

1.0 DE MINIMIS COST WAIVER REQUEST WORKSHEET

Instructions: This form is to be completed by the Contractor and submitted to the Local Agency Resident Engineer early in the project to be considered for approval. Fill out the grey shaded cells and check all boxes under Categories that apply to this request.

Local Public Agency:	Anytown USA
Local Agency Proj. No.	3235
Federal Contract No.	5000(039)
Project Name	Midtown Adaptive ITS Upgrades
Project Description	Adaptive ITS Upgrades at Multiple Locations
Project Location	1 mile east of H Ave. to 0.25 west of A St.
Prime Contractor:	Contractor A
Contract Award Amt.	\$ 1,620,200.00
Agency Furnish Material	\$ 70,000.00
Request Iteration	7th
Comments:	If iteration is more than 1st give reason such as CO # or resubmittal, etc..
CO Amount (if applicable)	\$ 20,780.00

With respect to exceptions for products made in the United States, our company elects to request a De Minimis Waiver for the following material types per Contract Specifications:

Category (1) Iron or Steel Products

- Check Box Iron
- Check Box Steel

Category (2) Manufactured Products

- Check Box Manufactured Products

Category (3) Construction Materials

- Check Box Non-ferrous metals
- Check Box Plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables)
- Check Box Glass (including optic glass)
- Check Box Fiber optic cable (including drop cable)
- Check Box Optical fiber
- Check Box Lumber
- Check Box Engineered wood
- Check Box Drywall

Prime Contractor Representative (Name)	John Doe		
Prime Contractor Representative (Signature)	Electronically Signed	Date	1/21/2026
Local Public Agency: Resident Engineer	Jane Doe		
Distribution:	Prime Contractor, RE, Project Files		

Last Revised on 2/11/2026

4.0 DE MINIMIS COST WAIVER RESULTS WORKSHEET

Instructions: This form will be populated by data entered in sheets 1.0 to 3.0 with the exception of the grey shaded cells. Grey shaded cells will require manual data entry by the user (i.e. Contractor making the De Minimis Cost Waiver Request).

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Local Agency Proj. No.	3235		
Federal Contract No.	5000(039)		
Project Name	Midtown Adaptive ITS Upgrades		
Project Description	Adaptive ITS Upgrades at Multiple Locations		
Project Location	1 mile east of H Ave. to 0.25 west of A St.		
Prime Contractor:	Contractor A		
Contract Award Amt.	\$		1,620,200.00
Agency Furnish Material	\$		70,000.00
Request Iteration	7th		
Comments:	If iteration is more than 1st give reason such as CO # or resubmittal, etc..		
CO Amount (if applicable)	\$		20,780.00

With respect to exceptions for products made in the United States, our company elects to request a De Minimis Waiver for the following material types per Contract Specifications:

Materials	Counts
Category (1) Iron or Steel Products	38
Category (2) Manufactured Products	51
Category (3) Construction Materials	6
Total Applicable Material Entries	95
Original Contract Amount	\$ 1,620,200.00
No. of Change Orders to Date	6
No. of Change Orders to Date (Buy America)	3
Total CO Amount	\$ 35,280.00

Calculated De Minimis Amount NC (MP+CM)	\$ 17,972.88	Actual De Minimis Value NC (MP + CM)	\$ 8,080.00
Calculated De Minimis Amount I + S	\$ 2,500.00	Actual De Minimis Value NC (I + S)	\$ 1,400.00

De Minimis Cost Waiver Run Log

Run Reason	Run Amount (\$)		Date
	Manufactured Product & Construction Materials	Iron or Steel	
Initial Request, CO, etc.. (Description)			
1. Initial -Request	\$ 324,110.00	\$ 30,192.50	11/20/2025
2. CO#1 New Drainage Inlet	\$ 2,000.00	\$ 125.00	11/29/2025
3. CO#2 Increase Detectable Warning Device	\$ 250.00		12/5/2025
4. CO#3 Guardrail Upgrades	\$ 330.00	\$ 2,450.00	12/18/2025
5. CO#4 No BA (R/W Delay)	\$ -	\$ -	1/6/2026
6. CO#5 No BA (Add. Temp Signs)	\$ -	\$ -	1/10/2026
7. CO#6 No. BA (Add Flagging)	\$ -	\$ -	1/15/2026
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
Running Totals (Applicable Materials)	\$ 326,690.00	\$ 32,767.50	

Prime Contractor Representative: John Doe Date: 1/25/2026

Local Public Agency: Resident Engineer: Jane Doe
 Distribution: Prime Contractor, RE, Project Files

Last Revised on 2/11/2026