

Transportation Cooperative Committee Meeting Minutes

Date: February 24, 2022	Time: 9:00am – 12:00PM	Location: Zoom Online
Charter Statement: Enhance the working relationship and collaboration between statewide transportation stakeholders to improve access to transportation resources and application of technology		
Meeting Chair: Caltrans Division of Local Assistance, Division Chief Dee Lam		
Attendees: Dee Lam, Mark Samuelson, Patricia Chen, Chris Lee, David Giongco, Sherri Graham, Aimee Kratovil (FHWA), Daniel Hawk (FHWA), Matt Schmitz (FHWA), Arnold Dichosa, Brent Maue, Boris Deunert, Caroline Cirrincione, Cristina Colon, David Fleisch, David MacGregor, Edell Vizcarra, Teresa Favila (CTC), Girum Awoke, Harry Thomas, Joshua Pack, Kris Markarian, Jeanie Ward-Waller, Lamin Williams, Lisa Alexen, Marina Espinoza, Mario Rodriguez, Mark Lancaster, Mary Reyes, Maura Twomey, Meghan McKelvey, Merrin Gerety, Najee Zarif, Nicholas Burton, Paul Schneider, Daniel Burke, Bruce Robertson, Felicia Haslem, Sujaya Kalainesan, Kelly Hobbs, Robert Peterson, Laura Quintana, Rene Guerrero, Robert Newman, Rodney Whitfield, Sarkes Khachek, Siew-Chin Yeong, Tanzeeba Kishwar, Tim Burke, Tina Carlson, Victor Koo, Woodrow Deloria, M. Woodman, Ivan Garcia, Naomi Caietti		

Item 1. Introductions - All

Item 2: TCC Meeting Guidelines and Recording - Sherri Graham, DOT

Item 3. Welcome New TCC Members - Dee Lam, DOT

- Welcome remarks, introduced presenters, and requested new member to introduce themselves.
- Recognized recently replaced committee members.
- Provided an overview of the following:
 - Agenda, communication and building working relationships, initiatives, and upcoming survey.

Item 4: Infrastructure Investment and Jobs Act Panel Discussion

Paul Schneider, FHWA, Keith Duncan, DOT, and Robert Peterson, DOT

- Each presenter spoke about different aspect of the Infrastructure Investment and Jobs Act.
 - Paul Schneider provided an overview of the IJA which will provide \$350 Billion over a 5-year program. 29% increase for highway programs.
 - It would be split between the Highway Trust Fund (300 billion), 43.5 BIL, and 52.3 Core Highway Program.
 - Additional General Fund – HHP Funds – 47 billion received; created two new programs.
 - A new appropriation bill will go into effect on March 11th for Caltrans to move forward with obligated authorized funding.
 - Keith provided an overview of the funding, monitoring, working groups and two new programs: Bridge Program and National Electric Vehicle.

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- Funding for the programs is split 60/40; state/local funding.
- Ongoing discussions with CalSTA and sub working groups to bring back input on investments of funds.
- Robert provided an overview of working groups progress:
 - Fix it First and Bridge programs.
- Two meetings were held to date, recommendations in development for priority needs and key points for CalSTA.
- Working on a kickoff meeting with consultant March '22.

Questions from Chat field:

- What is the timeline for agencies to spend the money?
- Are there any key documentation or documentation that is unique for agencies to be aware of when these monies are spent?
- Have there been any discussions on how the new influx of HBP funds will be split between AC conversions vs new projects?

Item 5. Green Book, Tanzeeba Kishwar, DOT

- Provided PowerPoint overview of the Greenbook guidelines for construction standards, history, current edition, and recommendation for adoption.
- Reviewed proposed action plan for '22- '25 which will launch in August '22 and complete in January '25.
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Item 6. California Transportation Commission Update, Laurie Waters, CTC

- Upcoming Hybrid Commission Meeting will be an in person and remote two-day online conference March 16-17. More information forthcoming on website.
- Hearing to be held for adoption of program guidelines: ATP, STIP, SHOP.

Links from Chat field:

- <https://catc.ca.gov/meetings-events/commission-meetings>

Item 7. Regional Transportation Planning Agency Update, Sarkes Khachek, RTPA

- Sarkes reported on a planned regional meeting in March'22.
- Shared work in progress with workgroups BIL/IIJA, kickoff meeting in March, CTC guidelines, .and May revise.

Item 8. DLA Updates & 2021 Year at a Glance, Gretchen Chavez, DOT

- Clean California Grant recipients will be announcement will occur on March 1 by Governor's Office; 329 applications of \$758 million projected funding (Urban, Suburban and Rural).

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- Awardees will be contacted following announcement to complete grant agreements and next steps.
- Dee Lam reported on project, program, and operational process highlights for '21 with a look forward for '22. Report out by project leads for their projects/programs/operations.

Links from Chat field:

- <https://cleancalifornia.dot.ca.gov/local-grants>

Item 9. 2022 Objectives – Survey Discussion and Composition

Tanzeeba Kishwar and Subcommittee Members, DOT

- Provided an overview of the survey and composition.
- Reviewed the charter, action plan, ideas under review, five areas of improvement and key actions for '22.
- Call for volunteers to assist with survey launch efforts.

Item 10. 2022 Objectives and Action Items and Roundtable - Sherri Graham/All

- No updates to action items and updated objectives in real time and will post on MS Teams online for the committee.

Open Discussion

- Dee Lam pivoted the meeting to a roundtable for committee discussion.
- The committee discussed the following:
 - Funding for local assistance partners and funding guide
 - Funding opportunities for local agencies/regions regarding process and funding
 - Dee Lam suggested requesting a volunteer from Highway Bridge team to attend twice a year.
 - Recommend a simple one-page process document for how funds are allocated.
 - Notification of updates/extensions for PE or Right of Way phases prior to project launch.
 - Need volunteers for PezSmart form for Phase II in '22.
 - DBE goal setting: Mark will follow up with Office of Civil Rights.
 - Documentation for project thresholds, recipient grants and local agency construction administration.
 - Request that any additional oversight on ROW activities be risk-based.

Item 11. 2022 TCC Bylaws and Charter Meeting Dates, DLA Blog and Email Announcements

- Charter updates, links, flyers, blog information and training updates.
- Check the DLA Blog, website for meeting presentation documents and training flyers.

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Links from Chat field:

- **Federal Aid Series Trainings - LTAP Training site:**
<https://californialtap.org/index.cfm?pid=1077>
- **Local Assistance Training Day – March 22nd**
<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/training/tab-files/fas-environmental-requirements-off-the-state-highway-11-13-20-20201113-a11y.pdf>
- **DLA Blog - view Upcoming Events Calendar and signup for weekly Email Announcements re: News & Trainings** - <https://www.localassistanceblog.com/>

Item 12. TCC Meeting Closing

Dee Lam adjourned meeting at 11:50 pm

Next meeting: April 7, 2022