SC Contract Administration Policy

Revision and Approval

<table>
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<tr>
<th>Revision</th>
<th>Date</th>
<th>Nature of Changes</th>
<th>Approved By</th>
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<td>0</td>
<td>05-30-2018</td>
<td>Original issue.</td>
<td>Steve Altman</td>
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Policy

This policy sets the standard for how Structure Construction (SC) operates, in support of the Caltrans Mission, Vision, and Goals, the Director’s Policies and the Division of Construction’s Policies. This policy is the highest level, with all other SC processes supporting it.

Structure Construction administers projects firmly, fairly, and consistently based on the following ranked priorities:

1) Safety.
2) Structural Integrity.
3) Functionality.
4) Aesthetics (visual and rideability).

As good stewards of public resources, we manage time and money to ensure the four priorities above are achieved. The priorities above are the goals of our projects, and time and money are the tools we use to achieve these priorities. Saving time and money must not supersede these priorities.