

AGENDA

Transportation Coop Committee

DATE: May 27, 2021 9:00 a.m. – 12:30 p.m.

Meeting Chair:	Dee Lam (Division Chief)
Purpose of Meeting & Desired Outcome	Regular meeting in the morning, followed by orientation for new members and progress to date. Review and assess our effectiveness, validate the charter, set direction and priorities for the future. Identify strategies to improve TCC effectiveness.
Invitees:	Aimee Kratovil (FHWA), Matt Schmitz (FHWA), Daniel Hawk (FHWA), Miguel Ramos (FHWA), Arnold Dichosa, Boris Deunert, Caroline Cirrincione, Chris Lee, David MacGregor, Ivan Garcia, Teresa Favila (CTC), Girum Awoke, Harry Thomas, Jason Nutt, Jessica Knisely, Jim Porter, Sujaya Kalainesan, Kris Markarian, Jeanie Ward-Waller, Phyllis Nahale, Dee Lam, Maristella Cordova, Lamin Williams, Lisa Alexen, Marina Espinoza, Mario Rodriguez, Mark Lancaster, Mary Reyes, Maura Twomey, Meghan McKelvey, Merrin Gerety, Marsue Morrill, Najee Zarif, Nicholas Burton, Patricia Chen, Paul Schneider, Jaime Espinoza, Felicia Haslem, Kelly Hobbs, April Perez-Hollins, Robert Peterson, Laura Quintana, Rene Guerrero, Ross Mckeown, Robert Newman, Rodney Whitfield, Rick Tippet, Kamal Sah, Mark Samuelson, Sarkes Khachek, Shenil Walker, Tina Carlson, Victor Koo, Woodrow Deloria, Tim Burke, Melanie Perron, Siew-Chin Yeong, Alicia Murillo, David DeLuz

	Time	Topic	Speaker	Desired Outcome
1	9:00	Introductions	All	
2	9:10	WebEx Housekeeping	Alicia Murillo	
3	9:20	DLA Update	Dee Lam	
4	9:30	FHWA Update	Miguel Ramos/Dan Hawk	Information Sharing/ Discussion
5	9:40	RTPA Update	Patricia Chen	Information Sharing/ Discussion
6	9:50	CTC Update	Teresa Favila	Information Sharing/ Discussion
7	10:10	Break	All	
8	10:20	Action Item Updates	All	Updates/Actions
9	10:35	Office of Civil Rights	David DeLuz	
10	10:50	Agency Certification	Felicia Haslem	
11	11:05	CEQA/NEPA Reciprocity Update	Kelly Hobbs/Phil Stolarski	
12	11:35	2021 Objectives	All	
15	12:00	Caltrans Update	Jeanie Ward-Waller	
12:10 Adjourn				
Next Meeting Date:	Thursday, July 29, 2021		All meetings to be held by WebEx	

For questions about this agenda, please contact:

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2021 Objectives

1. Lean 6 – Allocation Process – **Lead**, Jaime Espinoza, **Team** Patricia Chen, Maura Twomey
 - a. A lead does need to be established

2. STIP Programming Process vs. Allocation Process why are we doubling efforts? – **Lead** April Perez-Hollins. **Team**, Patricia Chen, Maura Twomey, Rick Tippett, Ross McKeown, Mary Reyes
 - a. CTC feedback and clarification
 - b. How can we reduce efforts?

3. FEMA/ER/CalOES Processes – **Lead** Robert Peterson/Bob Baca; **Team** Peter Pangillinan/Dan Hawk/Mark/Jason Nutt/Rick Tippett/ Mary Reyes

4. Access to LP2000 database by Locals (keep going) – **Lead** Felicia Haslem/Robert Kroepfl, **Team**, existing Team/ Ross McKeown

5. Environmental – **Lead** Kelly Hobbs, **Team** Rick Tippett/Najee Zarif/Boris Deunert

6. Federal Reauthorization Process – multi perspective - Najee Zarif/ Ross McKeown/ Mary Reyes
 - a. Expand funding for Local Bridge Program **Lead** Robert Peterson, Team HBP Advisory Committee, Najee Zarif/ Ross McKeown/ Mary Reyes
 - b. Safety (HSIP) **Lead** Robert Peterson, **Team** HSIP Committee, Najee Zarif/ Ross McKeown/ Mary Reyes
 - c. How does Federal \$ get distributed (60/40 split)? – Lead Laura Quintana, **Team**, Patricia Chen, Maura Twomey, Najee Zarif/ Ross McKeown/ Mary Reyes
 - d. Advocacy role for local programs **Lead** TCC Member, **Team** Najee Zarif/ Ross McKeown/ Mary Reyes

7. HBP Reform – continue looking for other ways to make improvements **Lead** Robert Peterson **Team** HBP Advisory Committee
 - a. HBP Advisory Group should be consulted – work through this group

8. Cap TI, N1919 – Watch how this evolves and keep an eye on it - Maura Twomey

Action Items

Item Number	Status	Leads	Action	Date Created	Target Date
166	Open	Mark, Bob, Miguel, Rick	Convene a work group for cities and counties, 01/24/19 Caltrans and FHWA regarding emergency relief program. Determine what is working and what is not working. Share best practices. Work with Jason Nutt, Phil Doudar, Robert Newman, Bob Baca, Keaton Browder, and Miguel Ramos, Chris Lee and Ron Berdugo. On 5/28/20 this item was combined with item 175: Invite FEMA representation at TCC meetings to discuss design build allowability and other emergency relief-related	1/24/19	2021

			<p>issues. 7/23/20: See discussion under Agenda Item 8 9/24/20: This action now on hold 11/19/20: See discussion 7.2; NACE white paper, contacts made, and invites extended 1/21/21: See discussion under Item 12. Subcommittee to be formed to align emergency relief with representation from FEMA, FHWA, CalOES, and Caltrans.</p>		
177	Open	Felicia, Sujaya	<p>Provide feedback on the proposal brought by the regional agencies, working with IT to access project funding by locals. ADA remediation in progress; data warehouse being looked at and use of Tableau On 5/28/20 Patricia clarified this item's purpose: Find a way for local and regional agencies to access data (FADS, other sources) that would help them monitor progress toward critical project deadlines and prevent inactive obligations. Now that ADA updates are complete, Mark will identify an IT team to conduct demonstrations of Tableau and/or other tools & evaluate usability. On 7/23/20 Mark reported on progress and invited members of the TCC to be part of the subgroup to develop database access procedures. 9/24/20: see discussion item 7.1 11/19/20: Discussion 7.3; Dashboard template, data queries, and reports are being refined. 1/21/21: Discussion 7.1; Districts will test in February, data to be used for quarterly status meetings beginning in March. Rollout to agencies anticipated in April</p>	05/30/19	April 2021

179	Open	Rick, Kelly, Tom, Najee	<p>Workgroup – Environmental Review process challenges; E4/E5 get a better picture of what the actual problems are Kelly's team will follow up with Rick (input from counties) and Jason (input from cities) and lead a “forensic analysis” of environmental review-related project delays On 5/28/20 item 172 was folded into this item, shifting focus away from changing the NEPA assignment's MOU language towards refining NEPA process and procedures based on outreach, “smart” PES forms, and other changes Kelly Hobbs is overseeing. 181 and 182 were also folded into this item 7/23/20: See discussion under Agenda Item 8 9/24/20: see discussion item 7.2 11/19/20: See discussion item 7.4; Value analysis and smart PES form are in progress</p> <p>1/21/21: See discussion 7.2; main reasons for environmental delays identified, solutions include education on PES form and update of the form itself. Additional subcommittee members sought to continue analysis and create new proposals.</p>	09/26/19	2021
183	Open	Kamal	<p>Clarify consultant selection process by comparing Public Contract Code and Government Code citations regarding procurement of architectural and engineering (A & E) services. Are the codes in conflict? Which code do local agencies follow when funds pass through Caltrans for low-cost transportation projects? Letter sent to Legal for opinion on May 19, 2020 7/23/20: See discussion under Agenda Item 8 9/24/20: Dee will advise on any further actions needed; see discussion item 7.6 11/19/20: Further report to be provided at January</p>	01/23/20	2021

			meeting 1/21/21: still undergoing legal review		
184	Open	Mark S.	Shorten allocation request process to fewer than 58 days—complete Lean 6 Sigma phases 2 and 3. See Discussion Item 9.	1/21/21	2021