

**Transportation Cooperative Committee
Meeting Minutes
November 10, 2022, - 9:00am-12:00pm - Via Zoom**

Attendees

Dee Lam
Mark Samuelson
Patricia Chen
Chris Lee
David Giongco
Sherri Graham
Aimee Kratovil (FHWA)
Daniel Hawk (FHWA)
Zylkia Martin-Yambo
Matt Schmitz
Arnold Dichosa
Brent Maue
Boris Deunert
Caroline Cirrincione
Cristina Colon
David Fleisch
David MacGregor
Edel Vizcarra,
Teresa Favila
Girum Awoke
Harry Thomas
Joshua Pack
Kris Markarian,
Jeanie Ward-Waller
Lamin Williams
Lisa Alexen
Marina Espinoza
Merrin Gerety
Najee Zarif

Mario Rodriguez
Mark Lancaster
Mary Reyes
Maura Twomey
Meghan McKelvey
Nicholas Burton
Paul Schneider
Daniel Burke
Bruce Robertson
Felicia Haslem
Sujaya Kalainesan
Kelly Hobbs
Robert Peterson
Laura Quintana
Rene Guerrero,
Robert Newman,
Rodney Whitfield
Sarkes Khachek
Siew-Chin Yeong
Tanzeeba Kishwar
Tim Burke
Tina Carlson
Victor Koo
Woodrow Deloria
M. Woodman
Ivan Garcia
Naomi Caietti, CCE Notetaker

Agenda Committee

Dee Lam, Meeting Chair
Mark Samuelson

Desired outcome

Identify strategies to improve TCC effectiveness. Review and assess our effectiveness, validate the charter, set direction and priorities for the future.

Charter/Purpose

California Transportation Coop Committee serves to:

- Address transportation funding, procedural and legislative issues related to project delivery from a local perspective. (reviewed January 2021).
- Enhance the working relationship between cities & counties, COGs and RTPAs, Caltrans, CTC and FHWA. This extends to improving communication with all stakeholders. Collaboration is a key method. (reviewed January 2021)

- Spread information and improve access to all stakeholders through the use of technology. (reviewed January 2021)
- Partner with Caltrans and FHWA to improve efficiency and enhance the ability to meet all stakeholder needs. (reviewed January 2021)

Agenda Item 1.0. TCC Meeting Guidelines, Recording & Agenda, Cathy McKeon

- For News, Training and Resources please visit the Local Assistance Blog: www.localassistanceblog.com
- All presentations posted to the TCC website.

Agenda Item 1.1. Welcome & Updates, Dee Lam

- 1.1.1. Welcoming remarks, introduced presenters and reviewed agenda.
- 1.1.2. Dee shared several focus areas for today's meeting and reiterated that the DLA focus will continue to be on the three P's: projects, programs, and policies. As a wrap-around, focus on continuing to make doing business easier (Caltrans/Local Assistance). The agenda will continue to offer increased collaboration and more discussion with a breakout rooms format as needed.
- 1.1.3. Monthly Informaiton Sessions on new programs (IJA/General Funded Programs) will launch in December 2022. More information forthcoming.

Agenda Item 1.2. Federal Highway Administration Updates (FHWA), Zylkia Martin-Yambo

- 1.2.1. USDOT Proposed Buy America Waivers: <https://www.transportation.gov/office-policy/transportation-policy/made-in-america>
- 1.2.2. Comment on proposed USDOT Buy America Waivers: <https://www.regulations.gov/>
- 1.2.3. Contact Zylkia with comments/questions at: Zylkia.Martin-Yambo@dot.gov

Agenda Item 1.3. California Transportation Commission (CTC) Update, Monica Torres

- 1.3.1. Senate Bill 1 – Three competitive programs to be adopted at August CTC Meeting and that has initiated the call for projects due to following dates:
 - 11/18/2022 - Trade Corridors Enhance Program
 - 11/29/2022 - Local partnership program
 - 12/02/2022 - Solutions for congested quarters program
- 1.3.2. Commission Meeting is planned for 12/07-08/2022.
- 1.3.3. Active Transportation Program augmentation approved was \$1.5 Billion for Cycle 6. Recommendations will be presented at December commission meeting for adoption.
- 1.3.4. New Climate Adaption Program updates forthcoming for 2022-23 budget. Hybrid workshops delivered in October and an additional workshop planned 11/17/2022.

Agenda Item 1.4. TCC Bylaws Overview, Dee Lam

- 1.4.1. Reviewed the draft revisions with TCC attendees for final input.
- 1.4.2. Gather final input to develop final version. Wrap-up and publish final version for adoption at next meeting - 2023.
- 1.4.3. TCC Member roster – edit discussion:

- No tribal members identified; include in final revision.
- Add more high-level members
- Need volunteers for assistance
- Add City and RTPA members
- Update representatives
- TCC Website with Roster: <https://dot.ca.gov/programs/local-assistance/other-important-issues/tcc>
- Please put in Zoom Chat field if you are willing to update the roster and reach out to your groups and see if we can fill the various vacancies. Hoping to make some progress on that by the next meeting. Thanks so much for considering!
- Volunteers via Zoom Chat for workgroup:
Jose Luis Caceres, Kenneth Kao, and Jillian Guizado

- Break -

Agenda Item 1.5. TCC Survey Results & Follow Up, Tanzeeba Kishwar

TCC Survey Results and follow up, and highlights:

- 1.5.1. Action plans are in process for forms and templates
- 1.5.2. Focus group surveys that included tribal and local agencies.
- 1.5.3. TCC members requested the following:
 - Guidance on Chapter 10
 - Webinars; additional training and webinars are available
- 1.5.4. Next steps; working with LTAP Center (CSULB) to establish workgroups.
- 1.5.5. Preliminary list of volunteers for focus groups..

Agenda Item 1.6. 2022 Objectives & Action Items, Cathy McKeon, DOT, TCC Project Leads

- 1.6.1. Reported the following updates to action items and objectives. Spreadsheet updated in real time and is available online on MS Teams for the committee to review.
 - 1.6.1.1. Reviewed TCC Objectives: 1,2,4, and 5.
 - 1.6.1.2. Correct the spelling of Quint's last name in the TCC Action Items.

Agenda Item 1.7. Division of Local Assistance Updates, DOT DLA Office Managers

- 1.7.1. OA Budget updates provided – Sujaya Kalaniesan.
 - September OA report is delayed and will be available in November 2022. Will be reviewing the project pipeline for next year as well as projects in que to save lapsing funds.
 - We are currently under a Continuing Resolution for OA. On October 3rd, FHWA issued 77 days (21.1%) of FFY 22/23 OA. CA received approximately \$873M of OA and the local share is estimated to be \$315M. In October 2022, the locals delivered about \$10.4M of OA. Local Assistance is currently in the process of completing FFY 21/22 Year-End Reconciliation and beginning FFY 22/23.

1.7.2. Highway Safety & Bridge Programs - Robert Peterson

- Call for projects for Cycle 11; were due September 12th. Received 435 applications. 324 were under benefit/cost and 121 were under set asides. Anticipated projects costs of \$527M; analysis will need to be to review funding.
- IIJA funding to HBP; now need to bring projects into the program. Committee approved on and off system projects which has not been done since 2018.

1.7.3. Office of Project Implementation, North – Felicia Haslem

- “Invoice, invoice, invoice to avoid late.” Inactive rate currently at 4.8%
- Local Assistance Program Guidance, Exhibit 25-A Allocation/Time Extension is the updated form. Hopefully those on the original committee had this outcome in mind :) <https://dot.ca.gov/programs/local-assistance/forms/local-assistance-program-guidelines-forms>
- Senate Bill 184, Exhibit 25-M Notice of SB184 Project Start for Local STIP Project <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapg/q25.pdf>
- Local Assistance Program Guidance, Ch 25 Senate Bill 184 – Government Code Section 14529.17, as amended by Senate Bill 184 (2007) gives a regional or local implementing agency the option of starting work on a STIP project in advance of CTC Allocation. An implementing agency wanting to start work on a STIP project component ahead of allocation must:1. Prior to first expenditure, submit a notification letter “Notice of SB 184 Project Start for Local STIP Projects” (Exhibit 25-M) to Caltrans District Division of Local Assistance Engineers and CTC. The notification letter must state the approximate date that the proposed reimbursement work will commence. The letter must identify the specific STIP project to which the Government Code 14529.17 provisions will apply.2. Get FHWA approval on E-76 prior to the start of reimbursable work or advertisement of a construction contract on federally funded projects, regardless of the allocation request date. Refer to Section 64B of CTC’s STIP Guidelines for more details and related requirements.

1.7.4. Office of Guidance and Oversight - Tanzeeba Kishwar

- Buy America 2.0 from Office of guidance and oversight. Caltrans approved the standard special provision that incorporates the environment. This is required for every project submitted for E76 approval. Review blog post for additional information.

1.7.5. Office of State Programs - Cathy McKeon

- Ports/Freights program working with CalSTA; check website for updates.
- Earmarks for 22/23; more information forthcoming from Department of Finance and method of payment for those projects.

1.7.6. Clean California - Gretchen Chavez

- Reconnecting Communities workshops and Clean California. Review latest updates below:
- Reconnecting Communities: Highway to Boulevards: <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/rc-h2b>.

- Clean California Loan Grant Program: <https://cleancalifornia.dot.ca.gov/local-grants/local-grant-program>

1.7.7. Regional Transportation Planning Agencies - Ken

Agenda Item 1.8. TCC Meeting Closing, Dee Lam

1.8.1. Recap of meeting and Bylaws to be updated and reviewed at next meeting. Virtual and in person meetings planned in 2023.

1.8.2. TCC members share feedback on meeting: more conversations, meet in person and more collaboration and open discussions.

Meeting adjourned - 11:26 pm.

Next meeting: TBD, via Zoom.
