

Group Memory  
Transportation Cooperative Committee  
July 28, 2022, - 9:00am-12:00pm - Via Zoom

**Attendees**

Dee Lam  
Mark Samuelson  
Patricia Chen  
Chris Lee  
David Giongco  
Sherri Graham  
Aimee Kratovil (FHWA)  
Daniel Hawk (FHWA)  
Matt Schmitz  
Arnold Dichosa  
Brent Maue  
Boris Deunert  
Caroline Cirrincione  
Cristina Colon  
David Fleisch  
David MacGregor  
Edel Vizcarra,  
Teresa Favila  
Girum Awoke  
Harry Thomas  
Joshua Pack  
Kris Markarian,  
Jeanie Ward-Waller  
Lamin Williams  
Lisa Alexen  
Marina Espinoza  
Merrin Gerety  
Najee Zarif  
Mario Rodriguez

Mark Lancaster  
Mary Reyes  
Maura Twomey  
Meghan McKelvey  
Nicholas Burton  
Paul Schneider  
Daniel Burke  
Bruce Robertson  
Felicia Haslem  
Sujaya Kalainesan  
Kelly Hobbs  
Robert Peterson  
Laura Quintana  
Rene Guerrero,  
Robert Newman,  
Rodney Whitfield  
Sarkes Khachek  
Siew-Chin Yeong  
Tanzeeba Kishwar  
Tim Burke  
Tina Carlson  
Victor Koo  
Woodrow Deloria  
M. Woodman  
Ivan Garcia  
Naomi Caietti, CCE Notetaker  
Kevan Shafizadeh, CSUS

**Agenda Committee**

Dee Lam, Meeting Chair  
Mark Samuelson  
Sujaya Kalainesan  
David Giongco  
Chris Lee

**Desired outcome**

Identify strategies to improve TCC effectiveness. Review and assess our effectiveness, validate the charter, set direction and priorities for the future.

## Charter/Purpose

California Transportation Coop Committee serves to:

- Address transportation funding, procedural and legislative issues related to project delivery from a local perspective. (reviewed January 2021).
- Enhance the working relationship between cities & counties, COGs and RTPAs, Caltrans, CTC and FHWA. This extends to improving communication with all stakeholders. Collaboration is a key method. (reviewed January 2021)
- Spread information and improve access to all stakeholders through the use of technology. (reviewed January 2021)
- Partner with Caltrans and FHWA to improve efficiency and enhance the ability to meet all stakeholder needs. (reviewed January 2021)

## Agenda Item 1.00. TCC Meeting Guidelines, Recording & Agenda, Dr. Kevan Shafizadeh

- For News, Training and Resources please visit the Local Assistance Blog:[www.localassistanceblog.com/](http://www.localassistanceblog.com/)
- All presentations posted to the TCC website.

## Agenda Item 1.01. Welcome & Updates, Dee Lam – Division of Local Assistance Chief

- 1.01.1. Shared welcome remarks, introduced presenters and reviewed agenda.
- 1.01.2. Meeting focus today and in the future will be on projects, programs, and budgets. Office chiefs will set agenda with increased collaboration and more discussion with breakout rooms format.

## Agenda Item 1.02. Infrastructure Investment and Job Act Update, Robert Peterson, DLA

- 1.02.1. Robert shared a presentation and kudos to Bob Baca for launch of new programs within the **Bridge Investment Program**. The new programs are Carbon Investment Program (CRP) and Promoting Resilient Operations for Transformative, Efficient, and Cost-saving Transportation (PROTECT).
- 1.02.2 CRP provides federal funding to projects that decrease transportation emissions, which are defined as the carbon dioxide (CO2) emissions that result from on-road, highway sources.
- 1.02.3 Estimated Annual CRP Funding: \$1.234B (FY22) to 1.335B (FY26).
- 1.02.4 Check Local Assistance Website for more information and updates: [Carbon Reduction Program | Caltrans](#)
- 1.02.3 PROTECT program provides funding to improve resiliency of the federal-aid eligible roads and infrastructure.  
  
PROTECT program funds are apportioned to each state by formula and includes a PROTECT competitive grant over 5 years, check DLA website for more information on timelines and funding.

1.02.4 Shared talking points for Reconnecting Communities Pilot (RCP).

1.02.5 RCP Program purpose is to reconnect communities by removing, retrofitting, or mitigating transportation facilities such as highways and rail lines that create barriers to community connectivity including to mobility, access, or economic development.

1.02.6 The NOFO has been announced with applications due by October 13, 2022.  
Application link: [RCP\\_NOFO\\_FY22.pdf \(transportation.gov\)](#)

### **Agenda Item 1.03. Safety Exchange, Robert Peterson, DLA**

1.03.1 Shared a presentation overview of Federal /State Funds Exchange. Per Senate Bill 137, Dodd – (Chapter 639 of the 2019 Statues), effective October 8, 2019, authorized Caltrans to allow federal transportation funds that are allocated as local assistance to be exchanged for nonfederal State Highway Account funds appropriated to the department on a dollar-for-dollar basis for federal local assistance funds received by a city, county, or city and county.

1.03.2 Started with exchanging funds for HSIP and may look at exchanging state funds for local bridge projects (more discussion needed with the Local HBP Advisory Committee).

1.03.3 Goal is to lead to increased efficiencies for local agencies by reducing the time and resources needed to deliver projects especially local HSIP projects since they are generally smaller and average around \$900,000 per project (including support).

1.03.4 Exchanged funds to be used for the Highway Safety Improvement Program and for Local Bridge projects.

### **Agenda Item 1.04. Federal Highway Administration Updates, Daniel Hawk, FHWA**

1.04.1 Discretionary grants; 124.

1.04.2 Inactive rate; 6.4%.

1.04.3 Be proactive; manage project end dates.

1.04.4 New requirements to incorporate into construction guide policy for Buy America.

### **Break**

### **Agenda Item 1.05. California Transportation Commission Updates, Kacey Ruggiero, CTC**

1.05.1 SB1 final guidelines; approval in August '22 meeting.

1.05.2 ATP augmentation approved was \$1.5 Billion for Cycle 6.

1.05.3 New Climate Adaption Program updates forthcoming for '22- '23 budget.

1.05.4 STIP Orange book to be released on August 1 '22.

### **Agenda Item 1.06. Office of State Program Updates, Manuel Morales, DLA**

- 1.06.1 Four new programs funded in recent budget for '22 - '23 are as follows: Ports and Freights (1.2B), Highway/Boulevards (\$150M), Climate Adaption (\$200M), and Grade Separation (\$350M).
- 1.06.2 Work in progress on standing up these programs; more information forthcoming on CalSTA website.
- 1.06.3. ATP Program will split into three regions and three new positions will be advertised to fill. Dancy Y is currently acting as ATP Program Manager.
- 1.06.4 Workshops will be scheduled to review the new funding for these new programs.

### **Agenda Item 1.07. Office of Guidance and Oversight Update, Tanzeeba Kishwar, DLA**

- 1.07.1 Greenbook Approval, Tanzeeba Kishwar
  - 1.07.2 Shared a presentation on progress of greenbook approval with FHWA participation with Caltrans--Reported status of FHWA Form 1873, approval and resource website.

### **Agenda Item 1.08. Inactive and De-Obligations, Felicia Haslem & Stacey Salazar, DLA**

- 1.08.1 Reported on repeat inactive and shared a presentation on revision date and cooperative work agreement (CWA)
- 1.08.2 Reported on the process for repeat inactives and 6 month lookahead for next federal fiscal year to reduce the number of projects.
- 1.08.3 Reported repeat inactives have been below 2% for the last 4 quarters.
- 1.08.4 MPO's should continue to request agencies to invoice.
- 1.08.5 Reported on process for revision date and cooperative work agreement (CWA).

### **Agenda Item 1.09. 2022 Objectives – Survey Discussion and Composition, Tanzeeba Kishwar & Daniel Burke, DLA**

- 1.09.1 Shared a presentation and reviewed results of 2022 TCC Survey, outcomes and actions.
- 1.09.2 Survey will be addressed again in a local training in November 2022 to gauge more engagement and participation for improvement of forms, policies and technical resources.

### **Agenda Item 1.10. 2022 Objectives & Action Items, TCC Project Leads**

- 1.10.1 Reported the following updates to action items and objectives. Spreadsheet updated in real time and is available online on MS Teams for the committee to review.
- 1.10.2 Reviewed action items;187,188,191,194
- 1.10.3 Reviewed objectives. 1,2,4,5,8

## Agenda Item 1.11. Discussion Groups: Project Delivery Challenges, Environmental

### DG 1.11

- a) Zoom rooms were setup to discuss **Project Delivery Challenges and Environmental**. Breakout room instructions are as follows: There will be 4-5 Rooms with 5-10 participants depending on the total attendee number. Discussion Time: Small groups - 15 minutes; Large group – 5-7 minutes Discussion Topic: Pick one item related to project delivery challenge. Feel free to choose any items to have a discussion focused on challenge details, why it is occurring, how Caltrans can assist LPAs to overcome this specific hurdle and any suggestions for Caltrans. Report: Assign a spoke person within the group to report out the topic and summary of the discussion after the breakout room session ends. The reporting time is limited to 2 minute maximum. Report out should include the specific challenge topic, any example of the issue, what is the ask (clarify guidance, update forms, improve processing time, etc.) and any suggestions how Caltrans can help. Example Topics: Project Authorization, A&E Consultant Selection, DBE, Environmental, Specific Forms needing improvements etc.
- b) Each room selected a lead to report out; these were the topics reported:
- **Discussion groups:** Provided good conversation; helpful to have more time to aid the breakout room discussions and local agency representatives were not available in each breakout room.
  - **Project Delivery Challenges:** Program consistency in internal and external processes, templates, and forms.
  - **Environmental:** Statewide environmental standards to reduce project impacts, encroachment permit process.
  - **Forms:** Update forms to be available online.
  - **Training:** Local agency training/guidelines.
  - **General comments:** Frequency of TCC meeting, topics for agendas, grant programs, oversight, procurement, funding and LTAP procurement support, improve relationships with regulatory agencies and SB743.

## Agenda Item 1.12. TCC Meeting Closing, Dee Lam

### 1.12.1 Dee recapped meeting.

Meeting adjourned at 12:00 pm.

**Next meeting:** September 22, 2022, via Zoom.

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