

Memorandum

To: DISTRICT DEPUTY DIRECTORS FOR
ENVIRONMENTAL AND PLANNING
DISTRICT ENVIRONMENTAL OFFICE CHIEFS

Date: February 21, 2002

File No.:

From: DEPARTMENT OF TRANSPORTATION
DIVISION OF ENVIRONMENTAL ANALYSIS - MS27

Subject: Integration and Coordination of "Brokered" Environmental Work

The Division of Environmental Analysis has received inquiries regarding the implementation of the district environmental document quality control (QC) programs and EIS review procedures, including peer review, when the environmental work is "brokered" to units other than the district whose delivery plan list the project. Hopefully, this memorandum will provide clarification on these issues.

When a project is "brokered", the originating District/Region remains responsible for delivery of all the projects listed in its Delivery Plan, including the environmental components. As a result, the originating District or Region's environmental unit is responsible for ensuring the document conforms to QC standards, for completing the EIS review process, and for being a signatory to the completed environmental document. Similarly, the Headquarters' Environmental Coordinator for the originating District or Region will serve as the environmental contact for "brokered" work.

If you have any questions regarding this matter, please contact Denise O'Connor at Calnet 8-453-5157.

**ORIGINAL SIGNED BY
GARY R. WINTERS**

GARY R. WINTERS, Chief
Division of Environmental Analysis

RW:rk

bc: DEA Office Chiefs, Environmental Coordinators, Gary Winters, Env. File, Read File