

**California Local HSIP Advisory Committee**  
**Meeting Minutes**  
**Thursday, January 27, 2022**  
**1:00 pm – 3:30 pm**  
**Via Zoom**

**Attendees:**

Robert Peterson, Tricia Tillotson, Richard Ke, Darlene Wulff, Jeff Pletyak, Tom Mattson, Mallory Atkinson, John Asuncion, Bill Sandhu, Rafael Cobain, Lisa Davey-Bates, Maria Bhatti, Cindy Utter, Vijay Koppam, Paul Moore, Charles Meyer, Tracy Coan, Naomi Caietti

City of Compton: Dan Garcia  
LA County: Jeff Pletyak

**Note: Decisions and Action items in boldface**

**Item 1. Welcome and Update**

[Office bulletin has been released with updated HSIP guidelines.](#) Adds Local Roadway Safety Plan requirement for Cycle 11; process for scope, cost, and schedule changes; other updates.

New members:

- Mallory Atkinson, Metropolitan Transportation Commission, One Bay Area Grants Program introduced to discuss grant opportunities for HSIP Committee.
- Naomi Caietti, CSUS, LTAP replacement for Susan Herman and first meeting as notetaker.

Departing:

- None

Changes:

- Updates to org chart reflect recent committee member changes.
- TCC representative is still needed to fill committee position.

**Item 2. Project Update Brief, City of Compton**

**The outcome from meeting in December '2021 with Compton + HSIP managers. Compton to designate a single project manager to report to the advisory committee each time.**

Dan Garcia, Project Manager reported on the status of HSIP-07-005 (install of raised medians and Class II bicycle lanes), H8-07-005 (enhancing ped crossing at 15 intersections), and H8-07-006 (20 additional pedestrian heads).

- Dan provided a status update and identified key progress milestones as part of the updated from the last meeting.

- Last quarter update for '21 design phase was at 30% per John Strickland.
- Projects are part of an overall Smart Streets project. Contract will be amended to incorporate additional Smart improvements.
- City Preliminary Environmental Study within progress with Caltrans.
- Draft RFP for the 15 pedestrian crossings is in progress.

### **Item 3. Project RFA Extensions, LA County**

Jeff Pletyak, reviewed the project scope of H8-07-26, described the project's status and challenges, and requested time extensions until '23.

**Robert moved to approve the extensions? seconded. Extensions approved.**

H8-07-026: Install various traffic signal improvements, including upgrading standards mast arms, vehicle heads, protected left-turn phasing, bicycle and vehicle detection, SDA access ramps, communication, and other associated equipment.

- Various delays reported below in the last meeting requiring an extension until FY '23.

- Project requires coordination with an adjacent walk/bike path project at Calvary Cemetery community recreation space. That project has gone through many iterations. They finally selected a sidewalk widening using rubberized material; their funding is dependent on the results of a traffic impact analysis, and they've also had delays due to utility pole relocations.
- Calvary Cemetery project currently scheduled to start September 2023, pending final design and funding availability to start construction.
- Calvary project may require a bulb-out that will need to be coordinated with the HSIP project's signal pole and push-button locations. Want to ensure curb return is placed properly and equipment does not have to be replaced.
- ROW is approved. Requesting an extension on Con RFA until April 30, 2023.
- Ross recommended more communication between County public works and the other project team to learn more about how likely they are to get funding, etc.

### **Item 4. OA Update and Safety Project Delivery Status**

Chiu Liu recapped status from fourth-quarter '21 below and Robert included recent project status updates and upcoming budget proposal.

- OA delivery for FFY 2021: authorized \$112M + \$563K; expect this to increase next year. Of the \$112M, \$40M was converted to HSIP-State to get Cycle 10 projects started.
- Agencies can come in for State construction-phase funds beginning in March 2022.
- In FFY 2022, \$60M will be converted to State funds. \$13.9M remaining carryover OA balance. Assuming this is used by May 2022, managers can begin to program to the apportionment levels.

- Only 11 delayed projects. Received replies from agencies regarding 8 of these. Expect that Arvin, Glendora projects may drop out.
- **Committee was requested to follow up on funding; Robert will check in with Tony D.**

#### **Item 5. Draft Ped and Bike Safety Funding from State Budget**

Richard Ke reported on the status of Governor Newsom budget proposal:

- The FY 22-23 budget proposal included \$100 million for bicycle and pedestrian safety measurements and for several years.

#### **Item 6. Finalize the Set-Asides in Cycle 11 Call-for-Projects**

- Richard discussed the recommendations from HSIP managers. The action item from the last meeting was to bring a proposal for HSIP set-aside categories and amounts to vote on in January '22.

**Robert moved to discuss the set-asides; after seconded, Set-asides were approved.**

#### **Item 7. Countermeasure Discussions**

Robert and Richard discussed the HSIP manager's research and recommendations and proposal for the countermeasures with the committee.

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#### **Item 8. Roundtable**

- Recap of projects.
- Robert to plan meeting with all project lead on 2/28/22.

#### **Adjourn**

The meeting adjourned at 3:15pm.