

CALIFORNIA DEPARTMENT OF TRANSPORTATION

INACTIVE PROJECTS ≥ 24 Months

JUSTIFICATION FORM

1. CT DIST - FEDERAL AID PROJEC	2. PROJECT SPONSOR	3. PROJECT SPONSOR CONTACT (NAME, PHONE NUMBER, EMAIL)	4. DATE

5. PROJECT LOCATION

6. DESCRIBE SCOPE OF WORK (FOR PROJECT PHASES WITH OBLIGATED FUNDS)

7. AUTHORIZATION DATE	8. FEDERAL-AID FUNDS AUTHORIZED	9. PGM CODE	10. Phase (from E-76)	11. FEDERAL FUNDS EXPENDED TO DATE	12. UNEXPENDED OBLIGATION
TOTAL:					
13. LAST ACTIVITY (BILLING DATE)					

14. JUSTIFICATION CATEGORY (CHECK ONE OR MORE IF APPLICABLE)

- | | |
|---|---|
| <input type="checkbox"/> Right of way delay | <input type="checkbox"/> Environmental Approval |
| <input type="checkbox"/> Litigation | <input type="checkbox"/> BAR |
| <input type="checkbox"/> CTC | <input type="checkbox"/> Other |

15. COMPLETED PROJECT ACTIVITIES SINCE AUTHORIZATION. PROVIDE BACKUP DOCUMENTATION.

16. PROVIDE JUSTIFICATION FOR SLOW PROGRESS INCLUDE RELEVANT HISTORY SINCE AUTHORIZATION

17. ACTIONS TAKEN TO RESOLVE EXISTING ISSUE(S) AND PLANNED FUTURE ACTIONS

18. PROPOSED DATE OF CORRECTIVE ACTION (e.g. invoice, closure, withdrawal, etc.)	19. De-obligation Request Submitted
	<input type="checkbox"/> YES <input type="checkbox"/> NO

20. IF ESTIMATE IS LESS THAN UNEXPENDED BALANCE, AMOUNT TO BE DEOBLIGATED.

21. CONSEQUENCES IF FUNDS ARE DEOBLIGATED.

22. REQUIRED DOCUMENTATION	23. OTHER ATTACHMENTS (please list)
<input type="checkbox"/> COST ESTIMATE <input type="checkbox"/> BAR REQUEST	

24. FORM REVIEWED AND RECOMMENDED FOR APPROVAL BY:

CALTRANS DISTRICT CONTACT	PHONE NUMBER	DATE