Memorandum

To: DISTRICT/REGION DEPUTY FOR CONSTRUCTION
   DISTRICT/REGION CONSTRUCTION SENIOR ENGINEERS
   RESIDENT ENGINEERS
   DISTRICT/REGION MATERIALS ENGINEERS

Date: February 13, 2003

File: Binder Samples

From: TERRIE BRESSETTE
Chief
Division of Engineering Services-Materials Engineering & Testing Service
Office of Flexible Pavement Materials

Subject: Proper Sample Identification for Binder Testing

This memo is a reminder to all engineers and inspectors of the importance of proper and complete sample identification when binder samples are submitted to Materials Engineering and Testing Services (METS) for testing. METS receives and processes over 3,500 binder samples every year—most between July and November. It is our goal to provide accurate and timely test results.

Testing is conducted based on the information received—as transmitted by the TL-0101 form attached to the sample. Unfortunately, in many cases, we receive less than adequate information. Time spent in tracking down needed information takes our testers away from testing and delays our production—resulting in delays in returning information to the engineer. And, unfortunately, some times samples simply can not be identified and are disposed of without testing.

Complete information on the TL-0101 is very important. Please provide:
- Project Identification - EA and County/Route/PostMile
- Product type and Grade - AR4000, PBA 6a (modified), Emulsion-SS1H, etc.
- Refinery name - Valero, Paramount, etc.
- Engineers Name and Phone Number
- Sample date and location

with every sample. Please use a separate TL-0101 with every sample. Please write clearly. For emulsions, please send undiluted samples.

Thank you. Your compliance with this request will mean METS will be able to concentrate on testing and will be able to provide you with test results in the most efficient manner possible.

"Caltrans improves mobility across California"
SAMPLE OF INFORMATION NEEDED ON YOUR TL-101 TO PROCESS SAMPLE FOR TESTING

ONE FORM PER SAMPLE

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

SAMPLE IDENTIFICATION CARD

CARD NUMBER: C 653952

- EACH SAMPLE MUST HAVE INDIVIDUAL TL-101

- NAME OF PRODUCT-USE PROPER GRADE FOR YOUR PROJECT.

- CITY, STATE- HMA PRODUCER LOCATION

- NAME OF REFINERY-
  ALON
  GRECKA
  PARAMOUNT- PARAMOUNT
  PARAMOUNT-ELK GROVE
  PARAMOUNT-FERNLEY
  PARAMOUNT-MOJAVE
  SAN JOAQUIN
  SHELL
  VALERO-WILMINGTON
  VALERO-BENICIA
  VALERO-PITTSBURG
  OXNARD
  EDGINGTON

MAIL TO SAME DESTINATION AS SAMPLE