Adobe Acrobat Pro/Reader Security Configuration Instructions

These steps should help eliminate the need to trust the document every time you open it. If you have both Acrobat Pro and Reader, please apply these settings on both versions. If these steps do not resolve your access to the form, you may need to check with your IT support to make sure there are no firewall rules blocking access to the Caltrans server.

- 1. Open Adobe Acrobat Pro or Reader
- 2. Click on **Preferences** under the Tools tab:

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Accessibility:	
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3. Select **Security (Enhanced)** and the following screen will appear.

Categories:	Sandbox Protections		
Commenting	Enable Protected Mode at startup (Preview) Run in AppContainer		
Documents			
Full Screen	Protected View		
General	Files from potentially unsafe locations		
Page Display	O All files		
Accessibility			
Action Wizard	Enhanced Security		
Adobe Online Services	Enable Enhanced Security	Cross domain log file	iew
Catalog			lew
Color Management			
Content Editing	Privileged Locations		
Convert From PDF	If your workflows are negatively impacted by security settings, use Privileged Locations to		
Convert To PDF	selectively trust files, folders, and hosts to bypass those security setting restrictions.		
Email Accounts	Privileged Locations allows you to work securely while granting trust to items in your workflow.		
Forms	worknow.		
Identity	Automatically trust documents with valid certification		
Internet			
JavaScript	Automatically trust sites from my Win OS security zones View Windows Trusted Sites		
Language			
Measuring (2D)	c:\		
Measuring (3D)	149.136.20.158		
Measuring (Geo)			
Multimedia & 3D			
Multimedia (legacy)			
Multimedia Trust (legacy)			
Reading			
Reviewing			
Search			
Security			
Security (Enhanced)			
Signatures			
Spelling			
Tracker	Add File Add Folder Path Add Host	Remove	
Trust Manager			
Units & Guides	What is Protected View? What is Enhanced Security? What are Privileged Locations?		

- 4. Add two file folder paths and two hosts.
 - To add the file folders, click on the **Add Folder Path** button, select the folder and then click on **OK**. You will need to add the c drive (c:\) and then click on the button again to add the path to the folder where you will be saving the form.

• To add hosts, click on the **Add Host** button, type in **149.136.20.158** as the host url and then click on **OK**. The host URL is the server where the Adobe application will be running.