



BRIDGE CONSTRUCTION MEMO 2-12.0  
SECTION 2-MISCELLANEOUS  
INFORMATION AND  
INSTRUCTION

May 1, 1995

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## **Acceptance of Structure Work**

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### **Relief from Maintenance and Responsibility**

Under the provisions of the Standard Specifications, the Contractor may, under certain circumstances, be relieved of the duty of maintaining and protecting portions of the work which have been completed in all respects in accordance with the requirements of the contract.

Requests from the Contractor for relief from maintenance and responsibility must be in writing to the Resident Engineer. If structures are involved, the Resident Engineer will request that the Structure Representative provide information regarding the status of completion of the involved structures. The Structure Representative will then advise the Resident Engineer if the involved structures are complete in all respects. If the involved structures are not complete in all respects, the Structure Representative will advise the Resident Engineer of the work remaining to be done. Relief from maintenance for structures cannot be granted unless the structure is complete in all aspects. This information should be presented to the Resident Engineer in writing.

The Office of Structure Construction in Sacramento should be kept informed of the status of the structures by Daily Report entry or Weekly Newsletter.

For general discussion of Caltrans policy regarding relief from maintenance and responsibility, see Chapter 2 of the Caltrans *Construction Manual*.

### **Completion of Work and Acceptance of Contracts**

The Resident Engineer files the notice of completion, and the work can be accepted only by the District Director in each District.

The Resident Engineer may request the recommendations of the Structure Representative prior to submitting a notice of completion. The Structure Representative's recommendations should be given to the Resident Engineer in writing.

### **Completion of Structure Work**

The Structure Representative shall advise the Office of Structure Construction in Sacramento of the date when all structure work on a contract is complete. This notification shall be in the form of a written memo and shall be submitted as soon as the structure work is complete.