



# Signature Authorities under the California Environmental Quality Act

## Exemption Approvals (Categorical, Statutory, and “Common Sense” Exemptions from CEQA)

Decision/Action	SHS Projects
Exemption is ready for signature	EP or ES
Sign CEQA portion of Determination Form	EP or ES and PM

## Initial Study and Negative Declaration (ND)/Mitigated Negative Declaration (MND)

Decision/Action	SHS Projects
Title page is ready for signature	EP or ES
Sign title page	DD (or DDD or EP or ES <sup>i</sup> )
ND/MND is ready for signature	EP or ES
Sign ND/MND	DD (or DDD or EP or ES <sup>ii</sup> )
Sign Notice of Determination (NOD)	EP or ES

## Environmental Impact Report (EIR) Approvals

Decision/Action	SHS Projects
Sign Notice of Preparation (NOP)	EP or ES
Title page is ready for signature	DDD
Sign title page	DD <sup>iii</sup>
NOD is ready for signature	EP or ES
Sign NOD	EP or ES

## Caltrans Revalidation Form, CEQA Addendums, Supplemental, or Subsequent Documents

Decision/Action	SHS Projects
Revalidation Form	EP or ES
Determination that original document remains valid	EP or ES
Addendum	EP or ES
Supplemental ED	Same as procedures for initial document
Subsequent ED	Same as procedures for initial document

### Notes:

DD = District Director or Chief Deputy District Director

DDD = Deputy District Director for Environmental or Region Division Chief for Environmental

EP = Environmental Planner at Senior Level or above (i.e., not rank and file)

ES = Environmental Scientist at Senior Level (Supervisory) or above (i.e., not rank and file) including Environmental Program Manager

PM = Project Manager

SHS = State Highway System

<sup>i</sup> If designated by the District Director

<sup>ii</sup> If designated by the District Director

<sup>iii</sup> May be delegated to the Deputy District Director for the Draft EIR, but not for the Final EIR