



Expires – Upon Issuance of LPP

Interim ATP Count Methodology Guidance

I. BACKGROUND

The attached Interim ATP Count Methodology Guidance (Interim Guidance), is intended to guide Active Transportation Program (ATP) applicants and project awardees in meeting the minimum expectations for conducting volume counts, surveys, and evaluation requirements for active transportation projects funded through the ATP.

II. POLICY

Consistent and reliable user volume counts are critical in demonstrating the benefits and effectiveness of the ATP. Caltrans, working with the ATP Technical Advisory Committee, developed this Interim Guidance to provide consistent statewide guidance to be used for all new ATP project applications and for all ATP-funded projects that have not yet received construction allocation.

All ATP projects seeking construction allocation at the October 2019 California Transportation Commission (CTC) meeting, and after, will be required to use the Interim Guidance to perform pre-construction user counts prior to construction award and post-construction user counts. Recognizing the existence of a vast range of evaluation and data collection techniques on bicycle and pedestrian trips, agencies wishing to utilize other count methodologies not covered by the Interim Guidance should secure approval of their methodology from the Caltrans ATP Office prior to initiating data collection efforts.

III. PROCEDURE

Pre-construction user counts shall be conducted prior to contract award, but no greater than six months prior to contract award. Post-construction user counts shall be conducted as prescribed by the Interim Guidance.

Project sponsors shall document pre-construction user counts in the project closure report. Post-construction user counts may be documented in the project closure report if they are conducted prior to the project closure report's submittal. If post-construction user counts are conducted after the project closure report is submitted, then the post-construction user counts, along with the pre-construction user counts will be documented in the final project report.

Please refer to the ATP website at <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/active-transportation-program> to access the Interim Guidance, flash video instructions about utilization of the Interim Guidance and the Caltrans counter equipment loan pilot program. Flash training and the Caltrans counter loan pilot program information will be available no later than October 2019.



IV. APPLICABILITY/IMPACTS

This new guidance shall be used for all ATP projects seeking construction allocation at the October 2019 CTC meeting, and after to perform pre and post construction non-motorized user counts. This count data will be used as part of the ATP/SB 1 reporting process.

Recommended: Original Signature By 8/19/2019
Teresa McWilliam, DLA ATP Coordinator Date

Approved: Original Signature By 8/19/2019
Jaime Espinoza, DLA Office Chief (Acting) Date
Office of State Programs

Attachment:
Interim Count Guidance