

Signature Authorities under NEPA Assignment

	SHS Projects	Local Assistance Projects
Determining Class of Action		
CE ^a	SEP (or designee)	SEP (or designee)
Routine EA	DDD (or designee ^c) with concurrence of EC	DLAE and SEP with concurrence of EC
Complex EA	DDD (or designee ^c) with concurrence of EC	DLAE and SEP with concurrence of EC
EIS ^b	DDD (or designee ^c) with concurrence of EC	DLAE and SEP with concurrence of EC
CE Approvals		
CE is ready for signature	SEP (or designee)	SEP (or designee)
Sign CE Determination Form	SEP and PM	SEP and DLAE
Routine EA Approvals		
Title page is ready for signature	SEP	SEP
Sign title page	DD (or DDD or EOC ^d)	DD (or DDD or EOC ^d)
FONSI is ready for signature	SEP	SEP
Sign FONSI	DD (or DDD or EOC ^d)	DD (or DDD or EOC ^d)
Complex EA Approvals		
Title page is ready for signature	SEP and EC	SEP and EC
Sign title page	DD (or DDD or EOC ^d)	DD (or DDD or EOC ^d)
FONSI is ready for signature	SEP	SEP
Sign FONSI	DD (or DDD or EOC ^d)	DD (or DDD or EOC ^d)
EIS Approvals		
Title page is ready for signature	DDD and EC	DDD and EC
Sign title page	DD ^e	DD
ROD is ready for signature	DDD and EC	DDD and EC
Sign ROD	DD	DD
Individual Section 4(f) Evaluation Approval^f		
Sign title page	DDD	DDD
Reevaluation Approval		
Sign title page	SEP	SEP

Notes: AEP = Associate Environmental Planner

DD = District Director or Chief Deputy District Director

DDD = Deputy District Director for Environmental or Region Division Chief for Environmental

DLAE = District Local Assistance Engineer

EC = Headquarters Division of Environmental Analysis Environmental Coordinator

EOC = Environmental Office Chief – a Supervising Environmental Planner managing an environmental assessment unit

PM = Project Manager

SEP = Senior Environmental Planner

^a Per 23 CFR 771.117 and the CE Assignment MOU

^b Per criteria in 23 CFR 771.115.

^c Designee must be a senior or above.

^d If designated by the District Director.

^e May be delegated to the Deputy District Director for the DEIS, but not for the FEIS.

^f Signature authorities apply to stand alone evaluations.