

California Local HSIP Advisory Committee
Meeting Minutes
Thursday, January 27, 2022
1:00 pm – 3:30 pm
Via Zoom

Attendees:

Robert Peterson, Tricia Tillotson, Richard Ke, Darlene Wulff, Jeff Pletyak, Tom Mattson, Mallory Atkinson, John Asuncion, Bill Sandhu, Rafael Cobain, Lisa Davey-Bates, Maria Bhatti, Cindy Utter, Vijay Koppam, Paul Moore, Charles Meyer, Tracy Coan, Naomi Caietti

City of Compton: Dan Garcia
LA County: Jeff Pletyak

Note: Decisions and Action items in boldface

Item 1. Welcome and Update

[Office bulletin has been released with updated HSIP guidelines.](#) Adds Local Roadway Safety Plan requirement for Cycle 11; process for scope, cost, and schedule changes; other updates.

New members:

- Mallory Atkinson, Metropolitan Transportation Commission, One Bay Area Grants Program introduced to discuss grant opportunities for HSIP Committee.
- Naomi Caietti, CSUS, LTAP replacement for Susan Herman and first meeting as notetaker.

Departing:

- None

Changes:

- Updates to org chart reflect recent committee member changes.
- TCC representative is still needed to fill committee position.

Item 2. Project Update Brief, City of Compton

The outcome from meeting in December '2021 with Compton + HSIP managers. Compton to designate a single project manager to report to the advisory committee each time.

Dan Garcia, Project Manager reported on the status of HSIP-07-005 (install of raised medians and Class II bicycle lanes), H8-07-005 (enhancing ped crossing at 15 intersections), and H8-07-006 (20 additional pedestrian heads).

- Dan provided a status update and identified key progress milestones as part of the updated from the last meeting.

- Last quarter update for '21 design phase was at 30% per John Strickland.
- Projects are part of an overall Smart Streets project. Contract will be amended to incorporate additional Smart improvements.
- City Preliminary Environmental Study within progress with Caltrans.
- Draft RFP for the 15 pedestrian crossings is in progress.

Item 3. Project RFA Extensions, LA County

Jeff Pletyak, reviewed the project scope of H8-07-26, described the project's status and challenges, and requested time extensions until '23.

Robert moved to approve the extensions? seconded. Extensions approved.

H8-07-026: Install various traffic signal improvements, including upgrading standards mast arms, vehicle heads, protected left-turn phasing, bicycle and vehicle detection, SDA access ramps, communication, and other associated equipment.

- Various delays reported below in the last meeting requiring an extension until FY '23.

- Project requires coordination with an adjacent walk/bike path project at Calvary Cemetery community recreation space. That project has gone through many iterations. They finally selected a sidewalk widening using rubberized material; their funding is dependent on the results of a traffic impact analysis, and they've also had delays due to utility pole relocations.
- Calvary Cemetery project currently scheduled to start September 2023, pending final design and funding availability to start construction.
- Calvary project may require a bulb-out that will need to be coordinated with the HSIP project's signal pole and push-button locations. Want to ensure curb return is placed properly and equipment does not have to be replaced.
- ROW is approved. Requesting an extension on Con RFA until April 30, 2023.
- Ross recommended more communication between County public works and the other project team to learn more about how likely they are to get funding, etc.

Item 4. OA Update and Safety Project Delivery Status

Chiu Liu recapped status from fourth-quarter '21 below and Robert included recent project status updates and upcoming budget proposal.

- OA delivery for FFY 2021: authorized \$112M + \$563K; expect this to increase next year. Of the \$112M, \$40M was converted to HSIP-State to get Cycle 10 projects started.
- Agencies can come in for State construction-phase funds beginning in March 2022.
- In FFY 2022, \$60M will be converted to State funds. \$13.9M remaining carryover OA balance. Assuming this is used by May 2022, managers can begin to program to the apportionment levels.

- Only 11 delayed projects. Received replies from agencies regarding 8 of these. Expect that Arvin, Glendora projects may drop out.
- **Committee was requested to follow up on funding; Robert will check in with Tony D.**

Item 5. Draft Ped and Bike Safety Funding from State Budget

Richard Ke reported on the status of Governor Newsom budget proposal:

- The FY 22-23 budget proposal included \$100 million for bicycle and pedestrian safety measurements and for several years.

Item 6. Finalize the Set-Asides in Cycle 11 Call-for-Projects

- Richard discussed the recommendations from HSIP managers. The action item from the last meeting was to bring a proposal for HSIP set-aside categories and amounts to vote on in January '22.

Robert moved to discuss the set-asides; after seconded, Set-asides were approved.

Item 7. Countermeasure Discussions

Robert and Richard discussed the HSIP manager's research and recommendations and proposal for the countermeasures with the committee.

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Item 8. Roundtable

- Recap of projects.
- Robert to plan meeting with all project lead on 2/28/22.

Adjourn

The meeting adjourned at 3:15pm.