

ACTIVE TRANSPORTATION PROGRAM Reporting

Objective: Local Agencies will fully understand their roles and responsibilities as required by the SB1 Accountability and Transparency Guidelines and CalSMART reporting system updates.

Date/Time:	September 16, 2025 / 9AM – 11AM (2hrs)
Presenters:	Dancy Yang, Justin Flynn, Pachia Ly, Nikolai Eiteneer, and Dalia Batarseh

Agenda

9:00 – 9:15 a.m. – Welcome

Presenter: Dancy Yang, Caltrans HQ Data, Reporting and Performance Branch Manager (15 minutes)

- House Keeping (**Reminder: Training is recorded**)
- Introductions & ATP Contacts

9:15 – 9:25 a.m. – Guideline Overview

Presenter: Justin Flynn, Caltrans HQ ATP Reporting Coordinator North (10 minutes)

- SB1 Accountability and Transparency Guidelines
 - Roles and Responsibilities

9:25 – 9:30 a.m. – Quick Builds

Presenter: Dalia Batarseh, Caltrans HQ ATP Reporting Assistant (5 minutes)

- Quick Build Reporting Requirements

9:30 – 9:35 a.m. – ATP Reporting Process

Presenter: Pachia Ly, Caltrans HQ ATP Reporting Coordinator Central (5 minutes)

- ATP Reporting Diagram

9:35 – 9:45 a.m. – ATP User Counts

Presenter: Justin Flynn, Caltrans HQ ATP Reporting Coordinator North (10 minutes)

- Interim Count Methodology Guidance

9:45 – 10:30 a.m. – CalSMART Reporting

Presenter: Nikolai Eiteneer, Caltrans HQ ATP Reporting Coordinator South (45 minutes)

- CalSMART Overview and Updates

10:30 – 10:45 a.m. – Project Completion & Supplementals Documents

Presenter: Pachia Ly, Caltrans HQ ATP Reporting Coordinator Central (15 minutes)

- a. Supplemental Forms: 25T, 25R, and 25P
- b. Final Report of Expenditures & close-out steps

10:45 – 11:00 a.m. – Closing

Presenter: Dancy Yang, Caltrans HQ Data, Reporting and Performance Branch Manager (15 minutes)

- a. Resources and Links
- b. Closing: Open for Questions & Webinar Survey