visibility on EPD. There are other working groups within Caltrans and there is a need for communication coordination among these groups; Define chair's responsibilities.
    - v. Setting a timeline for requiring EPD. Should EC determine the timeline.
    - vi. EPD's NSSPs need to be written as earliest as possible. Writing public-facing and visionary documents.
    - vii. The focus will be developing an NSSP.
    - viii. National level effort: EDC7, FHWA Climate Challenge, Sustainable Pavement Working Group.
    - ix. Keith will include Hadi in the next PMPC meeting with Cathrina.
    - x. State Highway System Management Plan (SHSMP); A contract through DRISI.
6. Next meeting date, topics, action list, and meeting evaluation

7. Action Items:

Upcoming Meetings:

- PMPC EC+CTG – December 21, 8:30 am – 10:00 am
- PMPC EC (Post EC+CTG) Meeting – December 21, 10:00 am – 12:00 TBD

Website: [Pavement and Materials Partnering Committee | Caltrans](#)

For all meeting minutes please visit:

- EC Meetings: [Pavement & Materials Partnering Committee \(PMPC\) Meeting Minutes | Caltrans](#)
- ATG Meetings: [Asphalt Task Group | Caltrans](#)
- CTG Meetings: [Concrete Task Group | Caltrans](#)