



Prosecution and Progress



Prosecution and Progress: Objectives



- List key features of a CPM Schedule
- Determine a working day from a non-working day
- Complete a Weekly Statement of Working Days



Prosecution and Progress: Resources



LAPM 16.6 Contract Time

Chapter 8, Caltrans Standard Specifications

Chapter 6, Green Book





A schedule should:

- Monitor and evaluate progress
- Determine controlling operation
- Analyze time impacts
- Display milestones





A Schedule is Required!

- Contractor must submit...
 - Prior to or at pre-Con (CTSS Level 1)
 - W/in 20 days of Approval (CTSS Level 2 and Level 3)
 - Prior to start of work (GB)

CTSS 8-1.02 Schedule;

Green Book Section 6-1.1 Construction Schedule





- RE approves
- Contractor submits updates:
 - Monthly (CTSS)
 - If schedule fails to reflect progress (GB)
 - If desire to make a major change (GB)

CTSS 8-1.02 Schedule

Green Book Section 6-1.1 Construction Schedule



Critical Path Method (CPM) Schedules

- 1. Activities
- 2. Durations
- 3. Logic ties







- Should you accept a schedule showing completion of work...
 - a) before expiration of contract time?
 - b) after time has expired?
- What if the contractor does not turn in schedule updates?

CTSS 8-1.02

Green Book 6-1.1

9-1.16E(3) Performance Failure Withholds



Prosecution and Progress: Start of Job Site Activities (CTSS)



- Contractor start job site activities within ...
 - 15 days after Contract Approval If SWPPP required,
 55 days after approval.

 Contractor to notify in writing 72 hours prior to start

CTSS 8-1.04 Start of Job Activities



Prosecution and Progress: Start of Job Site Activities (GB)



- Contractor start job site activities within ...
 - 15 days after Notice to Proceed
- Contractor to notify in writing 72 hours prior to start

Green Book 6-1.2 Commencement of Work



Prosecution and Progress: Start of Contract Time (CTSS)



- The contract time starts on the earlier of the following
 - 1. Day you start job site activities after Contract approval
 - 2. Last day specified to start job site activities in section 8-1.04

CTSS 8-1.04 Start of Job Activities



Prosecution and Progress: Start of Contract Time (GB)



Date of Notice to Proceed

Green Book 6-1.2 Commencement of Work



Prosecution and Progress: Tracking Time



Weekly Statement of Working Days (CTSS)

- RE must issue written record of contract progress
- Show:
 - WDs and non-WDs during the reporting week
 - Time adjustments
 - Calculations of the work completion date computations
 - Working days remaining
 - Controlling activities

CTSS 8-1.05 Time

LAPM 16.6 Tracking Contract Time



Prosecution and Progress: Tracking Time



"Periodic" Statement of Working Days (GB)

- RE must issue written record of contract progress
- Show:
 - WDs charged during reporting period
 - Time adjustments
 - Working days remaining

Green Book 6-3.2 Contract Time Accounting and 6-4.2 Extension of Time



Prosecution and Progress: Time



Working Day (CTSS)

- Any day <u>except</u>
 - Saturday and holiday
 - Day when you cannot perform work on the controlling activity for at least 50 percent of the day with at least 50 percent of the normal labor and equipment due to any of the following:
 - Weather
 - Maintaining traffic under contract
 - Unanticipated event
 - Issue involving third party

CTSS 1.107 Definitions



Prosecution and Progress: Time



Working Day (GB)

- Any day <u>except</u>
 - Saturday, Sunday
 - Agency designated holiday
 - Contractor prevented from working...
 - at beginning of the workday
 - or the first 5 hours with at least 60 percent of the normal work force
 - ...for cause as specified in 6.61:
 - Weather
 - Maintaining traffic under contract
 - Unanticipated event
 - Issue involving third party



Prosecution and Progress: Time



Calendar Day (CTSS)

 Day: 24 consecutive hours running from midnight to midnight; calendar day

CTSS 1.107 Definitions



Local Assistance Procedures Manual

Exhibit 16-A Weekly Statement of Working Days

			EXHIBIT 16-A W	EEKLY STATEM	ENT OF WORK	ING DAYS	
	WEEKLY S	STATEMEN	T OF WORKING DAYS	JOB 8	TAMP]	
	CEM-2701 (R		ADA Notice				
	For individuals		abilities, this document is available in alternate				
	formats. For	information, call (916) 445-1233, TTY 711, or write to Records			REPORT NUMBER:	
	and Forms M	lanagement, 1120	N Street, MS-89, Secremento, CA 95814.				
	CONTRACTOR:				WEEK	ENDING (month, day, year):	
	CONTINUETOR				WEEK	ENDING (IIIGIIBI, Gay, year).	
	Date (A)	Day (B)	Weather Conditions or Other E	explaination ¹	Working Day (D)	Nonworking Day (E)	Working Day No Work Done on Controlling Activity ⁶ (F)
1	 						(*)
2		Monday					
3		Tuesday					
4		Wednesday					
5		Thursday					
7		Friday					
8	Dave this was	k (Total Lines	1 thm: 7)				-
9			ake from pervious week's report)				
_	1						
10	Total working	days to date (L	Ines 8 + 9)				
			Change Order Time Adjustment		Change Order Days Approved	Change Order	Numbers ²
	Days this repo						
			ken from previous week's report)				
13	Total change	order days to d	ate (Lines 11+ Line 12)				
14	First working		tation of Extended Date for Completion	1	Number of Days	Numbered Day ⁴	Date
15	4	_	cified in contract				
16	_		COMPLETION (Line 14 + Line 15 minus 1	n			
17			approved to date (From Line 13)	•			
18	Total None	vorking days to	date (From Box 10E)			1	
19			COMPLETION (Line 16 + Line 17 + Line 1	8)			
20			contract (Line 15 + Line 17)				
21	_	-	(Enon-Box 10D)				
11	WORKING	DAYS REMAI	NING (Line 20 - Day 21)				
	CONTROLLIN	IG ACTIVITY(I	E\$) ⁵ :				
	REMARKS:						
		The confer of	r will be allowed fifteen (16) days in whi	lab for manhant to	the the comment	at the statement	
			statement chall be deemed to have be	-	_		
		NOTE: Footno	te instructions to Resident Engineer ar	e on reverse side.			
	RESIDENT E	NGINEER SIG	NATURE:			DATE:	
						•	
	Distribution	n: Original	Contractor; Copy-Resident Engin	ieer			

Weekly Statement of Working Days LAPM Exhibit 16-A (Handout Pgs. 1-2)



Local Assistance Procedures Manual

Exhibit 16-A Weekly Statement of Working Days

						weemy state.	ment of Working Days
			EXHIBIT 16-A W	FEKLY STATEM	ENT OF WORK	ING DAYS	
	STATE OF C	ALIFORNIA - D	EPARTMENT OF TRANSPORTATION	LEKET STATEW	ENT OF WORK	ING DATS	
			T OF WORKING DAYS	JOB S	TAMP	T	
	CEM-2701 (R	REV. 04/2015)		08-888884			
			ADA Notice	00-000004			
	For individual		sabilities, this document is available in alternate				
	formats. Fo	r information, call ((916) 445-1233, TTY 711, or write to Records			REPORT NUMBER:	
	and Forms I	Management, 1120	N Street, MS-89, Sacramento, CA 95814.			1	
	CONTRACTOR:				WEEK ENDI	NG (month, day, year): 03/24/20	12
	Name of Cor	ntractor, Inc.					
	Date (A)	Day (B)	Weather Conditions or Other 6 (C)	Explaination ¹	Working Day (D)	Nonworking Day (E)	Working Day No Work Done on Controlling Activity 6 (F)
1	3/18/2012						
2	3/19/2012				0		
4	3/20/2012	Wednesday	Start weather day. Of		0		
5	3/22/2012		First working day - Cle Clear	rall .	1		
6	3/23/2012		Clear		1		
7	3/24/2012		- Circui		· ·		
8		ek (Total Lines	1 thru 7)		3	0	0
9			ake from pervious week's report)		0	0	0
10	Total working	days to date (L	Ines 8 ± 9\		3	0	0
	To all Homming		Change Order Time Adjustment		Change Order Days Approved	Change Order	Numbers 2
11	Days this rep				0		
			aken from previous week's report)		0		
13			late (Lines 11+ Line 12)		0	†	
13	Total Glange						
14	First work		station of Extended Date for Completion	<u> </u>	Number of Days	Numbered Day 4 755	Date 3/21/2012
15			ecified in contract —		40		
16			COMPLETION (Line 14 + Line 15 minus	1)		794	5/15/2012
17	Total chan	ige order days	approved to date (From Line 13)		0		
18	Total None	working days to	date (From Box 10E)		0	Ī	
19			COMPLETION (Line 16 + Line 17 + Line 1	18)		794	5/15/2012
20			contract (Line 15 + Line 17)		40	1	
21			e (From Box 10D)		3	1	
22	WORKING	S DAYS REMAI	INING (Line 20 - Line 21)		37		
		NG ACTIVITY(I of construc	E8) ⁵ : tion area signs.				_
	REMARKS: (approval.	Contract app	roved on March 6, 2012. Refer to	o Special Provisi	ons, Section 4, t	the first working day 15th d	ay after contract
		The contracto	or will be allowed fifteen (15) days in wh	ich to protest in wr	iting the correctne	ss of the statement;	
		otherwise, the	statement shall be deemed to have be	en accepted by the	contractor as corr	ect.	
		NOTE: Footno	ote Instructions to Resident Engineer a	re on reverse side.			
		NGINEER SIG				DATE:	
	Distributio	n: Original	Contractor; CopyResident Engir	neer			

Sample completion of the first Weekly Statement of Working Days LAPM

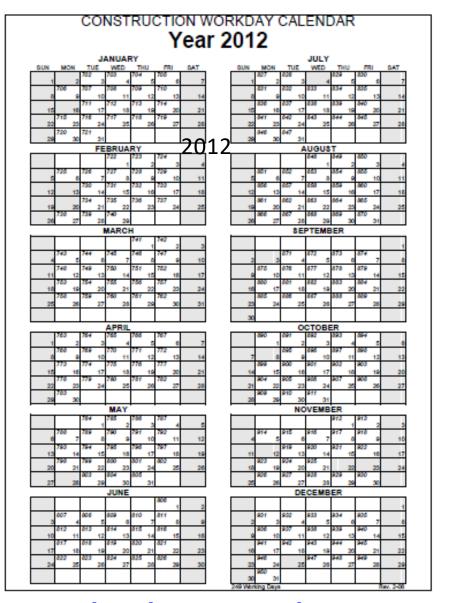
Exhibit 16-A

(Handout Pg. 3)



Construction Workday Calendar

(Handout Pg. 4)



http://www.dot.ca.gov/hq/construc/calendar/



Example 3-8.2 Change Order Time Adjustment

Local	Assistance	e Procedure	s Manual			Weekly State	Exhibit 16-A ment of Working Day
	WEEKLY CEM-2701 (F	STATEMEN REV. 04/2015)	EXHIBIT 16-A W EPARTMENT OF TRANSPORTATION T OF WORKING DAYS ADA Notice		TAMP	ING DAYS	
	formate. Fo	r information, call (abilities, this document is available in alternate 916) 445-1233, TTY 711, or write to Records N Street, MS-89, Secramento, CA 95814.	50 0000		REPORT NUMBER: 3	
	CONTRACTOR Nam	e of Contra	actor, Inc.		WEEK	ENDING (month, day, year): 04	4/07/2012
	Date (A)	Day (B)	Weather Conditions or Other E	explaination ¹	Working Day (D)	Nonworking Day (E)	Working Day No Work Done on Controlling Activity ⁶ (F)
2	04/01/12		D-:-			1	
3	04/02/12 04/03/12		Rain Cloudy - Wet Grad	de .	0	1	
4	04/04/12	Wednesday	Clear	Je.	1	Ö	
5	04/05/12		Clear		1	0	
6	04/06/12		Clear		1	0	
8	04/07/12 Days this wer	ek (Total Lines 1	1 thm: 7)		3	2	0
9			ake from pervious week's report)		8	0	ŏ
10	Total working	days to date (L	Ines 8 + 9)		11	0	0
			Change Order Time Adjustment		Change Order Days Approved	Change Order	Numbers ²
11	Days this rep				2		
12			ken from previous week's report)		2		
13	Total change		ate (Lines 11+ Line 12) tation of Extended Date for Completion		Number of Days	Numbered Day 4	Date
14	First work	ing day —				755	03/21/12
15	_		cified in contract		40	704	05145140
16			COMPLETION (Line 14 + Line 15 minus 1 approved to date (From Line 13)	0	2	794	05/15/12
18			date (From Box 10E)		2		
19	EXTENDE	ED DATE FOR (COMPLETION (Line 16 + Line 17 + Line 1	8)		798	05/21/12
20			contract (Line 15 + Line 17)		42		
21			e (From Bax 10D) NING (Line 20 - Line 21)		31		
	<u>'</u>	NG ACTIVITY(I			31		
			location 2 EB, A line Station 2+0	0.			
	REMARKS:						
	04/04and		ed 2 days time adjustment for ex				
			r will be allowed fifteen (16) days in whi statement shall be deemed to have be				
			ote instructions to Resident Engineer ar		contractor as corre	or.	
	RESIDENT E	NGINEER SIG	NATURE:			DATE:	
	Distributio	on: Original	Contractor; CopyResident Engin	eer			

Sample completion of a CCO time extension on the Weekly Statement of **Working Days**

Exhibit 16-A (Handout Pg. 5)

Sample completion of non-working days on the Weekly Statement of **Working Days LAPM** Exhibit 16-A (Handout Pg. 6)

			mple 3-8.3 Revised Wee	kly Statem	ent of Workin	ng Days for Nonwo	
ocal	Assistance	Procedures	Manual			Weeldy State	Exhibit 16-A ement of Working Day
	OTATE OF O	ALIEOGNIA D	EXHIBIT 16-A W	EEKLY STATE	MENT OF WORK	ING DAYS	
			T OF WORKING DAYS	JOB	STAMP	Ī	
	CEM-2701 (F	REV. 04/2015)	ADA Notice				
	For Individual		ADA NOtice sbiltes, tris document is available in alternate	08-8888	84		
			916) 445-1233, TTY 711, or write to Records			REPORT NUMBER:	
	and Forma	Management, 1120	N Street, MS-89, Secremento, CA 95814.			4/14/2012	
	CONTRACTOR	contractor, I			WEEK ENDI	VG (month, day, year): 03/18/2	011
	Name of C	John actor, i	nc.			I	Working Day No Work
	Date	Day	Weather Conditions or Other E	xplaination ¹	Working Day	Nonworking Day	Done on Controlling
	(A)	(B)	(C)		(D)	(E)	Activity *
_	4/8/2012						
_	4/9/2012	Monday	Labor Dispute (Revised) - (Labor Dispute (Revised) - (0	1 1	0
_	4/11/2012	Wednesday	Clear		1	0	0
_	4/12/2012	Thursday	Clear		1	0	0
_	4/13/2012	Friday	Clear		1	0	0
_	Days this we	ek (Total Lines 1	thru 7)		3	2	0
	Days previou	sily reported (Ta	ike from pervious week's report)		11	2	6
	Total working	days to date (Li	ines 8 + 9)		14	4	6
		(Change Order Time Adjustment		Change Order Days Approved	Change Orde	r Numbers ²
	Days this rep		ken from previous week's report)		2		
_			ate (Lines 11+ Line 12)		2	ł	
		Comput	tation of Extended Date for Completion	ı	Number of Days	Numbered Day ⁴	Date
	First work	-	oified in contract		40	755	3/21/2012
Ī			COMPLETION (Line 14 + Line 15 minus 1	1)		794	5/15/2012
			pproved to date (From Line 13)		2		
			date* (From Box 10E) COMPLETION (Line 16 + Line 17 + Line 1	0)	4	800	5/23/2012
			contract (Line 15 + Line 17)	9)	42	600	9232012
			(From Box 10D)		14	I	
	-		NING (Line 20 - Line 21)		28		
		NG ACTIVITY(IE					
	Shoulder	widening a	t location 3 EB, A line 4+00				
			our records indicate that the contr				
			dance with definition of "working o granted and shown in this report	tay" of the Stan	dard Specificatio	ns, and your letter dated /	April 20, 2012, two
	HOH-WORK!		r will be allowed fifteen (15) days in wh	ich to protest in u	elitos the corrector	a of the statement	
			statement shall be deemed to have be				
			te Instructions to Resident Engineer ar				
	RESIDENT B	NOTE: POOMO		o on reverse side		DATE:	
	Distribuch	a. Osisiaal 1	Contractor Come Decident Frais-				
	Distributio	n: Original-C	Contractor; Copy—Resident Engin	cer			

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Prosecution & Progress

Sample completion of a contract in overrun on the Weekly Statement of **Working Days LAPM** Exhibit 16-A (Handout Pg. 7)

9	TATE OF C	ALIFORNIA - DE	EXHIBIT 16-A WI PARTMENT OF TRANSPORTATION	EEKLY STATEN	IENT OF WORK	ING DAYS	
			OF WORKING DAYS	JOB 9	STAMP	1	
		REV. 04/2015)	0				
Γ		Α	DA Notice				
l			billities, this document is available in atternate				
l			16) 445-1233, TTY 711, or write to Records I Street, MS-89, Sacramento, CA 95814.			REPORT NUMBER:	
F	and rolling r	management, 112011	Cores, acous, cacamara, co socia.				
C	ONTRACTOR				WEEK	ENDING (month, day, year):	
	Date (A)	Day (B)	Weather Conditions or Other E	xplaination ¹	Working Day (D)	Nonworking Day (E)	Working Day No Work Done on Controlling Activity ⁶ (F)
†	10/21/12						
I	10/22/12	Monday	Clear		1*	0	
	10/23/12		Cloudy		1"	0	
		Wednesday	Cloudy		1* 1*	0	+
	10/25/12		Cloudy Clear		1*	0	
	10/27/122		Cieai				
		ek (Total Lines 1	thru 7)		5*	0	0
]0	ays previou	sly reported (Tal	ke from pervious week's report)		314	59	0
T	otal working	days to date (Lir	nes 8 + 9)		319	59	0
		С	change Order Time Adjustment		Change Order Days Approved	Change Orde	r Numbers ²
_	ays this rep				0		
			en from previous week's report)		0		
T	otal change	order days to da	te (Lines 11+ Line 12)		14		1
_			ation of Extended Date for Completion		Number of Days	Numbered Day 4	Date
4	First work	ing day ———— orking days spec	Sad in contract		000	531	03/21/12
┨			COMPLETION (Line 14 + Line 15 minus 1	n	300	830	07/05/12
┨			oproved to date (From Line 13)	,	14	030	07/03/12
1	Total Non	working days to d	date 3 (From Box 10E)		59	1	
]			OMPLETION (Line 16 + Line 17 + Line 1	8)		903	10/19/2
4			contract (Line 15 + Line 17)		314		
7		ing days to date	(From Box 10D) IING (Line 20 - Line 21)		319 -5*	-	
					-5"		
	Functiona	NG ACTIVITY(IE I testing	s)*:				
F	EMARKS:						
			shown for record only as the cor s overrun through October 26, 2		elapsed, contrac	t time expired on 10/19/1	2. There are currently
-			will be allowed fifteen (15) days in whi statement shall be deemed to have bee		•		
		NOTE: Footnot	e instructions to Resident Engineer an	e on reverse side.			
R	ESIDENT E	NGINEER SIGN				DATE:	



Prosecution and Progress: Suspension



- RE may suspend the work wholly or in part due to any of the following:
 - 1. Conditions are unsuitable for work progress
 - 2. Contractor fails to do any of the following:
 - Fulfill the Engineer's orders
 - Fulfill a Contract part
 - Perform weather-dependent work when conditions are favorable so that weather-related unsuitable conditions are avoided or do not occur

CTSS 8-1.06 Suspensions



Prosecution and Progress: Liquidated Damages



- Liquidated Damages (LDs) Deduction of payment due contractor for each day's delay in completing work beyond the time allowed
- Is not taking LDs OK?
 - CCO to extending contract time
 - No documentation = FIN

CTSS 8-1.10 Liquidated Damages

Green Book 6-9 Liquidated Damages



Prosecution and Progress: Contractor Termination



- You may terminate the contractor's control of the work for failure to do any of the following:
 - Supply adequate work force
 - Supply material as described
 - Pay subcontractors
 - Prosecute the work as described in the contract

CTSS 8-1.13 Contractor's Control Termination

Green Book 6-4 Termination of Contract for Default



Prosecution and Progress: Contract Termination



- "Convenience Termination"
- When it is not in Agency's best interest to continue with the project
- Allowed but <u>rare</u>

CTSS 8-1.14 Contract Termination



Prosecution and Progress: Quiz







Prosecution and Progress: Quiz



Choose the correct answer.

For a project using the <u>CTSS</u>, before you can determine if last Wednesday was a working day on your project, you must first know:

- a. Did it rain
- b. Was there inclement weather
- c. The controlling operation
- d. Was the contractor prevented from working.



Prosecution and Progress: Quiz



Choose the correct answer.

For a project using the <u>CTSS</u>, before you can determine if last Wednesday was a working day on your project, you must first know:

- a. Did it rain
- b. Was there inclement weather
- c. The controlling operation
- d. Was the contractor prevented from working.

Greenbook: d



Prosecution and Progress: Quiz







Prosecution and Progress: Quiz



True or False

It is important to list all major operations the contractor performed for the week on the Weekly Statement of Working Days.



Prosecution and Progress: Quiz



True or False

It is important to list all major operations the contractor performed for the week on the Weekly Statement of Working Days.

False: Just list the controlling operation



Prosecution and Progress: Quiz







Prosecution and Progress: Quiz



True or False

If the contractor worked hard, did a good job and is a nice guy, it is OK to write a CCO at the end of the job giving him days, so he does not get dinged for liquidated damages.



Prosecution and Progress: Quiz



True or False

If the contractor worked hard, did a good job and is a nice guy, it is OK to write a CCO at the end of the job giving him days, so he does not get dinged for liquidated damages.

False: All extensions of contract time must be justified.





Contract Time Exercise

(Small Group work through Google Slides. Please copy and paste the URL into your chrome browser.



Group 1

ocal Assistance Procedures Manual	Exhibit 16-A
	Weekly Statement of Working Days

						Weekly State	ment of Working Days
			EXHIBIT 16-A W	EEKLY STATEM	ENT OF WORK	ING DAYS	
			EPARTMENT OF TRANSPORTATION IT OF WORKING DAYS	JOB S	TAMP	1	
		STATEMEN REV. 04/2015)	TOF WORKING DATS	3053	T-Amir		
Γ			ADA Notice	GROUP 1			
			abilities, this document is available in alternate (916) 445-1233, TTY 711, or write to Records			REPORT NUMBER:	
			N Street, MS-89, Secremento, CA 95814.			7	
Ė					WEEK ENDI	NG (month, day, year): 03/18/20	**
	ONTRACTOR				WEEK ENDI	NG (monut, day, year). 03/10/20	
ĺ	Date (A)	Day (B)	Weather Conditions or Other E	explaination ¹	Working Day (D)	Nonworking Day (E)	Working Day No Work Done on Controlling Activity 6 (F)
+	3/14/2011	Monday	Clear - warm		1	0	0
	3/15/2011		Clear - warm		1	0	0
†	3/16/2011	Wednesday	Clear - warm		1	0	0
- 1	3/17/2011	Thursday	Clear - warm		1	0	0
+	3/18/2011	Friday	Clear - warm		1	0	1
10	ays this wee	ek (Total Lines :	1 thru 7)		5	0	1
			ake from pervious week's report)		15	12	6
7	otal working	days to date (L	Ines 8 + 9)		20	12	7
_			Change Order Time Adjustment		Change Order Days Approved	Change Order	Numbers ²
D	ays this rep	ort-			0		
_			ken from previous week's report)		1		
Т	otal change		late (Lines 11+ Line 12)		1		
_			tation of Extended Date for Completion	1	Number of Days	Numbered Day 4	Date
4	First work		edfled in contract —		100	474	2/2/2011
+			COMPLETION (Line 14 + Line 15 minus 1	n	100	573	6/24/2011
†	Total char	ige order days a	approved to date (From Line 13)	,	1		
]			date (From Box 10E)		12		
4			COMPLETION (Line 16 + Line 17 + Line 1 contract (Line 15 + Line 17)	8)	101	586	7/14/2011
+			e (From Box 10D)		20	1	
Ī			INING (Line 20 - Line 21)		81		
	ONTROLLI	NG ACTIVITY(I	ES)*:		•	•	
В	iridge Emb	ankment					
R	EMARKS:	03/18/2011	Contractor took the day off in ord	er to have a four	-day weekend.		
-			or will be allowed fifteen (15) days in whi e statement shall be deemed to have be				
			ote instructions to Resident Engineer ar				
R	ESIDENT E	NGINEER SIG		o on toror oo oldo.		DATE:	
-							
-						1	
0)istributio	n: Original	Contractor; Copy-Resident Engin	eer			

Page 1 of 2 January 2018

G	rou	n	2

EXHIBIT 16-A W STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION	EEKLY STATEMENT OF WOR	KING DAYS
WEEKLY STATEMENT OF WORKING DAYS	JOB STAMP	7
CEM-2701 (REV. 04/2015)		
ADA Notice	GROUP 2	
For individuals with sensory disabilities, this document is available in alternate		
formets. For information, call (916) 445-1233, TTY 711, or write to Records		REPORT NUMBER:
and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.		7

CONTRACTOR:

WEEK ENDING (month, day, year): 03/18/2011

	Date (A)	Day (B)	Weather Conditions or Other Explaination ¹ (C)	Working Day (D)	Nonworking (E)	Day	Working Day No Work Done on Controlling Activity ⁶ (F)
1							
2		Monday	Clear - warm	1	0		0
3		Tuesday	Clear - warm	1	0		0
4		Wednesday	Clear - warm	1	0		0
5	3/17/2011		Clear - warm	1	0		0
6	3/18/2011	Friday	Clear - warm	0	1		0
7							
		ek (Total Lines :		4	1		0
9	Days previou	sly reported (Ta	ake from pervious week's report)	15	12		6
10	Total working	days to date (L	Ines 8 + 9)	19	13		6
			Change Order Time Adjustment	Change Order Days Approved	Cha	ange Order i	Numbers ²
11	Days this rep	ort —		0			
12	Days previou	sly reported (Ta	ken from previous week's report)	1			
13	Total change	order days to d	ate (Lines 11+ Line 12)	1			
		Compu	tation of Extended Date for Completion	Number of Days	Numbered	Day 4	Date
14	First work	ing day	_		474		2/2/2011
15	Original w	orking days spe	dfled in contract ————————————————————————————————————	100			
16	COMPUT	ED DATE FOR	COMPLETION (Line 14 + Line 15 minus 1)		573		6/24/2011
17	Total char	nge order days a	approved to date (From Line 13)	1			
18	Total Non	working days to	date (From Box 10E)	13			
19	EXTENDE	D DATE FOR	COMPLETION (Line 16 + Line 17 + Line 18)		587		7/15/2011
20	Revised w	orking days for	contract (Line 15 + Line 17)	101			
21	Total work	ing days to date	(From Box 10D)	19			
22			NING (Line 20 - Line 21)				

CONTROLLING ACTIVITY(IES) 5:

Bridge Embankment

REMARKS: 03/18/2011 Contractor requested a non-working day because of anticipated heavy traffic due to a three-day weekend; letter in file. RE approved; letter in file.

The contractor will be allowed fifteen (15) days in which to protest in writing the correctness of the statement; otherwise, the statement shall be deemed to have been accepted by the contractor as correct.

NOTE: Footnote instructions to Resident Engineer are on reverse side.

RESIDENT ENGINEER SIGNATURE: DATE:

Distribution: Original--Contractor; Copy--Resident Engineer



Group 3

Local Assistance Procedures Manual	Exhibit 16-A
	Weekly Statement of Working Days

							tement of Working Da
	STATE OF C	ALIFORNIA - D	EXHIBIT 16-A W EPARTMENT OF TRANSPORTATION	EEKLY STATEM	ENT OF WORK	ING DAYS	
			T OF WORKING DAYS	JOB 5	TAMP	1	
	CEM-2701 (I	REV. 04/2015)		GROUP 3			
	For individua		ADA Notice abilities, this document is available in alternate				
			(916) 445-1233, TTY 711, or write to Records			REPORT NUMBER:	
	and Forms	Management, 1120	N Street, MS-89, Sacramento, CA 95814.				
	CONTRACTOR				WEEK ENDI	VG (month, day, year): 03/18/2	2011
	XYZ, Inc.						
	Date (A)	Day (B)	Weather Conditions or Other E	explaination ¹	Working Day (D)	Nonworking Day (E)	Working Day No Work Done on Controlling Activity ⁶ (F)
1	2014/2014	Manday	Clear warm				
2	3/14/2011	•	Clear - warm Clear - warm		1	0	0
4	3/16/2011	Wednesday	Clear - warm		1	0	0
5	3/17/2011	Thursday	Clear - warm		1	0	0
6	3/18/2011	Friday	Clear - warm		1	0	0
7	Dave this	ab (Tatal I bross	180.7				
8 9		ek (Total Lines :	1 thru 7) ake from pervious week's report)		5 15	0 12	6
	+				20	12	6
10	Total Working	g days to date (L	Ines 8 + 9)			12	
			Change Order Time Adjustment		Change Order Days Approved	Change Orde	er Numbers 2
11	Days this rep				2		
12			iken from previous week's report)		3		
13	Total Glange		late (Lines 11+ Line 12) station of Extended Date for Completion		Number of Days	Numbered Day 4	Date
14	First work	ing day-				474	2/2/2011
15			edfied in contract —		100		
16			COMPLETION (Line 14 + Line 15 minus 1	1)		573	6/24/2011
17	1	-	approved to date (From Line 13)		3		
18 19			date · (From Box 10E) COMPLETION (Line 16 + Line 17 + Line 1	(8)	12	588	7/18/2011
20	1		contract (Line 15 + Line 17)	-,	103	300	7/10/2011
21	Total wor	king days to date	e (From Box 10D)		20	1	
22	WORKIN	G DAYS REMA	INING (Line 20 - Line 21)		83		
	CONTROLL	NG ACTIVITY(I	ES)°:				
	Bridge Emba		given two additional days on CCO	#2.			
			or will be allowed fifteen (15) days in wh		•		
			e statement shall be deemed to have be		contractor as corre	CE.	
			ote instructions to Resident Engineer ar	e on reverse side.		I	
	RESIDENT I	ENGINEER SIG	NATURE:			DATE:	
	Distributio	on: Original	Contractor; Copy—Resident Engin	neer			
							Page 1 o January 20

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Group 4

ocal Assistance Procedures Manual Exhibit 16 Weekly Statement of Working Da							
	STATE OF C	CALIFORNIA - D	EXHIBIT 16-A W	EEKLY STATEN	IENT OF WORK	ING DAYS	
			T OF WORKING DAYS	STAMP	1		
	CEM-2701 (REV. 04/2015)						
			ADA Notice	GROUP 4			
			abilities, this document is available in alternate 916) 445-1233, TTY 711, or write to Records			REPORT NUMBER:	
	1		V16) 445-1233, 11Y 711, or write to records N Street, MS-89, Sacramento, CA 95814.			REPORT NUMBER:	
				WEEK ENDING (month, day, year): 03/18/2011			
	XYZ, Inc.	:					
	Date (A)	Day (B)	Weather Conditions or Other E	explaination ¹	Working Day (D)	Nonworking Day (E)	Working Day No Work Done on Controlling Activity ⁶ (F)
1							
2		14/2011 Monday Clear - warm			1	0	0
3 4	3/15/2011	15/2011 Tuesday Clear - warm 16/2011 Wednesday Clear - warm			1	0	0
5	3/16/2011				0	0	0
6		Friday	Rain		0	1	0
7						·	
8		ays this week (Total Lines 1 thru 7)			3	2	0
9	Days previou	isly reported (Ta	ake from pervious week's report)		15	12	6
0	Total working days to date (Lines 8 + 9)				18	14	6
			Change Order Time Adjustment		Change Order Days Approved	Change Order Numbers ²	
	Days this rep				0		
			ken from previous week's report)		1		
L3 Total change order days to date (Lines 11+ Line 12) Computation of Extended Date for Completion				ı	Number of Days	Numbered Day 4	Date
4	First work					474	2/2/2011
5			edfled in contract —		100		
7			COMPLETION (Line 14 + Line 15 minus 1700m) and to date (Emm.) inc. 13)	1)	<u> </u>	573	6/24/2011
8	Total change order days approved to date (From Line 13) Total Nonworking days to date (From Box 10E)				1 14	-	
9			COMPLETION (Line 16 + Line 17 + Line 1		588	7/18/2011	
0	Revised working days for contract (Line 15 + Line 17)				101		
21	, , , , , , , , , , , , , , , , , , , ,				18]	
2	WORKIN	G DAYS REMAI	NING (Line 20 - Line 21)		83		
		ING ACTIVITY(I	ES)°:				
	Bridge Emba		nd 3/18/2011 - Contractor did no	t work due to ra	in.		
			r will be allowed fifteen (15) days in wh statement shall be deemed to have be				

RESIDENT ENGINEER SIGNATURE:

Distribution: Original--Contractor; Copy--Resident Engineer

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