


Memorandum

Making Conservation a California Way of Life

To: ENVIRONMENTAL DISTRICT DEPUTY DIRECTORS
DIVISION ENVIRONMENTAL BRANCH/OFFICE CHIEFS

Date: April 24, 2018

File: NEPA Assignment

From: PHILIP J. STOLARSKI 
Division Chief
Division of Environmental Analysis

Subject: ENVIRONMENTAL DOCUMENT QUALITY CONTROL PROGRAM UNDER
NEPA ASSIGNMENT

Background

Since issuance of the October 2012 memorandum, “Environmental Document Quality Control Program under NEPA Assignment”, the environmental document review procedures have been further clarified in Chapter 38 of Volume 1 of the Standard Environmental Reference (SER). The SER must be followed as Caltrans’ operational policy for environmental document quality control reviews.

Summary

The Caltrans’ Environmental Document Quality Control (EDQC) Program requires five reviews for all environmental documents. The required reviews, documentation protocols, and the necessary professional qualifications for the personnel conducting them are described [here](#). The Caltrans EDQC Program includes the following:

- Quality control reviews by interdisciplinary staff
- Defined purpose and function of quality control reviews
- The option of a District/Region Quality Control Plan
- Quality control certification forms for internal or external reviews

Applicability

Effective immediately, for all State Highway System and Local Assistance projects under the NEPA Assignment Program, this memorandum supersedes the following Division of Environmental Analysis memorandum for quality control procedures:

ENVIRONMENTAL DISTRICT DEPUTY DIRECTORS, et al.

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Date

October 1, 2012

Subject

Environmental Document Quality Control Program
under NEPA Assignment

If you have any questions regarding this policy memorandum, please call Tammy Massengale, GNEIS Office Chief, at (916) 653-5157.

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