ATP CYCLE 4 APPLICATION FORM

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v1.0

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ACTIVE

Auto-populated with data from Part A1: Applicant Information

TRANSPORTATION PROGRAM

IMPLEMENTING AGENCY:

PROJECT TYPE:

Infrastructure - Small

PROJECT APPLICATION NO.:	Auto-populated with data from Part A1 and A2
PROJECT NAME:	Auto-populated with data from Part A2: General Project Information
PROJECT DESCRIPTION:	Auto-populated with data from Part A2: General Project Information
PROJECT LOCATION:	Auto-populated with data from Part A2: General Project Information

ATP FUNDED COMPONENTS					
Infrastructure				Non-Infrastructure	Plan
PA&ED	**PS&E**	**R/W**	**CON**		
$ -	$ -	$ -	$ -	$ -	$ -
FY -	FY -	FY -	FY -	FY -	FY -

PROJECT FUNDING INFORMATION (1,000s)						
Total Project $	Total ATP $	Total Non-ATP $	Past ATP $	Leveraging $	Non-Participating $	Future Local $
-	-	-	-	-	-	-

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APPLICATION INDEX PAGE

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Part A1: Applicant Information

Implementing Agency: This agency must enter into a Master Agreement with Caltrans and will be financially and contractually responsible for the delivery of the project within all pertinent Federal and State funding requirements, including being responsible and accountable for the use and expenditure of program funds. This agency is responsible for the accuracy of the technical information provided in the application and is required to sign the application.

IMPLEMENTING AGENCY'S NAME:

IMPLEMENTING AGENCY'S ADDRESS   **CITY**   **ZIP CODE**

| | | CA | |

IMPLEMENTING AGENCY'S CONTACT PERSON: **CONTACT PERSON'S TITLE:**

CONTACT PERSON'S PHONE NUMBER: **CONTACT PERSON'S EMAIL ADDRESS :**

Applicants have the opportunity to insert a project picture, agency seal, or other image on the cover page. If you would like to do this, attach the image (*.jpg, *.bmp, *.png, etc.) by clicking in the box.

MASTER AGREEMENTS (MAs):

Does the Implementing Agency currently have a MA with Caltrans?   ☐ Yes   ☐ No

Implementing Agency's Federal Caltrans MA number

_____

Implementing Agency's State Caltrans MA number

_____

* Implementing Agencies that do not currently have a MA with Caltrans, must be able to meet the requirements and enter into an MA with Caltrans prior to funds allocation. The MA approval process can take 6 to 12 months to complete and there is no guarantee the agency will meet the requirements necessary for the State to enter into a MA with the agency.   Delays could also result in a failure to meeting the CTC Allocation timeline requirements and the loss of ATP funding.

Project Partnering Agency:

The "Project Partnering Agency" is defined as an agency, other than Implementing Agency, that will assume the responsibilities for the ongoing operations and maintenance of the improved facility. The Implementing Agency must: 1) ensure the Partnering Agency agrees to assume responsibility for the ongoing operations and maintenance of the improved facility, 2) provide documentation of the agreement (e.g., letter of intent) as part of the project application, and 3) ensure a copy of the Memorandum of Understanding or Interagency Agreement between the parties is submitted with the first request for allocation. For these projects, the Project Partnering Agency's information shall be provided below.

Based on the definition above, does this project have a partnering agency? ☐ Yes ☐ No

PROJECT PARTNERING AGENCY'S NAME:

PROJECT PARTNERING AGENCY'S CONTACT PERSON: **CONTACT PERSON'S TITLE:**

CONTACT PERSON'S PHONE NUMBER: **CONTACT PERSON'S EMAIL ADDRESS :**

Attach a "letter of intent" or other documentation.

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Project Number	Past Project Funding	Funded Amounts $	Project Type	Type of overlap/connection with past projects (select only one which matches the best)

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Part A2: General Project Information

PROJECT NAME: (Max of 10 Words) (To be used in the CTC project list)

Words Remaining:

PROJECT / APPLICATION NUMBER:

SUMMARY OF PROJECT SCOPE: (Max of 300 Words)
(Summary of the Existing Condition, Project Scope, the Expected Benefits)

Words Remaining:

FTIP PROJECT DESCRIPTION: (Max of 180 Characters)

Characters Remaining:

PROJECT LOCATION: (Max of 180 characters)

Characters Remaining:

In addition to the Location Description provided, attach a location map to the application. The location map needs to show the project boundaries in relation to the Implementing Agency's boundaries.

Project Coordinates: (latitude/longitude in decimal format)   Lat. _____ N /long. _____ W

Congressional District(s):

State Senate District(s):   **State Assembly District(s):**

Caltrans District:

County:

MPO:

RTPA:

Urbanized Zone Area (UZA) Population:

Past Projects: Within the last 10 years, has there been any previous State or Federal ATP, SRTS, SR2S, BTA or other ped/bike funding awards for a project(s) that are adjacent to or overlap the limits of project scope of this application?

☐ Yes   ☐ No   If yes, how many previous awards?

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Part A3: Project Type

PROJECT TYPE: (Use the drop down menu to select.)

| Infrastructuree Small |
| eeeeeeeeeeeeeee |

Indicate any of the following plans that your agency currently has: (Check all that apply)

☐ Bicycle Plan ☐ Pedestrian Plan ☐ Safe Routes to School Plan ☐ Active Transportation Plan ☐ None

PROJECT SUB-TYPE (check all Project Sub-Types that apply):

Bicycle ☐ **Transportation** % of Project 0 %

☐ **Pedestrian Transportation** % of Project 0 %

☐ **Safe Routes to School** *(Also fill out Bicycle   and Pedestrian Sub-Type information above)*

For a project to qualify for Safe Routes to School designation, the project must directly increase safety and convenience for public school students to walk and/or bike to school. Safe Routes to Schools infrastructure projects must be located within two miles of a public school or within the vicinity of a public school bus stop and the students must be the intended beneficiaries of the project. Other than traffic education and enforcement activities, non-infrastructure projects do not have a location restriction.

Projects with Safe Routes to School elements must fill out "School and Student Details" later in this application.
As a condition of receiving funding, projects with Safe Routes to School Elements must commit to completing additional before and after student surveys as defined in the Caltrans Active Transportation Guidelines (LAPG Chapter 22).

How many schools does the project impact/serve:

_____

For each school benefited by the project: 1) Fill in the school and student information; and 2) Include the required attachment information.

School Name: _____
School Address: _____
District Name: _____
District Address: _____
Co.-Dist.-School Code:
School Type: [   ] to [   ]
e

   Project improvements   maximum distance from school   0.0____mile

Total student enrollment: _____
Total # of students that currently walk or bike to school: _____
Approximate # of students living along route proposed for improvement: _____
Projected # of students that will walk/bike to school after the project: _____
Percentage of students eligible for free or reduced meal programs**

**Refer to the California Department of Education website: http://www.cde.ca.gov/ds/sd/sd/filessp.asp

Attach the following: A) a map which clearly shows: 1) the student enrollment area, 2) the locations and limits of the proposed project improvements; and B) the contact information/person for the school, and a short statement of support combined with the signature of the school official.

☐ **Trails (Multi-use and Recreational):** *(Also fill out Bicycle and Pedestrian Sub-Type information above)*

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Trails Projects constructing multi-purpose trails are generally eligible in the Active Transportation Program. If the applicant believes all or part of their project meets the federal requirements of the Recreational Trails Program they are encouraged to seek a determination from the California Department of Parks and Recreation on the eligibility of their project to complete for this funding.   This is optional but recommended because some trails projects may compete better under this funding program. See section 22.7 Recreational Trails Program (RTP) of the Caltrans ATP Chapter for Elements that are only eligible for funding with Recreational Trail Funds.

For all trails projects:

Do you feel a portion of your project is eligible for federal Recreational Trail funding? ☐ Yes ☐ No

If yes, estimate the total project costs that are eligible for the Recreational Trail funding: _____

If yes, estimate the % of the total project costs that serve "transportation" uses? _____

Applicants intending to pursue "Recreational Trails Program funding" **must submit** the required information to the California Department of Parks and Recreation prior to the ATP application submissions deadline. (See the Application Instructions for details)

Recreational Trail funding can only fund work outside of the roadway Right-of-way.

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Part A4: Project Details

Indicate the project details included in the project/program/plan.

Note: When quantifying the amount of Active Transportation improvements proposed by the project, **do not double-count the improvements** that benefit both Bicyclists and Pedestrians (i.e. new RRFB/Signal should only show as a Pedestrian **or** Bicycle Improvement).

☐ **Bicycle Improvements**

What % of the BICYCLE related project cost are going towards closing a "Gap" in infrastructure?   0 %

(As opposed to cost going towards "improving" existing bicycle infrastructure: i.e. Class 2 to Class 4)

New Bike Lanes/Routes:	Class 1: 0 Linear Feet	Class 2: 0 Linear Feet
	Class 3: 0 Linear Feet	Class 4: 0 Linear Feet
Signalized Intersections:	New Bike Boxes: 0 Number	Timing Improvements: 0 Number
Un-Signalized Intersections:	New RRFB/Signal: e 0 e Number	Crossing-Surface Improvements: 0 Number
Mid-Block Crossing:	New RRFB/Signal: 0 Number	Crossing-Surface Improvements: 0 Number
Lighting:	Intersection: 0 Number	Roadway Segments: 0 Linear Feet
Bike Share Program:	New Station: 0 Number	New Bikes: 0 Number
Bike Racks/Lockers:	New Racks: 0 Number	New Secured Lockers: 0 Number
Other Bicycle Improvements:	#1: _____ #: 0	#2: _____ #: 0

☐ **Pedestrian Improvements**

What % of the PEDESTRIAN related project cost are going towards closing a "Gap" in infrastructure?   0 %

(As opposed to cost going towards "improving" existing pedestrian infrastructure.)

Sidewalks:	New (4' to 8' wide): e 0 e Linear Feet	New (over 8' wide): 0 Linear Feet
	Widen Existing: 0 Linear Feet	Reconstruct/Enhance Existing: 0 Linear Feet
	New Barrier Protected (Barrier, parking, functional-planter, etc.): 0 Linear Feet	
ADA Ramp Improvements:	New Ramp (none exist): 0 Number	Reconstruct Ramp to Standard: 0 Number
Signalized Intersections:	New Crosswalk: 0 Number	Enhance Existing Crosswalk: 0 Number
	Ped-Heads: 0 Number	Shorten Crossing: 0 Number
	Timing Improvements: 0 Number	
Un-Signalized Intersections:	New Traffic Signal: 0 Number	New Roundabout: 0 Number
	New RRFB/Signal: 0 Number	Crossing-Surface Improvements: 0 Number
	Shorten Crossing: 0 Number	
Mid-Block Crossing:	New RRFB/Signal: 0 Number	Crossing-Surface Improvements: 0 Number
Lighting:	Intersection: 0 Number	Roadway Segments: 0 Linear Feet
Pedestrian Amenities:	Benches: 0 Number	Trash Cans: 0 Number

Multi-use Trail Improvements

Shade Trees: 0

Class 1 Trails:	New (8' or less wide): 0 Linear Feet	New (over 8' wide): 0 Linear Feet

Number

Shade Tree Type:

Other Ped Improvements: #1: _____ #: 0   #2: _____ #: 0

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☐

_____0_____ Linear Feet

_____0_____ Linear Feet   Widen/Reconstruct Existing: _____0_____ Linear Feet

_____#: _____ #2: _____#: ___0___

Widen/Reconstruct Existing:

Non-Class 1 Trails: New:

Other Trail Improvements: #1:

☐ **Vehicular-Roadway Traffic-Calming Improvements**

Road Diets:	Remove Travel Lane: ___0___ Linear Feet	Remove Right-Turn Pocket: ___0___ Number
Speed Feedback Signs:	Speed Feedback Signs: ___0___ Number	
Signalized Intersections:	Timing Improvements: ___0___ Number	New Roundabout: ___0___ Number
Un-Signalized Intersections:	New Traffic Signal: ___0___ Number	New Roundabout: ___0___ Number
Other Traffic-Calming Improvements:	#1: _____#: ___0___	#2: _____#: ___0___

☐ **Non-Infrastructure Components**

NI Program Type: *Indicate the NI program type. If more than one, indicate the percentage split based on cost.*

☐ Regional Initiative   0 %First Last Mile   ☐   0 % Community Initiative   0 %   Other:

☐   _____   _____,___0 %___

☐ Safe Routes to School ___0 %___

Program Activities: *Insert the number of each type of activity included in the program. Do not double count.*

Regional Community Initiatives:

___0___	Number of walk or bike audits
___0___	Number of bicycle skills/safety classes
___0___	Number of pedestrian skills/safety classes
___0___	Number of community demonstration projects/pop-ups/open street events
___0___	Number of community encouragement (i.e. bike to work days)
___0___	Number of community challenges (i.e. bike to work month challenge)
___0___	Number of law enforcement methods (i.e. progressive ticketing, deploying speed trailers, etc.)
___0___	Number of community workshops/stakeholder meetings

Safe Routes to School (SRTS):

___0___	Number of classroom/PE classes receiving pedestrian/bicycle safety instruction/education
___0___	Number of school assemblies receiving pedestrian/bicycle safety instruction/education
___0___	Number of afterschool programs receiving pedestrian/bicycle safety instruction/education
___0___	Number of bike rodeos
___0___	Number of pedestrian 'mock city' safety skills events
___0___	Number of schools with walking school bus program (defined as planned route with meeting points, a timetable and a schedule of trained volunteers)
___0___	Number of schools with bicycle train program (defined as a planned route with meeting points, a timetable and a schedule of trained volunteers)
___0___	Number of SRTS encouragement days (i.e. designated monthly bike/walk to school days X number of school months X number of school involved)
___0___	Number of SRTS law enforcement methods (i.e. progressive ticketing, deploying speed trailers, etc.)
___0___	Number of training sessions to implement the SRTS program (i.e training for volunteer walking school bus leaders, crossing guards, etc.) Other:

_____ Number of _____

_____ Number of _____

Communications: *Check the box if the program will include the communication type.*

☐ Traditional media (radio ads, TV ads, newspaper ads, flyers, etc.)

☐ Large media (bus-wraps, billboards, etc.)

☐ Print/electronic publications (newsletters, blogs, etc.)

☐ Social media (Twitter, Facebook, Instagram, etc.)

☐ Program website

☐ Other;

What languages, if any, will the selected communications be translated to:

Collaborative Partnerships: *Check all parties that have a committed role in the project beyond submitting a letter of support.*

☐ Local Public Health

☐ Law EnforcementPublic Works Departments

☐ Non-Profit Organizations/Community Based Other;
 Organizations

☐ DepartmentSchools/School Districts

☐

☐

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☐
☐

☐
☐

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☐ **Plan Type (only intended for Plans)**

Plan Type: *Check which type of Plan:*

Pedestrian PlanActive Transportation Plan

Bicycle PlanSafe Routes to School Plan

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Right of Way (R/W) Impacts (Check all that apply)

☐ Project is 100% within the Implementing Agency's R/W and/or is within their control at the time of this application submittal.
(This includes temporary construction easements)

☐ Project will likely require R/W in fee ownership, permanent easements and/or temporary construction easements from private owners and/or will require utility relocations from utility companies outside that implementing agency's governmental control.

The federal R/W process involving private property acquisitions and/or private utility relocations can often take 18 to 24 months after environmental document approval. The project schedule in the application for R/W needs to reflect the necessary time to complete the federal R/W process.

What is the total number of private R/W parcels expected to be impacted?   _____

What is the total number of utility companies expected to be impacted?   _____

What is the total additional months needed (all project phases) for the expected R/W acquisitions and/or utility relocations?

_____

Has the project schedule been developed to account for this time?

_____

☐ Project will likely encroach into Caltrans R/W requiring easements, encroachment permits and/or other approvals.

Is Caltrans the "Implementing Agency"?

_____

*See the application instructions for more details on the required coordination, documentation and approval from Caltrans.

The applicant must attach the approved and signed Caltrans Checklist for ATP projects impacting Caltrans R/W.

_____

The following project details must match the information shown in the approved Caltrans Checklist attached above:

What % of the project (by area) is within Caltrans R/W?   _____

What % of the project (by total project cost) is within Caltrans R/W?   _____

What is the total cost (all project phases) of all the project elements within Caltrans R/W?   _____

What level of Caltrans project development oversite has been determined to be needed by Caltrans?   _____

Is the project expected to be tracked by Caltrans as a "Local Assistance" or "Capital" project?   _____

What is the total additional months needed (all project phases) for Caltrans to complete its required oversite responsibilities?

_____

Has the project schedule been developed to account for this time?

_____

☐ Project will likely require R/W, Easements, encroachment and/or approval involving Governmental (excluding Caltrans - as Caltrans impacts are documented above), Environmental, or Railroad owner's property.

*See the application instructions for more details on the required coordination and documentation from these agencies.

Attach a letter of support or neutrality from each separate agency. Combine all letters in one pdf attachment.

_____

The following information should be based on specific prior coordination and agreement between the agencies:

What is the total additional months needed (all project phases) for all of these agencies to complete their required oversite responsibilities and to complete any required actions that are necessary based on the expected R/W impacts?

_____

Has the project schedule been developed to account for this time?

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Part A5: Project Schedule

NOTES: 1) Per CTC Guidelines, all project applications must be submitted with the expectation of receiving federal funding and therefore the schedule below must account for the extra time needed for federal project delivery requirements and approvals, including a NEPA environmental clearance and for each CTC allocation there must also be a Notice to Proceed with Federally Reimbursable work.

2) Prior to estimating the durations of the project delivery tasks (below), applicants are highly encouraged to review the appropriate chapters of the Local Assistance Procedures Manual and work closely with District Local Assistance Staff.

3) The proposed CTC Allocation dates must be between July 1, 2019 and June 30, 2023 to be consistent with the available ATP funds for Cycle 4.

INFRASTRUCTURE PROJECTS:

PA&ED Project Delivery Phase:

Will ATP funds be used in this phase of the project? ☐ Yes ☐ No

Expected or Past Start Date for PA&ED activities:

Time to complete the separate CEQA & NEPA studies/approvals: months *(See note #2, above)*

Expected or Past Completion Date for the PA&ED Phase:

* Applications showing the PA&ED phase as complete, must include/attach the signature pages for the CEQA and NEPA documents,   which include project descriptions covering the full scope.

PS&E Project Delivery Phase:

Will ATP funds be used in this phase of the project? ☐ Yes ☐ No

Expected or Past Start Date for PS&E activities:

Time to complete the final Plans, Specification & Estimate: months

Expected or Past Completion Date for the PS&E Phase:

* Applications showing the PS&E phase as complete, must include/attach the signed & Stamped Title Sheet for the plans and   approval page of the specifications.

Time to complete the R/W Engineering, Acquisition, and Utilities: months

Expected or Past Completion Date for the R/W Phase:
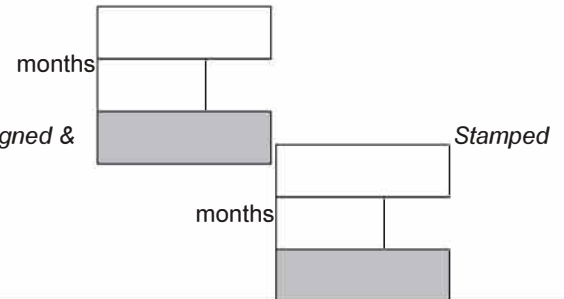
Right of Way Project Delivery Phase:

Will ATP funds be used in this phase of the project? ☐ Yes ☐ No

Expected or Past Start Date for R/W activities:
* PS&E and Right of Way phases can be allocated at the same CTC meeting.

* Applications showing the R/W phase as complete, must include/attach the Caltrans approved R/W Certification.

Construction Project Delivery Phase:

Will ATP funds be used in this phase of the project? ☐ Yes ☐ No

Expected Start Date for Construction activities:

Time to complete the Construction activities: months

Expected or Past Completion Date for the CON Phase:
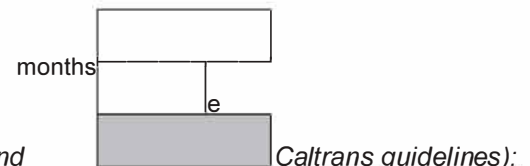
Proposed Dates for "Before" and "After" Counts *(As required by the CTC and Caltrans guidelines):*

Expected Date for "Before" counts (Ideally, within 12 months of the beginning of the Construction Activities)

Expected Date for "After" counts (Ideally, at least 6 months after the end of all Construction Activities)

Part A6: Project Funding
(1,000s)

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Project Phase	Total Project Costs	Total ATP Funding	ATP Allocation Year*	Total Non-ATP Funding**	Non-Participating Funding	"Prior" ATP Funding	Leveraging Funding	Future Local Identified Funding
PA&ED	-	-		-	-	-	-	-
PS&E	-	-		-	-	-	-	-
R/W	-	-		-	-	-	-	-
CON	-	-		-	-	-	-	-
NI-CON/ PLAN	-	-		-	-	-	-	-
TOTAL	-		-		-	-	-	-	-

* The CTC Allocation-Year is calculated based on the information entered into the "Project Schedule" section.

** Applicants must ensure that the "Total Non-ATP Funding" values show in this table match the overall Non-ATP Funding values they enter into Page 2 of the PPR (later in this form)

ATP FUNDING TYPE REQUESTED:

Per the CTC Guidelines, all ATP projects must be eligible to receive federal funding. Most ATP projects will receive federal funding; however, it is the intent of the Commission to consolidate the allocation of federal funds to as few projects as practicable. Therefore, the smallest projects may be granted State Funding from the State Highway Account (SHA) for all or part of the project. Agencies with projects under $1M, especially ones being implemented by agencies who are not familiar with the federal funding process, are encouraged to request State funding.
Do you believe your project warrants receiving state-only funding?   ☐ Yes ☐ No

If "Yes", provide a brief explanation. (Max of 50 Words)   **Words Remaining:**

If "Yes", applicants requesting SHA must also attach an "Exhibit 22-F"

ATP PROJECT PROGRAMMING REQUEST (PPR):

Using the Project Schedule, Project Funding, and General Project information provided, this electronic form has automatically prepared the following PPR pages. Applicants must review the information in the PPR to confirm it matches their expectations.

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Amendment (Existing Project)	Y ☐ N ☐				Date: 05/23/18

District	EA	Project ID	PPNO	MPO ID	Alt Project. ID/prg.
					ATP

County	Route/Corridor	PM Bk	PM Ahd	Project Sponsor/Lead Agency	
				MPO	Element

Project Manager/Contact	Phone	E-mail Address

Project Title

Location (Project Limits), Description (Scope of Work)

Component	Implementing Agency
PA&ED	
PS&E	
Right of Way	
Construction	

Legislative Districts

Assembly:	Senate:	Congressional:

Project Benefits (If more space is needed, use the Additional Information field on the next page.)

Purpose and Need

Category	Outputs/Outcomes	Unit	Total

ADA Improvements: Y ☐ N ☐   Bike/Ped Improvements: Y ☐ N ☐   Reversible Lane Analysis: Y ☐ N ☐

Inc. Sustainable Communities Strategy Goals: Y ☐ N ☐   Reduces Greenhouse Gas Emissions: Y ☐ N ☐

Project Milestone	Existing	Proposed
Project Study Report Approved	05/23/18	
Begin Environmental (PA&ED) Phase		
Circulate Draft Environmental Document (Document Type)		
Draft Project Report		
End Environmental Phase (PA&ED Milestone)		
Begin Design (PS&E) Phase		
End Design Phase (Ready to List for Advertisement Milestone)		
Begin Right of Way Phase		
End Right of Way Phase (Right of Way Certification Milestone)		
Begin Construction Phase		
End Construction Phase		
Begin Closeout Phase		
End Closeout Phase (Closeout Report)		

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Additional Information	Date:	05/23/18

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Exhibit 22-G Project Programming Request (PPR)

Date: 05/23/18

Project Information:					
Project Title:					
District	**County**	**Route**	**EA**	**Project ID**	**PPNO**

Funding Information:

DO NOT FILL IN ANY SHADED AREAS

Proposed Total Project Cost ($1,000s)								Notes:
Component	Prior	18/19	19/20	20/21	21/22	22/23	23/24+	Total	
E&P (PA&ED)	0	0	0	0	0	0	0	0	
PS&E	0	0	0	0	0	0	0	0	
R/W	0	0	0	0	0	0	0	0	
CON	0	0	0	0	0	0	0	0	
TOTAL	0	0	0	0	0	0	0	0	

ATP Funds	Infrastructure Cycle 4								Program Code
Proposed Funding Allocation ($1,000s)									20.30.720
Component	Prior	18/19	19/20	20/21	21/22	22/23	23/24+	Total	Funding Agency
E&P (PA&ED)	0	0	0	0	0	0	0	0	Caltrans
PS&E	0	0	0	0	0	0	0	0	Notes:
R/W	0	0	0	0	0	0	0	0	
CON	0	0	0	0	0	0	0	0	
TOTAL	0	0	0	0	0	0	0	0	

ATP Funds	Non-Infrastructure Cycle 4								Program Code
Proposed Funding Allocation ($1,000s)									20.30.720
Component	Prior	18/19	19/20	20/21	21/22	22/23	23/24+	Total	Funding Agency
E&P (PA&ED)	0	0	0	0	0	0	0	0	Caltrans
PS&E	0	0	0	0	0	0	0	0	Notes:
R/W	0	0	0	0	0	0	0	0	
CON	0	0	0	0	0	0	0	0	
TOTAL	0	0	0	0	0	0	0	0	

ATP Funds	Plan Cycl 4								Program Code
Proposed Funding Allocation ($1,000s)									20.30.720
Component	Prior	18/19	19/20	20/21	21/22	22/23	23/24+	Total	Funding Agency
E&P (PA&ED)	0	0	0	0	0	0	0	0	Caltrans
PS&E	0	0	0	0	0	0	0	0	Notes:
R/W	0	0	0	0	0	0	0	0	
CON	0	0	0	0	0	0	0	0	
TOTAL	0	0	0	0	0	0	0	0	

ATP Funds	Previous Cycle								Program Code
Proposed Funding Allocation ($1,000s)									
Component	Prior	18/19	19/20	20/21	21/22	22/23	23/24+	Total	Funding Agency
E&P (PA&ED)	0	0	0	0	0	0	0	0	Caltrans
PS&E	0	0	0	0	0	0	0	0	Notes:
R/W	0	0	0	0	0	0	0	0	
CON	0	0	0	0	0	0	0	0	
TOTAL	0	0	0	0	0	0	0	0	

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Exhibit 22-G Project Programming Request (PPR)

Date: 05/23/18

Project Information:

Project Title:					
District	**County**	**Route**	**EA**	**Project ID**	**PPNO**

Summary of Non-ATP Funding
The Non-ATP funding shown on this page must match the values in the Project Funding table.

Fund No. 2: — Program Code

Proposed Funding Allocation ($1,000s)

Component	Prior	18/19	19/20	20/21	21/22	22/23	23/24+	Total	Funding Agency
E&P (PA&ED)	0	0	0	0	0	0	0	**0**	
PS&E	0	0	0	0	0	0	0	**0**	Notes:
R/W	0	0	0	0	0	0	0	**0**	
CON	0	0	0	0	0	0	0	**0**	
TOTAL	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	

Fund No. 3: — Program Code

Proposed Funding Allocation ($1,000s)

Component	Prior	18/19	19/20	20/21	21/22	22/23	23/24+	Total	Funding Agency
E&P (PA&ED)	0	0	0	0	0	0	0	**0**	
PS&E	0	0	0	0	0	0	0	**0**	Notes:
R/W	0	0	0	0	0	0	0	**0**	
CON	0	0	0	0	0	0	0	**0**	
TOTAL	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	

Fund No. 4: — Program Code

Proposed Funding Allocation ($1,000s)

Component	Prior	18/19	19/20	20/21	21/22	22/23	23/24+	Total	Funding Agency
E&P (PA&ED)	0	0	0	0	0	0	0	**0**	
PS&E	0	0	0	0	0	0	0	**0**	Notes:
R/W	0	0	0	0	0	0	0	**0**	
CON	0	0	0	0	0	0	0	**0**	
TOTAL	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	

Fund No. 5: — Program Code

Proposed Funding Allocation ($1,000s)

Component	Prior	18/19	19/20	20/21	21/22	22/23	23/24+	Total	Funding Agency
E&P (PA&ED)	0	0	0	0	0	0	0	**0**	
PS&E	0	0	0	0	0	0	0	**0**	Notes:
R/W	0	0	0	0	0	0	0	**0**	
CON	0	0	0	0	0	0	0	**0**	
TOTAL	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	

Fund No. 6: — Program Code

Proposed Funding Allocation ($1,000s)

Component	Prior	18/19	19/20	20/21	21/22	22/23	23/24+	Total	Funding Agency
E&P (PA&ED)	0	0	0	0	0	0	0	**0**	
PS&E	0	0	0	0	0	0	0	**0**	Notes:
R/W	0	0	0	0	0	0	0	**0**	
CON	0	0	0	0	0	0	0	**0**	

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TOTAL	0	0	0	0	0	0	0	0		
Fund No. 7:										**Program Code**
	Proposed Funding Allocation ($1,000s)									
Component	**Prior**	**18/19**	**19/20**	**20/21**	**21/22**	**22/23**	**23/24+**	**Total**		**Funding Agency**
E&P (PA&ED)	0	0	0	0	0	0	0	**0**		
PS&E	0	0	0	0	0	0	0	**0**		**Notes:**
R/W	0	0	0	0	0	0	0	**0**		
CON	0	0	0	0	0	0	0	**0**		
TOTAL	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		

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District	County	Route	EA	Project ID	PPNO	Alt. ID

SECTION 1 - All Projects

Programming Change Requested   Characters Remaining:

Reason for Proposed Changed   Characters Remaining:

If proposed change will delay one or more components, clearly explain 1) reason for the delay, 2) cost increase related to the delay, and 3) how cost increase will be funded   Characters Remaining:

Other Significant Information   Characters Remaining:

SECTION 2 - For SB1 Projects Only

Alternative Project Request (Please follow the individual SB1 program guidelines for specific criteria)

SECTION 3 - All Projects

Approvals

I hereby certify that the above information is complete and accurate and all approvals have been obtained for the processing of this amendment request.*

Name (Print or Type)	Signature	Title	Date

Attachments

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1) **Concurrence from Implementing Agency and/or Regional Transportation Planning Agency**
2) **Project Location Map**

Part A7: Screening Criteria

The following Screening Criteria are requirements for applications to be considered for ATP funding. Failure to demonstrate a project meets these criteria will result is the disqualification of the application.

1. Demonstrated fiscal needs of the applicant :

    - Is all or part of the project currently (or has it ever been) formally programmed in an RTPA, MPO and/or Caltrans funding program? ☐ Yes ☐ No

    If "Yes", explain why the project is not considered "fully funded". (Max of 200 Words)   **Words Remaining:** [ ]

    [ ]

    - Are any elements of the proposed project _directly or indirectly_ related to the intended improvements of a _past or future development or capital improvement project?_ ☐ Yes ☐ No

    If "Yes", explain why the other project cannot fund the proposed project. (Max of 200 Words)   **Words Remaining:** [ ]

    [ ]

    - Are adjacent properties undeveloped or under-developed where standard "conditions of development" could be placed on future adjacent redevelopment to construct the proposed project improvements? ☐ Yes ☐ No

    If "Yes", explain why the development cannot fund the proposed project. (Max of 200 Words)   **Words Remaining:** [ ]

    [ ]

2. Consistency with an adopted regional transportation plan :

    - Is the project consistent with the relevant adopted regional transportation plan that has been developed and updated pursuant to Government Code Section 65080?   ☐ Yes ☐ No

    If "Yes", the applicant must provide that portion of Regional Transportation Plan showing that the proposed project is consistent. Attach a copy of ONLY the following elements of the plan: cover page and pages linking the proposed project to the plan. Highlighted and/or mark the attachment to clearly identify the connection.

    [ ]

    Note: Projects not providing proof will be disqualified and not be evaluated.

    If "No", document why the project should still be considered as being "consistent with the Regional Plan".
    (Max of 200 Words)   **Words Remaining:** [ ]

    [ ]

    Note: Projects not providing proof will be disqualified and not be evaluated.

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3. Is the Implementing Agency Caltrans? ☐ Yes ☐ No

Per the CTC, Caltrans must document the need to address this project with ATP funds, versus other funding streams available for complete streets through existing Caltrans funding. Attached the necessary documentation:

Per the CTC Guidelines, Caltrans nominated projects must illustrate coordination with the corresponding local and regional agencies. Caltrans is required to show assurance that local communities are supportive of and have provided feedback on the proposed Caltrans ATP project. Attached the necessary documentation:

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Part B: Narrative Questions

Question #1

QUESTION #1
DISADVANTAGED COMMUNITIES (0-10 POINTS)

☐   **This project does not qualify as a Disadvantaged Community.**

If this project does not qualify as a Disadvantaged Community, applicant may skip and move onto question 2.

A.   **Map of Project Boundaries, Access and Destination (0 points): Required**

   Provide a scaled map showing the boundaries of the proposed project/program/plan, the geographic boundaries of the disadvantaged community, and disadvantaged community access point(s) and destinations that the project/program/plan is benefiting.

B.   **Identification of Disadvantaged Community: (0 points)**

   Select one of the following 4 options. Must provide information for all Census Tract/Block Group/Place Number that the project affects.
   ● **Median Household Income** ● **CalEnviroScreen**
   ● **Free or Reduced Priced School Meals** - Applications using this measure must demonstrate how the project benefits the school students in the project area.
   ● **Other**

   Select Option:

The <u>Median Household Income</u> (Table ID B19013) is less than 80% of the statewide median based on the most current Census Tract (ID 140) level data from the 2012-2016 American Community Survey (ACS) (<$51,026). Communities with a population less than 15,000 may use data at the Census Block Group (ID 150) level. Unincorporated communities may use data at the Census Place (ID 160) level. Data is available at: http://factfinder.census.gov/faces/nav/jsf/pages/index.xhtml

Census Tract/Block Group/Place #	Population	MHI	

Lowest median household income from above (autofill): $ (to be used for qualifying as benefiting a DAC only)

Median household income by census tract for the community(ies) benefited by the project: $

(to be used for severity calculation only)

Must attach a copy of FactFinder ACS page for each census tract listed above. Attach all pages as one pdf.

An area identified as among the most disadvantaged 25% in the state according to the CalEPA and based on the California Communities Environmental Health Screening Tool 2.0 (CalEnviroScreen 2.0) scores (score must be greater than or equal to 39.34). This list can be found at the following link under SB 535 List of Disadvantaged Communities: https://oehha.ca.gov/calenviroscreen/report/calenviroscreen-30

Census Tract/Block Group/Place #	Population	CalEnviroScreen Score	

Highest California Communities Environmental Health Screening Tool (CalEnviroScreen) score from above (autofill):
      (to be used for qualifying as benefiting a DAC only)

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California Communities Environmental Health Screening Tool (CalEnviroScreen) score for the community benefited by the project:

_____ (to be used for severity calculation only)

Must attach a copy of CalEnviroScreen page for each census tract listed above. Attach all pages as one pdf.

School Name	School Enrollment	% of Students Eligible for FRPM

At least 75% of public school students in the project area are eligible to receive free or reduced-price meals under the National School Lunch Program. Data is available at: http://www.cde.ca.gov/ds/sd/sd/filessp.asp (auto filled from Part A). Applicants using this measure must demonstrate how the project benefits the school students in the project area. Project must be located within two miles of the school(s) represented by this criteria.

School Name	School Enrollment	% of Students Eligible for FRPM

Highest percentage of students eligible from above (autofill): _____ (to be used for qualifying as benefiting a DAC only)

Percentage of students eligible for the Free or Reduced Price Meals Programs: _____

(to be used for severity calculation only)

Other
- Projects located within Federally Recognized Tribal Lands (typically within the boundaries of a Reservation or Rancheria?

  ☐ Yes ☐ No

- If a project applicant believes a project benefits a disadvantaged community but the project does not meet the aforementioned criteria due to a lack of accurate Census data or CalEnviroScreen data that represents a small neighborhood or unincorporated area, the applicant must submit for consideration a quantitative assessment to demonstrate that the community's median household income is at or below 80% of that state median household income. (Max of 100 Words)   **Words Remaining:** [   ]

- Regional definition: For the statewide and small urban & rural competitive portions of the Active Transportation Program a regional definition of disadvantaged communities must be adopted as part of a regular 4-year cycle adoption of a Regional Transportation Plan (RTP)/Sustainable Communities Strategy (SCS) by an MPO or RTPA per obligations with Title VI of the Federal Civil Rights Act of 1964. Any regional definition, such as "environmental justice communities" or "communities of concern," must document a robust public outreach process that includes the input of community stakeholders, and be stratified based on severity. Justification for a regional definition, including RTP/SCS adopting actions, public outreach documentation, and severity stratification, must be submitted to the California Transportation Commission (CTC) no later than June 1, 2018. CTC staff will make the final determination of the eligibility of regional definitions by June 29, 2018. (Max of 200 Words)   **Words Remaining:** [   ]

C. **Direct Benefit: (0 - 4 points)**
1. Explain how the project closes a gap, provides connections to, and/or addresses a deficiency in an active transportation network and how the improvements meet an important need of the disadvantaged community. (Max of 200 Words)   **Words Remaining:** [   ]

D. **Project Location: (0 - 2 points)**

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Part B: Narrative Questions

Is your project located within a disadvantaged community?

_____

E. Severity: (0 - 4 points)
   Auto calculated

Question #2

QUESTION #2
POTENTIAL FOR INCREASED WALKING AND BICYCLING, ESPECIALLY AMONG STUDENTS, INCLUDING THE IDENTIFICATION OF WALKING AND BICYCLING ROUTES TO AND FROM SCHOOLS, TRANSIT FACILITIES, COMMUNITY CENTERS, EMPLOYMENT CENTERS, AND OTHER DESTINATIONS; AND INCLUDING INCREASING AND IMPROVING CONNECTIVITY AND MOBILITY OF NONMOTORIZED USERS. (0-53 POINTS)

Please provide the following information: (This must be completed to be considered for funding)

# of Users	Pedestrian	Bicycle	Date of Counts	Mark here if N/A to project
Current	-	-		☐

Safe Routes to School projects: The following information related to the Safe Routes to School Projects data was already entered in part 3 of the application.

School	Total Student Enrollment	Approx. # of Students Living Along School Route Proposed	# of Students Currently Walking/Biking to School
Total	**0**	**0**	**0**

Document the methodologies used to establish the **current** count data. (Max of 250 Words)   **Words Remaining:**

A. Statement of project need. Describe the issue(s) that this project will address. How will the proposed project benefit the   non-motorized users? What is the project's desired outcome and how will the project best deliver that outcome? **(0-26 points)**

   Discuss:
- Destinations and key connectivity the project will achieve
- How the project will increase walking and/or biking
- The lack of mobility if applicable - Does the population have limited access to cars? bikes? and transit?   o Does the project have an unserved or underserved demand?
- The **local** health concern responses should focus on: o Specific local public health concerns, health disparity, and/or conditions in the built and social environment that affect the
      project community and can be addressed through the proposed project. Please provide detailed and locally relevant answers instead of general descriptions on the health benefits of walking and biking (i.e. "walking and biking increase physical activity").
      o Local public health data demonstrating the above public health concern or health disparity. Data should be at the smallest geography available (state or national data is not sufficient). One potential source is the Healthy Places Index (HPI) (http://healthyplacesindex.org)
- For combined I/NI projects: Discuss need for an encouragement, education, and/or enforcement program.

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(Max of 750 Words)   Words Remaining: [   ]

B. Describe how the proposed project will address the active transportation need: (0-27 points)

What type of active transportation need will the proposed project directly address (select one or more) of the following elements, and discuss how the project will be meeting the identified need.

1. Proposed project address:

- **Closure of a gap?**
    Gap closure = Construction of a missing segment of an existing facility in order to make that facility continuous.

- **Creation of new routes?**
    New Route = Construction of a new facility that did not previously exist that provides a transportation route.

- **Removal of barrier to mobility?**
    Describe the type of barrier.

- **Other improvements to existing routes?**

(Max of 400 words)   Words Remaining: [   ]

2. Must provide a map identifying the location of each: gap closures and connections; the new routes; and the barriers and improvements.

3. Referencing this map, describe the existing route(s) that currently connect the affected transportation related and community identified destinations and why the route(s) are not adequate. (Max of 200 words)   Words Remaining: [   ]

4. Referencing this map, describe how the project links or connects, or encourages use existing routes to transportation-related and community identified destinations where an increase in active transportation modes can be realized, including but not limited to: schools, school facilities, transit facilities, community, social service or medical centers, employment centers, high density or affordable housing, regional, State or national trail system, recreational and visitor destinations or other community identified destinations. Specific destinations must be identified.

- For combined I/NI projects: discuss how the encouragement, education, and/or enforcement program will help address the needs.

(Max of 400 words)   Words Remaining: [   ]

Question #3

<u>QUESTION #3</u>
POTENTIAL FOR REDUCING THE NUMBER AND/OR RATE OF PEDESTRIAN AND BICYCLIST FATALITIES AND INJURIES, INCLUDING THE IDENTIFICATION OF SAFETY HAZARDS FOR PEDESTRIANS AND BICYCLISTS. (0-25 POINTS)

A. Describe the project location's history of pedestrian and bicycle collisions resulting in fatalities and injuries to non-motorized users, which this project will mitigate. (12 points max)

Applicants are encouraged to use the new UC Berkeley SafeTREC TIMS tool which was specifically designed for the ATP to produce these documents in an efficient manner. Applicants with access to alternative collision data tools and training can utilize

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Part B: Narrative Questions

their choice of methods/tools. Applicants must respond to question 1 <u>or</u> 2, and have the option to respond to both. 1.   For applications using the TIMS ATP tool, attach the following:

- **a.** **Collision Heat-map of the area surrounding the project limits** - demonstrating the relative collision history of the project limits in relation to the overall jurisdiction/community's collision history
- **b.** **Project Area Collision Map** - identifying the past crash locations within the project limits
- **c.** **Collision Summaries and collision lists/reports** - demonstrating collision trends, collision types, and collision details
- **d.** **For a Combined I/NI project** - If the NI project area is different than the infrastructure portion, the applicant may attach NI related heat-maps, etc in Attachment J

Combine the various maps/summaries into one PDF file and attach it in the field below.

2. Applications that do not have the collision data above OR that prefer to provide additional collision data and/or safety in a different format can provide this data below. (Examples include: Collision Rates, Community Observations, Surveys, etc.)

   The data and corresponding methodologies can be included in written/text form and/or via a separate attachment in the field below.

   (Max of 200 Words) (optional)   **Words Remaining:**

   Data and methodologies Attachment (optional)

3. From the project-area collision summaries/data provided in questions 1 and/or 2, enter the total reported pedestrian and/or bicycle collisions using the <u>most recent</u> 5 to 11 years of available data:

   How many years of collision data were used in the Heat Maps and collision summaries:

# of Crashes	Pedestrian	Bicycle	Total	Average Per Year
Fatalities			0	
Injuries			0	
Total	**0**	**0**	**0**	

4. Referencing project's heat-maps, collision map and collision summaries provided in above, discuss the extent to which the proposed project limits represents one of the agency's top priorities for addressing ongoing safety and discuss how the proposed safety improvements correspond to the types and locations of the past collisions. (e.g. sidewalks, bike lanes, lighting, bulb-outs, signals/ barriers, etc.)

   For Projects with Non-Infrastructure elements (Combined I/NI projects):
   As appropriate, describe how the NI program elements:
   • educates bicyclists, pedestrians, and/or drivers about safety hazards for pedestrians and bicyclists; and   •
   encourages safe behavior, including through enforcement.

   (Max of 700 Words)   **Words Remaining:**

   e

B. **Safety Countermeasures (13 points max)**

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Referencing the information provided in Part A, demonstrate how the proposed countermeasures directly address (one or more) of the following underlying factors that are contributing to the occurrence (or potential occurrence) of pedestrian and/or bicyclist collisions.

a. Reduces speed and/or volume of motor vehicles in the proximity of non-motorized users
b. Improves sight distance and/or visibility between motorized and non-motorized users
c. Eliminates potential conflict points between motorized and non-motorized users, including creating physical separation between motorized and non-motorized users
d. Improves compliance with local traffic laws for both motorized and non-motorized users
e. Addresses inadequate vehicular traffic control devices
f. Addresses inadequate or unsafe bicycle facilities, trails, crosswalks and/or sidewalks
g. Eliminates or reduces behaviors that lead to collisions involving non-motorized users

(Max of 1500 Words)   **Words Remaining:**

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Part B: Narrative Questions
Question #4

QUESTION #4
PUBLIC PARTICIPATION and PLANNING (0-10 POINTS)

A. Describe the community based public participation process that culminated in the project

Include discussions of: What was the process to prepare for existing and future needs of users of this project? Who was engaged in the public participation and planning process? How will stakeholders continue to be engaged in the implementation of the project?

(Max of 1000 words)   **Words Remaining:**

Attach any applicable Public Participation & Planning documents:

Part B: Narrative Questions
Question #5

QUESTION #5
SCOPE AND PLAN CONSISTENCY (0 - 2 points)

A. The application, scope and plans are consistent with one another: (2 points max)

The scope and plans are consistent with one another including:
- Improvement location(s)
- Improvement elements(s)

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Part B: Narrative Questions

Question #6

USE OF CALIFORNIA CONSERVATION CORPS (CCC) OR CERTIFIED COMMUNITY CONSERVATION CORPS (0 to -5 POINTS)

☐   Applicant has not coordinated with both corps, or Tribal Corps (if applicable) (-5 points)

☐   Applicant contacted the corps; but does not intend to partner with any corps (-5 points)

Step 1: The applicant must submit the following information via email concurrently to both the CCC AND Certified Community Conservation Corps at least 5 days prior to application submittal to Caltrans. The CCC and Certified Community Conservation Corps will respond within five (5) business days from receipt of the information.

- Project Title
- Project Description
- Detailed Estimate
- Project Schedule
- Project Map
- Preliminary Plan

Click on the following links for the California Conservation Corps and Certified Community Conservation Corps Representative ATP contact information:

http://www.ccc.ca.gov/work/programs/ATP/Pages/ATP%20home.aspx http://calocalcorps.org/active-transportation-program/

The applicant must also attach any email correspondence from the CCC and Certified Community Conservation Corps or Tribal Corps (if applicable) to the application verifying communication/participation. Failure to attach their email responses will result in a loss of 5 points.

Attach submittal email, response email and any attachment(s) from the CCC:

[ ]

Attach submittal email, response email and any attachment(s) from the Certified Community Conservation Corps:

[ ]

Attach submittal email, response email and any attachment(s) from the Tribal Corps (If applicable):

[ ]

Step 2: The applicant has coordinated with the CCC AND with the Certified Community Conservation Corps, or the Tribal Corps and determined the following: (check appropriate box)

Applicant intends to utilize the CCC, Certified Community Conservation Corps, or the Tribal Corps on the following items listed

☐ below. (0 points) (Max of 100 Words)

☐ No corps can participate in the project. (0 points)

☐ At the time that the application was submitted, the applicant had not received a response from the following corps: (0 points)

    ☐ the CCC   ☐ the Certified Community Conservation Corps   ☐ the Tribal Corps (if applicable)

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Part B: Narrative Questions
Question #7

QUESTION #7
APPLICANT'S PERFORMANCE ON PAST ATP FUNDED PROJECTS (0 to -10 points)

For CTC use only.

Part C: Application Attachments

Applicants must ensure all data in this part of the application is fully consistent with the other parts of the application. See the Application Instructions and Guidance document for more information and requirements related to Part C.

List of Application Attachments

The following attachment names and order must be maintained for all applications. Depending on the Project Type (I, NI or Plans) some attachments will be intentionally left blank. All non-blank attachments must be identified in hard-copy applications using "tabs" with appropriate letter designations

Application Signature Page (Required for all applications)   **Attachment A**

Engineer's Checklist (Required for Infrastructure & Combo Projects)   **Attachment B**

Project Location Map (Required for all applications)   **Attachment C**

Project Map/Plans showing existing and proposed conditions   **Attachment D**
(Required for all Infrastructure Projects; Optional for 'Non-Infrastructure' and 'Plan' Projects)

Photos of Existing Conditions (Required for all applications)   **Attachment E**

Project Estimate (Required for all Infrastructure Projects)   **Attachment F**

Non-Infrastructure Work Plan (Form 22-R)   **Attachment G**
(Required for all projects with Non-Infrastructure Elements)

Plan Scope of Work (Form 22-PLAN)   **Attachment H**
(Required for all Plan Projects)

Letters of Support (10 maximum)   **Attachment I**
(Required or recommended for all projects as designated in the instructions) (All letters must be scanned into one document.)

Exhibit 22-F State Funding   **Attachment J**

Additional Attachments   **Attachment K**

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(Additional attachments may be included. They should be organized in a way that allows application reviews easy
 identification and review of the information.) (All additional attachments must be scanned into one document.)

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