# 2019 Preparation Schedule

## California Transportation Commission (CTC) Meetings

### Agenda Item(s) Due Dates

Prepared by:

**Office of CTC Liaison**  
**Division of Transportation Programming**  
**California Department of Transportation**  
http://www.dot.ca.gov/hq/transprog/ctcliason.htm

**Updated:** November 2018

<table>
<thead>
<tr>
<th>Date and Location:</th>
<th>Local Agency Submits Off System Funds Requests, Program Amendments, and Time Extensions to Caltrans Districts</th>
<th>District Submits Off System and On System Requests to HQ Divisions</th>
<th>Supplement Funds Request &amp; Signed Book Item from the Districts due to the Office of CTC Liaison</th>
<th>HQ Divisions Submit Final Off System and On System Requests to Budgets</th>
<th>Final Agenda Language Due From HQ Divisions to Office of CTC Liaison</th>
<th>Final Book Items Due from HQ Divisions to Office of CTC Liaison</th>
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<tbody>
<tr>
<td>Jan 30 - 31 - Sacramento Area</td>
<td>Mon, Dec 3, 18</td>
<td>Mon, Dec 10, 18</td>
<td>Thu, Dec 6, 18</td>
<td>Mon, Dec 17, '18</td>
<td>Fri, Dec 21, '18</td>
<td>Thu, Jan 3, '19</td>
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<tr>
<td>March 13-14 - Los Angeles</td>
<td>Mon, Jan 14, 19</td>
<td>Fri, Jan 18, 19</td>
<td>Wed, Jan 16, 19</td>
<td>Mon, Jan 28, '19</td>
<td>Wed, Feb 6, '19</td>
<td>Thu, Feb 14, '19</td>
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<tr>
<td>May 15-16 - San Diego</td>
<td>Mon, Mar 18, 19</td>
<td>Mon, Mar 25, 19</td>
<td>Thu, Mar 21, 19</td>
<td>Fri, Mar 29, '19</td>
<td>Wed, Apr 10, '19</td>
<td>Thu, Apr 18, '19</td>
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<tr>
<td>August 14-15 - San Francisco</td>
<td>Mon, Jun 17, 19</td>
<td>Mon, Jun 24, 19</td>
<td>Thu, Jun 20, 19</td>
<td>Mon, Jul 1, '19</td>
<td>Wed, Jul 10, '19</td>
<td>Thu, Jul 18, '19</td>
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<tr>
<td>October 9-10 - Central Valley</td>
<td>Mon, Aug 12, 19</td>
<td>Mon, Aug 19, 19</td>
<td>Thu, Aug 15, 19</td>
<td>Mon, Aug 26, '19</td>
<td>Wed, Sep 4, '19</td>
<td>Thu, Sep 12, '19</td>
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*No Scheduled Meeting in: February, April, July, September and November*

**Conflict:** MLK  
**Moved:** Cesar Chavez  
**Conflict:** MLK  
**Moved:** Christmas
Allocation Processing Time

Local Agency

DLAE

1 day - 2 weeks

CTC Liaison

CTC Vote (check website for status)

1 - 7 days

HQ DLA

7-14 days
Gen. Alloc. Notification Letter

Budgets

Trans. Programming

7-14 days

Local Agency

Notification

Follow CTC Meeting schedule deadlines!!!