

**RESOLUTION NO. \_\_\_\_\_**

RESOLUTION AUTHORIZING THE ADOPTION OF CALTRANS'  
LOCAL ASSISTANCE PROCEDURES MANUAL CHAPTER 10

WHEREAS, the (Agency) (City Council/Board of Supervisors) through the Department of Public Works is responsible for the execution of State and Federal funded project(s); and

WHEREAS, the provision of 23 CFR 172.5(b), subrecipients shall develop and sustain organizational capacity and provide the resources necessary for the procurement, management, and administration of engineering and design related consultant services, reimbursed in whole or in part with Federal-Aid Highway Program funding as specified in 23 U.S.C. 106(g)(4)(A); and

WHEREAS, 23 CFR 172.5(b)(1) requires subrecipients to adopt written policies and procedures prescribed by the awarding State Transportation Agency for the procurement, management, and administration of engineering and design related consultant services in accordance with applicable Federal and State laws and regulations; and

WHEREAS, the State of California Department of Transportation (Caltrans) has developed the Local Assistance Procedures Manual (LAPM), Chapter 10, Consultant Selection which sets forth policies and procedures for procurements and managements of contracts for engineering and design related consultant services contracts on federal and state funded transportation projects to ensure compliance with applicable Federal and State laws and regulations; and

WHEREAS, LAPM Chapter 10, Consultant Selection, describes the consultant selection and procurement process local agencies must follow to maintain eligibility for federal and state reimbursement; and

NOW THEREFORE BE IT RESOLVED, that by the (Local Agency) City Council/ Board of Supervisors ADOPTS Caltrans LAPM Ch.10, Consultant Selection, and any updates thereto, in the procurement of A&E services for state and federal funded projects.

The forgoing resolution was duly passed and adopted by the (Agency) at a regular meeting held on (date), by the following vote:

AYES:

NOES:

ABSENT:

I, \_\_\_\_\_, \_\_\_\_\_, do hereby certify the above and foregoing to be a full, true and correct copy of a Resolution adopted by said Board of Supervisors on the \_\_\_ day of \_\_\_, 20\_\_\_.

Dated: This \_\_\_ day of \_\_\_, 20\_\_\_.

(Signed and Full Name)