California Transportation Commission (CTC) Submittals

Does the project quality for a Categorical/Statutory/General Rule Exemption (CE) under the California Environmental Quality Act (CEQA)?

Yes → Do not send CE to the CTC.

No ↓

Will any of the following actions be taken by the CTC?
1. Future Consideration of funding/vote of funds.
2. Approval of new public road connection.
3. Approval of route adoption.

No → CTC is not a "CEQA Responsible Agency." CEQA documentation is not submitted to the CTC.

Yes ↓

For circulation of the CEQA document, CTC is a "CEQA Responsible Agency." Include CTC on the distribution list for draft or final Initial Study (IS) with Negative Declaration (ND) or Mitigated Negative Declaration (MND), Notice of Preparation (NOP), and draft or final Environmental Impact Report (EIR) with a copy to the Division of Environmental Analysis (DEA).

AND → Formal CTC approval submittal is required. The following items must be submitted to the CTC via DEA.

THEN ↓

OR

EIR PROCESS

NOTICE OF PREPARATION OF EIR

Transmittal Memo as shown below for Draft EIRs, AND justification of document type, bulleted list of alternatives, potentially significant impacts, and proposed measures to minimize harm. 3 copies of NOP, and 1 copy of the project vicinity map.

"DRAFT" ENVIRONMENTAL IMPACT REPORT

Transmittal Memo that includes:

- County, route, post mile, and EA or Project #.
- Whether the project is fully funded, funding amounts and sources, and total cost
- Programming year and estimated year to begin construction
- Any unusual funding aspects (grandfathered funds, phased funding, etc.).

3 copies of the Draft EIR, 3 copies of the Executive Summary, 1 copy of the signed, approved Draft Project Report or Draft Project Scope Summary Report (PSSR), and 1 copy of the project vicinity map.

FOR FINAL ENVIRONMENTAL IMPACT REPORTS:

Transmittal Memo, as shown to the left for Draft EIRs AND justification of document type, bulleted list of alternatives, impacts, proposed measures to minimize harm, and disclose whether the project conforms to baseline agreement. 3 copies of the Final EIR, 3 copies of the Executive Summary, 1 copy of the NOD, 1 copy of the signed, approved Project Report or PSSR, 1 copy of the Department's Findings, 1 copy of the Department's Statement of Overriding Considerations, and 1 copy of the project vicinity map.

ND/MND PROCESS

"FINAL INTITAL STUDY WITH NEGATIVE DECLARATION OR MITIGATED NEGATIVE DECLARATION:

Transmittal Memo as shown lower left for Draft EIRs AND justification of the document type, bulleted list of alternatives, impacts, proposed measures to minimize harm, and disclose whether the project conforms to baseline agreement. 3 copies of the signed ND or MND, 3 copies of the signed title sheet from the IS, 1 copy of the Notice of Determination (NOD), 1 copy of the signed, approved Project Report or Project Scope Summary Report (PSSR), and 1 copy of the project vicinity map.

Vote for Future Consideration of Funding, Route Adoption, and/or New Public Road Connection