



**Concrete Task Group – Quarterly Meeting Minutes**  
**April 25<sup>th</sup>, 2019**  
**2:00 PM – 3:00 PM**  
**DOT Translab – OSM Room 514**  
**Call-in: 866-676-8836; Participant Code: 6275887**

Meeting Called By:	Concrete Task Group
Goal:	Obtain update of current scoping documents
Invitees:	Keith Hoffman, Kuo-Wei Lee, Blair Anderson, Kirk McDonald, Mark Hill, Cortney VanHook

ITEM	TIME	Lead	TOPIC	Desired Outcome
1	2:00 – 2:05	Keith H.	Introductions/Review Agenda	Member introductions and agreement on agenda
2	2:05 – 2:10	CIP STG	Pavement Smoothness - Smoothness Memo Update	Review of signed scoping documents. Provide current status from each working group.
3	2:10 – 2:15	CIP STG	Limited Construction Windows	Review of signed scoping documents. Provide current status from each working group.
4	2:15 – 2:20	Precast STG	Precast Pavement – Phase II	Review of signed scoping documents. Provide current status from each working group.
5	2:20 – 2:25	M&QA STG	4x8 Cylinders	Review of signed scoping documents. Provide current status from each working group.

6	2:25 – 2:30	M&QA STG	Concrete Mix Design	Review of signed scoping documents. Provide current status from each working group.
7	2:30 – 2:35	M&QA STG	Recycled Crushed Concrete Aggregate	Review of signed scoping documents. Provide current status from each working group.
8	2:35 – 2:40	M&QA STG	CT 523 – Flexural Beam	Review of signed scoping documents. Provide current status from each working group.
9	2:40 – 2:45	CTG	Review of issues raised to TG for resolution	Review of any issues that have been brought to the TG level for review
10	2:45 – 2:50	CTG	Review of STG Bin Lists	Review bin list for any potential scoping documents
13	2:50 – 3:00	CTG	Roundtable / Review Action Items / Next Meeting	Review action items and close meeting

**Meeting Minutes:**

1. Introductions/Review Agenda
2. Pavement Smoothness
  - a. Finished statewide district training to designers
  - b. Make up trainings happening for D11
  - c. Trainings finished on construction side
  - d. Industry outreach plan, two in So-Cal and one in Nor-Cal, all in May
  - e. Currently have 7 projects using the smoothness specs
  - f. Pay adjustment spreadsheet is being tested
3. Limited Construction Windows
  - a. Meeting held on April 11<sup>th</sup> with working group.
  - b. Agreement on other state DOT specifications to review
  - c. Need to obtain update on milestones prior to next meeting in June 12<sup>th</sup>.
4. Precast Pavement – Phase II
  - a. Report from consultants available for review

- b. First milestone coming up in June, appears to be on track
- 5. 4x8 Cylinders
  - a. A few dates slipped by a month but justification provided.
  - b. Struggle with developing cost benefits that are not tied to money
  - c. Working group decided to implement 4x8 cylinders into QA instead of into QC to cut down on time.
    - i. Doing this will avoid having to put the 4x8 into the specifications but will still allow them to obtain analysis data
- 6. Concrete Mix Design
  - a. Milestones # 1 and 2 complete
  - b. Milestone #3 will be important
- 7. Recycled Crushed Concrete Aggregate
  - a. Working with Chico state, pavement preservation group (CP2) on task order to help address milestone 1 from scoping document
  - b. Literature results will be examined and compiled for recommendation with help of CP2
  - c. Contract has already been executed with CP2
  - d. Working group has had a couple of meetings so far
- 8. CT 523 – Flexural Beam
  - a. Revised scoping document sent over last week for approval.
  - b. Minor modifications to scoping document; date changes to make milestones more realistic of what is going on, ultimate end date remains the same
- 9. Review of issues raised to TG for resolution
  - a. No current issues
- 10. Review of STG Bin Lists
  - a. Need clarification on which bin list is approved
  - b. One has Type 1L at item #1, one has type 1L at item #6
- 11. Roundtable/Review Action Items/Next Meeting

**Action Items**

Item	Task	Owner	Due Date
1	Clarify which bin list is approved	Cortney	5/9/19
2	Touch base with M&QA RCA working group on industry side	Kirk	5/9/19

**Action Items from 3/25/19**

Item	Task	Owner	Due Date
1	<a href="#">Send latest status update spreadsheet to STG chairs</a>	Cortney	3/13/19
2	<a href="#">Review bin list and re-prioritize with STG if needed</a>	Jackie	3/15/19
3	<a href="#">Precast STG to send over prioritized bin list</a>	Divyesh	3/15/19

### Concrete Task Group Meeting Attendance Log

Member	Role	TG Meeting Date																							
		9/12/2018	12/12/2018	1/24/2019	2/21/2019	3/13/2019	4/25/2019	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
Keith Hoffman	CT Chair	✓	✓	x	✓	✓	x																		
Kuo-Wei Lee	CT Member	✓	✓	✓	✓	✓	✓																		
Blair Anderson	CT Member	✓	✓	✓	✓	✓	✓																		
Kirk McDonald	Industry Lead	✓	✓	✓		✓	✓																		
Mark Hill	Industry Member	✓	✓	✓		✓	✓																		
Dulce Feldman	CIP CT Chair	✓	✓		x	✓																			
Bruce Carter	CIP Ind. Lead	✓	✓			✓																			
Divyesh Vora	Precast CT Chair	✓	✓		x	✓																			
Doug McLaughlin	Precast Ind. Lead	✓																							
Jacquelyn Wong	M&QA CT Chair	✓	✓		x	✓																			
Nathan Forrest	M&QA Ind. Lead	✓	✓			✓																			
Marcella Wiebke	PMPC Exec. Asst.	✓																							
Joe Holland	UCPRC	✓	x			✓																			
Arshad Vali	Precast Ind. Lead		✓			✓																			
Charles Stuart	CIP Ind. Member		✓			✓																			
Deepak Maskey	EC Coordinator				✓	✓																			

Key	
✓	Present
x	Absent
	Not Required