

**NOTICE OF SB 184 PROJECT START FOR LOCAL STIP PROJECTS**  
**This notice shall also include a request for funding allocation (Exhibit 23-O)**

## Local Agency Letterhead

To: Caltrans District Local Assistance Engineer  
(address)  
California Transportation Commission Executive Director  
(address)

Date: \_\_\_\_\_

Subject: SB 184 Notification of the Start of Reimbursable Work Prior to Allocation

The (local agency name) hereby notifies the California Department of Transportation and the California Transportation Commission of its intent to expend its own funds prior to allocation for the following project:

PROJECT PROGRAMMING NUMBER (PPNO): \_\_\_\_\_

PROJECT PHASE(S), PROGRAMMED AMOUNT(S), AND PROGRAM YEARS INCLUDED IN THIS NOTIFICATION

## PROJECT DESCRIPTION

The proposed date for reimbursed work to commence is: \_\_\_\_\_

*Choose one of the following two paragraphs:*

- ☐ Federal funds are involved for this project. The “Request for Authorization to Proceed” package is included as an attachment to this notification (or was submitted to the district on \_\_\_\_\_, or will be submitted to the district by \_\_\_\_\_).
- ☐ State-only funds are approved for this project pursuant to the current “Project Funding Policy” (or: pursuant to an exception granted on \_\_\_\_\_).

In beginning reimbursable work prior to allocation, (local agency name) understands that reimbursements will be made by the State, subject to annual appropriation by the Legislature, if all the following conditions are met:

- The California Transportation Commission (CTC) makes an allocation for, and Caltrans executes a program supplement agreement for the project.
- Expenditures made by the local agency are eligible for reimbursement in accordance with state and federal laws and procedures. In the event that expenditures made by the local agency are determined to be ineligible, the State has no obligation to reimburse those expenditures.
- The local agency complies with all legal requirements for the project, including, but not limited to, authorization by the federal government, if required, and the requirements of the California Environmental Quality Act (Division 13, Section 21000) of the Public Resources Code.
- Prior to the time of first expenditure, the regional or local entity shall request an allocation for the project, which shall include a notice to the Commission of its intent to expend its own funds.

\_\_\_\_\_  
Signature of Local Agency Representative

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