

**Group Memory**  
**Transportation Cooperative Committee**  
**May 26, 2022, - 9:00am-12:00pm - Via Zoom**

**Attendees**

Dee Lam	Mark Lancaste
Mark Samuelson	Mary Reyes
Patricia Chen	Maura Twomey
Chris Lee	Meghan McKelvey
David Giongco	Nicholas Burton
Sherrri Graham	Paul Schneider
Aimee Kratovil (FHWA)	Daniel Burke
Daniel Hawk (FHWA)	Bruce Robertson
Matt Schmitz	Felicia Haslem
Arnold Dichosa	Sujaya Kalainesan
Brent Maue	Kelly Hobbs
Boris Deunert	Robert Peterson
Caroline Cirrincione	Laura Quintana
Cristina Colon	Rene Guerrrero,
David Fleisch	Robert Newman,
David MacGregor	Rodney Whitfield
Edel Vizcarra,	Sarkes Khachek
Teresa Favila	Siew-Chin Yeong
Girum Awoke	Tanzeeba Kishwar
Harry Thomas	Tim Burke
Joshua Pack	Tina Carlson
Kris Markarian,	Victor Koo
Jeanie Ward-Waller	Woodrow Deloria
Lamin Williams	M. Woodman
Lisa Alexen	Ivan Garcia
Marina Espinoza	Naomi Caietti, CCE Notetaker
Merrin Gerety	Ghazan Khan, CSUS
Najee Zarif	
Mario Rodriguez	

**Agenda Committee**

Dee Lam, Meeting Chair  
Mark Samuelson  
Sujaya Kalainesan  
David Giongco  
Chris Lee

**Desired outcome**

Identify strategies to improve TCC effectiveness. Review and assess our effectiveness, validate the charter, set direction and priorities for the future.

## **Charter/Purpose**

California Transportation Coop Committee serves to:

- Address transportation funding, procedural and legislative issues related to project delivery from a local perspective. (reviewed January 2021).
- Enhance the working relationship between cities & counties, COGs and RTPAs, Caltrans, CTC and FHWA. This extends to improving communication with all stakeholders. Collaboration is a key method. (reviewed January 2021)
- Spread information and improve access to all stakeholders through the use of technology. (reviewed January 2021)
- Partner with Caltrans and FHWA to improve efficiency and enhance the ability to meet all stakeholder needs. (reviewed January 2021)

## **Agenda Item 1. Introductions**

## **Agenda Item 2. TCC Meeting Guidelines and Recording, Sherri Graham & Dr. Ghazan Khan**

- 2.1. For News, Training and Resources please visit the Local Assistance Blog:  
[www.localassistanceblog.com](http://www.localassistanceblog.com)

## **Agenda Item 3. Welcome & Updates, Dee Lam**

- 3.1. Acting Assitant Division Chief Sujaya Kalainesan shared welcome remarks, introduced presenters and reviewed agenda. Dee Lam unavaialbe to attend.
- 3.2. Meeting focus today and in the future will be on proiect delivery lens, office chiefs will set agenda and request more participation.

## **Agenda Item 4. Infrastructure Investment and Job Act Update, Cathy McKeon & Robert Peterson**

- 4.1. Cathy McKeon shared ATP-Tap funding approved was \$650 Million. Augmentation budget waiting for approval; applications due June 15.
- 4.2. Robert Peterson shared talking points for Federal Programs.
  - 4.2.1. Highway Bridge Program (HBP)
    - 4.2.1.1 Final apportionment not complete but the total estimate is \$578 Million with a split of \$320 Million in NHPP and STBGP and \$258 Million in Bridge Formula Program.
    - 4.2.1.2 Project delivery should be the focus for local agencies to get federal programs met on projects.
  - 4.2.2 Highway Safety Improvement Program (HSIP)
    - 4.2.2.1. Announcement for Cycle 11 on May 9<sup>th</sup>; due date for applications due September 12<sup>th</sup>.
    - 4.2.2.2. Up to \$10 Million of HSIP funds per agency.

4.2.2.3. Over 319 attendees attended online webinar hosted on May 25<sup>th</sup>.

#### 4.2.3. Safe Streets

4.2.3.1. USDOT announced two types of grants to apply for by September 15, 2022. An action plan grant is meant to address roadway safety problems and an implementation plan grant is for projects.

#### 4.2.4. Carbon Reduction

4.2.4.1. Reviewed new program that provides funds for projects that reduce greenhouse gas emissions from transportation.

#### 4.2.5. Protect (Promoting Resilient Operations for Transformative, Efficient and Cost Savings Transportation)

4.2.5.1. New program, no guidance has been issued yet.

#### 4.2.6 Earmarks

4.2.6.1. Community project funding, last fiscal year California received 46 projects of approximately \$92 Million. Lists of district projects available online soon.

### **Agenda Item 5. Obligation Authority (OA) and Obligation Plan (OP) Updates, Sujaya Kalainesan**

5.1. As of 5/15/22 the budget for OA is \$570 Million with \$475 Million pending and the OP budget is \$175 Million.

### **Agenda Item 6. FHWA Updates, Daniel Hawk**

- 6.1. Pay integrity act, underway pending completion by end of June '22.
- 6.2. Be proactive; manage project end dates.
- 6.3. Guidance on earmarks coming soon.
- 6.4. Reviewed construction guide policy for Buy America.

### **Break**

### **Agenda Item 7. California Transportation Commission Update, Kacey Ruggiero**

- 7.1. ATP Cycle 6 applications due June 15<sup>th</sup>; check website for more information:  
<https://catc.ca.gov/programs/active-transportation-program>
- 7.2. ATP Training coming up; check website for more information.
- 7.3. May Committee Meeting: counts policy approved.
- 7.4. ATP augmentation is pending budget approval.

### **Agenda Item 8. Guidance and Oversight Updates, DOT Managers**

- 8.1. Greenbook Approval, Tanzeeba Kishwar
  - 8.1.1. Local agencies are pushing back on training, developing alternatives for presentation to management.

8.2. Developing Audit Trail for Construction Invoices, Girmay Beyene

8.2.1 Presented training guidelines; presentation will be provided.

8.3. Return of Retainage, Wenyi Long

8.3.1. Reviewed pros and cons and final results for the manual update.

**Agenda Item 9. 2022 Objectives – Survey Discussion and Composition, Tanzeeba Kishwar and Subcommittee Members**

9.1. Email notification sent; survey online and will be available for the next two weeks. Share with local partners and constituents.

**Agenda Item 10. DLA Project Delivery Updates, DOT Staff**

10.1. CEQA for NEPA

10.1.1. Pilot program for two states in progress.

10.2. Inactive Rate and Critical Dates

10.2.1. Updates on current metrics, invoices, and expiring dates for June '22.

**Agenda Item 11. 2022 Objectives & Action Items, Project Leads**

11.1. Reported the following updates to action items and objectives. Spreadsheet updated in real time and is available online on MS Teams for the committee to review.

11.1.1 Reviewed action items: 187,188,191

11.1.2. Reviewed objectives: 1,2,4,5,6,8

**Roundtable 12. before Item 13.**

RT12.

- a) Added a new action item for Disabled Veterans Business Enterprise (DVBE) goal.
- b) Discussed issue to declare disaster thresholds.
- c) Requested a list of all committee members and their functions.

**Agenda Item 13. TCC Meeting Closing, Dee Lam**

13.1. Sujaya Kalainesan recapped meeting.

13.2. Meeting adjourned at 10:56 am.

**Next meeting:** July 28, via Zoom.

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